

City University of New York (CUNY)

## CUNY Academic Works

---

[Finding Aids](#)

[Archives and Special Collections](#)

---

2023

### **Bronx Community College Center for Sustainable Energy Collection, 2004-2013**

Allen Thomas

*CUNY Bronx Community College*, [allen.thomas@bcc.cuny.edu](mailto:allen.thomas@bcc.cuny.edu)

Cynthia Tobar

*Bronx Community College*, [cynthia.tobar@bcc.cuny.edu](mailto:cynthia.tobar@bcc.cuny.edu)

[How does access to this work benefit you? Let us know!](#)

More information about this work at: [https://academicworks.cuny.edu/bx\\_arch\\_find/6](https://academicworks.cuny.edu/bx_arch_find/6)

Discover additional works at: <https://academicworks.cuny.edu>

---

This work is made publicly available by the City University of New York (CUNY).

Contact: [AcademicWorks@cuny.edu](mailto:AcademicWorks@cuny.edu)

**Guide to the Bronx Community College Center for Sustainable  
Energy Collection, 2004-2013  
LD578.B29 .S87**

**Archives and Special Collections**

**Bronx Community College  
Bronx, New York**

**Contact Information**

Bronx Community College  
Library and Archives  
2155 University Avenue  
Bronx, New York 10453  
Phone: 718.289.5436

Email: [archives@bcc.cuny.edu](mailto:archives@bcc.cuny.edu)

Web addresses: <http://bcc-cuny.libguides.com/archives>  
<https://bccarchives.commons.gc.cuny.edu/>

Processed by: Cynthia Tobar and Allen Thomas  
Date Completed: February 2018

Reprocessed by: Alexander Rettie  
Supervised by: Cynthia Tobar  
Date Completed: April 2023

© 2023 Bronx Community College. All rights reserved.

## Descriptive Summary

<b>Title:</b>	<b>Bronx Community College Center for Sustainable Energy Collection, 2004-2013</b>
<b>Collection ID:</b>	<b>LD578.B29 .S87</b>
<b>Creator:</b>	<b>Bronx Community College</b>
<b>Extent:</b>	<b>2 linear feet (2 boxes)</b>
<b>Repository:</b>	<b>Archives and Special Collections. Bronx Community College</b>

### Abstract

The Bronx Community College Center for Sustainable Energy Collection is composed of documents pertaining to the Center from 2004 to 2013.

## Administrative Information

### Access

Collection is open to the public. Library policy on photocopying will apply. Advance notice may be required.

### Publication Rights

For permission to publish, contact the archivist.

### Preferred Citation

Identification of item, date (if known); Bronx Community College Center for Sustainable Energy Collection, Call #, box number; Archives and Special Collections, Bronx Community College.

### Custodial History

The Bronx Community College Center for Sustainable Energy Collection was donated to Archives and Special Collections in 2016 by the Office of the President of Bronx Community College.

### Processing Information

The collection was processed and cataloged in 2017-2018. The collection was rehoused in 2023.

## Historical Note

The Bronx Community College Center for Sustainable Energy was established in 2003 and was located on campus in Snow Hall. Its mission was to train students for careers in renewable energy research, solar installation technologies, energy efficiency and sustainable design.

## Scope and Content Note

The collection, comprising 2 linear feet, includes meeting agendas, planning documents, correspondence, flyers, newsletters, and general information about alternative energy. The materials therein pertain to the day-to-day activities of the Center for Sustainable Energy.

## Organization Note

Items in this collection are organized chronologically.

## Access Points

### Document Type

Text  
Ephemera

### Subject Organizations

Bronx Community College.

### Subject Topics

Community colleges.  
Renewable energy.

### Subject Places

Bronx (New York, N.Y.)

## Container list:

Container	Title	Date	Contents
Box 1 Folder 01	Spiral Notebook	2011	Correspondence, notebook, agenda, news clipping.

<b>Container</b>	<b>Title</b>	<b>Date</b>	<b>Contents</b>
Box 1 Folder 02	To Stamp for President - Stamp Items	2011	Training materials, NYSERDA form templates, sponsors list, fliers, presentation document.
Box 1 Folder 03	Money for AVT & Speakers	2011	Invoices, paystubs, speakers' information, correspondence, programs, employee papers.
Box 1 Folder 04	Assorted Papers I	2009-11	Reimbursement requests, correspondence, employee papers, agendas, fliers, invoices, National Energy Education Development proposal, BCC CSE letterhead, memos, vendor contact information, booth reservation forms, notes.
Box 1 Folder 05	Assorted Papers I	2009-11	Reimbursement requests, correspondence, employee papers, agendas, fliers, invoices, National Energy Education Development proposal, BCC CSE letterhead, memos, vendor contact information, booth reservation forms, notes.
Box 1 Folder 06	Assorted Correspondence	2011	Correspondence, Environmental Justice Community Impact Grant Program application, sponsors list, reservations, invoices, Center for Sustainable Energy conference packet.
Box 1 Folder 07	Committed AVT 2011 Sponsors/ Booths	2011	Meeting agendas, fliers, purchase orders.
Box 1 Folder 08	Information for Rene	2009	Speaker's profile, directions.
Box 1 Folder 09	Calendar	2006-07	Conference calendar.
Box 1 Folder 10	Alternate Vehicle Technology Conference and Expo	2011	Sponsors list/database, correspondence, The Road to Energy Independence conference information, NYSERDA brochure, request forms, directions, fliers, invoices.
Box 1 Folder 11	Catering & Communications	2006-07	Catering information, media packets, convocation brochures, BCC promotional booklet, gala postcard.
Box 1 Folder 12	Frank Genova - Financials	2005-06	Chart of accounts, financial statements, deposit forms.
Box 1 Folder 13	Fundraising Galas	2006-12	Speakers/guest lists, software information, campus map, BCCF Scholarship Gala ledger, CSE media packets, BCC promotional booklets, Golden Krust Foundation 2nd Annual Gala Celebration booklet, news clipping, NYT newspaper (2012, May 23), contact information.
Box 1 Folder 14	Green Initiatives Information & Reports	2006-11	CATW information, COMPASS/ESL sample testing questions, Urban Agenda report, Summer Youth-In-The Environment Project presentation, brochures, CSE mission statement and reports, Bronx Week 2011 booklet, BAEDI agendas, NYC Solar America City Initiative invitations.

<b>Container</b>	<b>Title</b>	<b>Date</b>	<b>Contents</b>
Box 1 Folder 15	Assorted Papers II	2007-11	NYC Solar Summit brochure, Clean Energy media packet, invoice, fliers.
Box 1 Folder 16	BCC Info./ Campaign	2004-05	BCC profile sheets, CSE profile, press releases, GML profiles, correspondence, CUNY Development Conference campaign presentation.
Box 1 Folder 17	Cultural Campaign Materials	2005	Correspondence, BCC website review, Baruch College Fund flier, CCS interim report, BCC profile (including involvement with CSE), notes, CCS business card.
Box 1 Folder 18	BCC Background & Stat. Information	2004-05	Correspondence, Top 50 Community & Junior Colleges by Hispanic Enrollment, NYT articles, BCC profile, Faculty & Staff Convocation information, Energy Services and Technology Program.
Box 1 Folder 19	The Bronx Inc. - Green Development	2005	Five The Bronx Inc. newspapers with information on green programs around the borough.
Box 1 Folder 20	Files/ Corporation - Grants	2004-05	Grant guidelines, foundation directories.
Box 2 Folder 01	8th Annual Alternative Vehicle Technology Conf. and Expo	2006-13	CSE agenda, fliers, press releases, Community Based Job Training presentation, 8th Annual Alternative Vehicle Technology Conference & Expo program, CPS course list, The Nation magazine (2010, August), electric vehicles fact sheet, calendars, registration resources, The CSE Focus newsletter.
Box 2 Folder 02	Academic Affairs Week's Accompl. Sample Template	2013	Sample template of Week's Accomplishment form.
Box 2 Folder 03	CSE Fact Sheet & Training	n.d.	Fact sheets, training programs.
Box 2 Folder 04	Bronx Solar Economic Development Conference	2012	Fliers, correspondence, list of attendees, notes, schedules, questionnaire, booth information, postcard, agenda, Solar Jobs Coalition profile, news clippings.
Box 2 Folder 05	Audit - Yolanda Rodriguez	2013	Correspondence, notes.
Box 2 Folder 06	TWU Project	2008-12	Fundraising requests, CSE communication strategy and profile, correspondence.
Box 2 Folder 07	Evening Workshops/ GM	2012	Notes, correspondence, fliers, articles, 2012 Women's Virtual Hall of Fame ballot, NYCDOT Rebate Incentive Program profile, The CSE Focus newsletter, space reservation application form.
Box 2 Folder 08	Environmental Justice Community Impact Grant Program	2011-12	Application and instructions booklet, flier, news clippings.

<b>Container</b>	<b>Title</b>	<b>Date</b>	<b>Contents</b>
Box 2 Folder 09	7th Annual Alternative Vehicle Technology Conf. and Expo	2011	Space reservation forms, draft release.
Box 2 Folder 10	PON 2397   Incentive Pool to Support Energy Efficiency Training Program Accreditation	2012-13	NYSERDA program opportunity notice.
Box 2 Folder 11	Yolanda Rodriguez	2012	Notes, address stickers, The CSE Focus newsletter, memo.
Box 2 Folder 12	Materials for AVT Conference - Sierra Club	n.d.	Address stickers, CSE letterhead, Sierra Club profiles and fact sheets.
Box 2 Folder 13	BCC News & Directory	2010-13	BCC phone directory, contact list, NYT clippings, correspondence.
Box 2 Folder 14	Department of Buildings	2013	Space reservation form, notes, training seminar, correspondence.
Box 2 Folder 15	AVT Conferences	2012	CSE profile and agendas, fliers, press releases, 7th and 8th Annual Alternative Vehicle Technology Conference & Expo program, fax sheet, W-9, electric vehicles fact sheet, notes, correspondence, UTRC proposal.
Box 2 Folder 16	Mayor's Office of Longterm Planning and Sustainability	2011	Correspondence.
Box 2 Folder 17	IREC/ ISPQ Training Programs	2006-11	Course and training offerings, ISPQ review questions, program accreditations, applications.
Box 2 Folder 18	Assorted Papers III	2010-12	CSE agenda, fliers, press releases, TWU TUF training presentation, 8th Annual Alternative Vehicle Technology Conference & Expo program, CPS course list, The Nation magazines (2010, August), electric vehicles fact sheet, calendars, registration resources, CUNYMatters newsletter.
Box 2 Folder 19	Assorted Papers III	2007-11	NYC Solar Summit brochures, Clean Energy brochures, fliers. The Nation (2010, August), NYT news clippings, Solar Power International conference brochure, NYSERDA training forms, correspondence, fliers, CUNY Policies and Procedures.
Box 2 Folder 20	Fiscal Procedures (Mike)	2010-11	Training programs, memos, CSE Policies and Procedures (draft), correspondence, workshop budget, brochures.
Box 2 Folder 21	Earth Day Outreach	2011	Calendars, fliers, correspondence.
Box 2 Folder 22	For New President - July	2011	Draft letter, The CSE Focus newsletter.

<b>Container</b>	<b>Title</b>	<b>Date</b>	<b>Contents</b>
Box 2 Folder 23	Assorted Papers IV	2007-12	Update newsletter, CSE media packets, course listings, calendar, training subcontract, memos, personnel action forms, correspondence, CPS course list, Arrive magazine (2012).
Box 2 Folder 24	Articles - Yolanda Rodriguez	2012	NYT newspapers, AM New York magazine, Metro US newspaper.