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**LATIN GREEK INSTITUTE
Accession # 2016-002**



Dates	1976-2006
Extent	4 boxes + 1 oversized box, 4 <i>Cubic feet</i>
Creator	Latin Greek Institute
Access/Use	Papers are open for research. Materials can be accessed at Brooklyn College Archives & Special Collections, Main Floor, 2900 Bedford Avenue, Brooklyn, New York 11210
Languages	English, Latin, Greek
Finding Aid	The guide is available in-house and online
Acquisition/Appraisal	Acquired from the Latin Greek Institute
Description Control	Finding aid content adheres to the one prescribed by <i>Describing Archives: A Content Standard</i> .
Preferred Citation	Item, folder title, box number, Records of the Latin Greek Institute, Brooklyn College Archives & Special Collections, Brooklyn College Library
Subject Heading	Latin Greek Institute

History

“The Latin/Greek Institute offers total-immersion programs in Latin or Ancient Greek that enable students to master the material normally covered in two to three years in a single summer. Founded in 1973 as a collaborative effort between Brooklyn College and the City University Graduate Center, the institute is the most intensive summer language program of its kind. All programs are team-taught by experienced instructors. Hourly rotation of faculty provides for exposure to a variety of approaches, and faculty closely mentor and advise students.

Graduates typically return to their home institutions prepared to excel in advanced or upper-division reading courses and to pass graduate departmental translation exams.

The institute is held at the CUNY Graduate Center, 365 Fifth Avenue, in Manhattan.”

–Taken from the Brooklyn College Website

Scope and Content

This collection is comprised mostly of brochures, posters, and programs. Included within the 4 series of this collection are also photographs, correspondence, articles, newsletters, translated literature, and information on a major contributor of the Latin Greek Institute, Phyllis Goodhard Gordon. Newspaper Articles, programs, and posters that were too large to fit in standard boxes, were separated and condensed into one oversized box in this collection.

Series Outline

Series 1: Brochures and Posters

Series 2: Annual Luncheon

Series 3: Photographs

Series 4: Administrative

Series Descriptions

Series 1: Brochures and Posters 31 Folders- *Arrangement by date.*

This series consists of the brochures and posters for various events and programs throughout the years. A majority of this series are the brochures for each year which outline the information for the Summer Latin Institute, including dates and times that specific classes will be held. Addendums to the brochures are also included within this series

Series 2: Annual Luncheon 32 Folders- *Arrangement by date.*

The Annual Luncheon was a celebration to honor the students from the program of a particular graduating class. In this series, you will find menus and catering receipts from the luncheons over the years. You will also find lists of names of students who were receiving awards, invitations to the event, materials that may or may not have been read aloud at the ceremony and programs-most of which are in Latin. Many of the programs were large and can be found in this series' Oversized box.

-Series 3: Photographs 6 Folders- *Arrangement by date.*

In This series, you will find photographs from the Latin Greek Institute spanning from 1974-2006. The majority of the photographs are from the Annual Luncheon parties. There are also many detailed classroom shots as well.

-Series 4: Administrative File 13 Folders- *Arrangement by date.*

This series contains correspondence to, from and about the Latin Greek Institute. It also contains articles about the program in magazines, newspapers, and newsletters. One particular folder is dedicated to Phyllis Goodhard Gordon. Mrs. Gordon was Chairman of the Friends of the Library, a trustee of the American Academy in Rome, recipient of the American Academy's Gold Medak for Distinguished Service in 1983, and made substantial contributions to the Latin Greek institute. Her generous donations afforded many students to be able to receive scholarships, and because she was considered such a large supporter of the program, correspondence, articles and information regarding her death in 1994 were included in this series. You can also find literature that appears to have been used in the classrooms of this institute. Many of the pieces, called for translations and you can see some of the same writings with their slightly different interpretations in the translation depending on the student. Other miscellaneous items included within this series are comics, jokes about being involved in the Latin Greek Institute and certificates.

Container Listing

Series I: Brochures And Posters

Box 1

Folder 1: Brochures and Posters- 1976
Folder 2: Brochures and Posters- 1977
Folder 3: Brochures and Posters- 1979
Folder 4: Brochures and Posters- 1980
Folder 5: Brochures and Posters- 1981
Folder 6: Brochures and Posters- 1982
Folder 7: Brochures and Posters- 1983
Folder 8: Brochures and Posters- 1984
Folder 9: Brochures and Posters- 1985
Folder 10: Brochures and Posters- 1986
Folder 11: Brochures and Posters- 1987
Folder 12: Brochures and Posters- 1988
Folder 13: Brochures and Posters- 1989
Folder 14: Brochures and Posters- 1990
Folder 15: Brochures and Posters- 1991
Folder 16: Brochures and Posters- 1992
Folder 17: Brochures and Posters- 1993
Folder 18: Brochures and Posters- 1994
Folder 19: Brochures and Posters- 1995
Folder 20: Brochures and Posters- 1996
Folder 21: Brochures and Posters- 1997
Folder 22: Brochures and Posters- 1998
Folder 23: Brochures and Posters- 1999
Folder 24: Brochures and Posters- 2000
Folder 25: Brochures and Posters- 2001
Folder 26: Brochures and Posters- 2002
Folder 27: Brochures and Posters- 2003
Folder 28: Brochures and Posters- 2004
Folder 29: Brochures and Posters- 2005
Folder 30: Brochures and Posters- 2006

Box 5 (Oversized)

Folder 1: Brochures and Posters- 1976-2005 OVERSIZED

Series II: Annual Luncheons

Box 2

Folder 1: Annual Luncheon- 1976
Folder 2: Annual Luncheon- 1977
Folder 3: Annual Luncheon- 1978
Folder 4: Annual Luncheon- 1979
Folder 5: Annual Luncheon- 1980
Folder 6: Annual Luncheon- 1981
Folder 7: Annual Luncheon- 1982
Folder 8: Annual Luncheon- 1983
Folder 9: Annual Luncheon- 1984

Series II: Annual Luncheons (continued)

Folder 10: Annual Luncheon- 1985
Folder 11: Annual Luncheon- 1986
Folder 12: Annual Luncheon- 1987
Folder 13: Annual Luncheon- 1988
Folder 14: Annual Luncheon- 1989
Folder 15: Annual Luncheon- 1990
Folder 16: Annual Luncheon- 1991
Folder 17: Annual Luncheon- 1992
Folder 18: Annual Luncheon- 1993
Folder 19: Annual Luncheon- 1994
Folder 20: Annual Luncheon- 1995
Folder 21: Annual Luncheon- 1996

Box 3-

Folder 1: Annual Luncheon- 1997
Folder 2: Annual Luncheon- 1998
Folder 3: Annual Luncheon- 1999
Folder 4: Annual Luncheon- 2000
Folder 5: Annual Luncheon- 2001
Folder 6: Annual Luncheon- 2002
Folder 7: Annual Luncheon- 2003
Folder 8: Annual Luncheon- 2004
Folder 9: Annual Luncheon- 2005
Folder 10: Annual Luncheon- 2006

Box 5 (Oversized)

Folder 2: Annual Luncheon Programs- 1980-1997 OVERSIZED

Series III: Photographs

Box 3-

Folder 11: Photographs- 1977-1978
Folder 12: Photographs- 1979-1980
Folder 13: Photographs- 1981
Folder 14: Photographs- 1982-1988
Folder 15: Photographs- 1998-2006
Folder 16: Photographs- Miscellaneous

Series IV: Administrative Files

Box 4

Folder 1: Correspondence TO Latin Greek Institute
Folder 2: Correspondence FROM Latin Greek Institute
Folder 3: Correspondence OTHER
Folder 4: Newspaper Articles
Folder 5: 'CUNY Matters' publications
Folder 6: Magazines Pt.1
Folder 7: Magazines Pt.2

Series IV: Administrative Files (continued)

Folder 8: Newsletters-Official Latin Greek Institute

Folder 9: Newsletters- Other

Folder 10: Phyllis Goodhard Gordan

Folder 11: Translated Literature

Folder 12: Miscellaneous

Box 5 (Oversized)

Folder 3: Newspaper Articles OVERSIZED