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2013

### September 13, 2013 College Council Minutes

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STELLA AND CHARLES  
**GUTTMAN**  
COMMUNITY COLLEGE

## College Council Meeting Minutes September 13, 2013

**Council Members in Attendance:** Marcus Allen, Daniel Ambrose, Larian Angelo, Nicola Blake, Joseph Capobianco, Stuart Cochran, Tracy Daraviras, Scott Evenbeck, Karla Smith Fuller , Laura Gambino, Ariana Gonzalez-Stokas, Jan Green, Verlene Harrington, Elisa Hertz, Charles Jordan, Parviz Kermani, Chulsung Kim, Claire King, Jennifer Lee, Nate Mikelson, Janet Mohlenhoff, José Luis Morín, Andrea Morrell, Alia Tyner-Mullings, Kim Sanabria, Nicole Saint-Louis, Naveen Seth, Derek Tesser , Angie Urena, Rebecca Walker.

**Council Members Not in Attendance:** Randy Hensley, Caitlin Irish, Alfajo Jallow, Jessica Leung, Reina Osorio, Estela Rojas, Lori Ungemah .

**Guests Present:** Reuben Castagno, Bruce Lyons, Nicholas Foster, Paul Naish, Forest Fisher, Sam van der Swaag.

Chairperson President Evenbeck welcomed attendees and gave the opening remarks:

- College Association has met and approved an allocation of approximately \$34K for student clubs and activities.
- The college's auxiliary organization and development board is moving forward.
- The College will be part of the CUNY Campaign this fall.
- Community Days (October 22 and 23) focuses on community-based learning and connects what is being taught in the classroom.
- José Luis Morín served as the meeting parliamentarian.

The Agenda for the September 13, 2013, meeting was approved unanimously.

Minutes from the January 23, 2013, meeting was approved unanimously.

Referral of Matters from Standing Committees for Approval:

**a. Curriculum & Academic Support Committee**

i. RESOLVED, that the Council approve A Policy Regarding Permit Students, set forth in attachment A. After approval of a motion to amend, the resolution was approved reaffirming the College's practice of not accepting students on permit from other colleges into any Guttman Community College classes nor allowing Guttman students to take courses through permit on other campuses.

Approved as amended: 28 in favor, 1 abstention.

**b. Agenda Committee**

i. RESOLVED, that the Council approve Annual Summary Reports, as set forth in attachment B.

A motion was approved to amend the Policy by stipulating that Annual Summary Reports from Council Committees and Subcommittees be submitted no later than one week prior to the first meeting of the Council each fall.

Approved unanimously as amended.

ii. RESOLVED, that the Council approve the establishment of a Committee on Academic Appeals and Policies (to replace the existing provisional Committee on Academic Appeals and Policies), as set forth in attachment C.

A motion was approved to amend the Proposal to Establish a Committee on Academic Appeals and Policies to select four full-time faculty members of the College Council to two-year terms as presented by Associate Professor Nicola Blake.

Approved unanimously as amended.

Other Business:

a. Review Members & Terms of Council Committees

b. Elect 2 faculty to two year terms on the College Personnel Committee

Nominated Faculty: Marcus Allen, Chulsung Kim, Alia Tyner-Mullings and Rebecca Walker

Elected on Second Ballot: Marcus Allen

Elected on Sixth Ballot: Rebecca Walker

The membership of the College Personnel Committee now includes: Marcus Allen, Nicola Blake, Laura Gambino, José Luis Morín and Rebecca Walker.

c. Elect 4 faculty to two year terms on the Committee on Academic Appeals and Policies

Nominated Faculty: Tracy Daraviras, Chulsung Kim, Nate Mickelson and Naveen Seth

Elected on First Ballot by Acclimation: Tracy Daraviras, Chulsung Kim, Nate Mickelson and Naveen Seth

The membership of the Committee on Academic Appeals and Policies now includes Reuben Castagno, Chair, Rebecca Hoda-Kearse, Joseph Capobianco, Tracy Daraviras, Chulsung Kim, Nate Mickelson, Naveen Seth.

d. Elect 2 faculty and/or staff to two year terms on the Agenda Committee

Nominated Faculty and Staff: Tracy Daraviras, Jennifer Lee, Andrea Morrell and Rebecca Walker

Elected on Second Ballot: Tracy Daraviras and Andrea Morrell

The membership of the Agenda Committee now includes: Stuart Cochran (ex-officio), Tracy Daraviras, Scott Evenbeck or designee, Andrea Morrell, Alia Tyner-Mullings, Naveen Seth.

e. Elect 1 faculty for a three year term on the Assessment & Professional Development Committee

Nominated Faculty: Ariana-Gonzalez-Stokas, Chet Jordan, Claire King and Nate Mickelson.

Elected on Second Ballot: Claire King

The membership of the Assessment & Professional Development Committee now includes: Stuart Cochran, Laura Gambino, Elisa Hertz, Claire King, Nicole Saint Louis, Alia Tyner-Mullings and Lori Ungemah.

f. Elect 1 staff for a two year term; and elect 3 faculty for two year terms on the Curriculum and Student Academic Support Committee.

Nominated Staff: Danny Ambrose, Jennifer Lee and Rochel Pinder

Elected on the Second Ballot: Jennifer Lee

Nominated Faculty: Karla Fuller, Laura Gambino, Ariana Gonzalez-Stokas, Verlene Herrington, Parviz Kermani, Andrea Morrell, Nate Mickelson and Nicole Saint Louis.

Elected on the Third Ballot: Karla Fuller and Nicole Saint Louis

Elected on the Fifth Ballot: Nate Mickelson

The membership of the Curriculum and Student Academic Support Committee now includes: Nicola Blake, Joseph Capobianco, Tracy Daraviras, Karla Fuller, Jennifer Lee, Rebecca Hoda-Kearse, Nate Mickelson, José Luis Morín, Nicole Saint Louis, Naveen Seth and Rebecca Walker.

There being no new business, the meeting was adjourned.

The next College Meeting has been rescheduled to November 14, 2013, room 401, during Common Hour.

Minutes respectfully submitted by Bruce Lyons and Stuart Cochran  
September 27, 2013