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2013

### December 3, 2013 College Council Minutes

CUNY Guttman Community College

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STELLA AND CHARLES  
**GUTTMAN**  
COMMUNITY COLLEGE

**College Council Meeting**  
**December 3, 2013**  
**1 – 2:30 pm**  
**Room 401**

**Council Members in Attendance:** Marcus Allen, Daniel Ambrose, Larian Angelo, Nicola Blake, Joseph Capobianco, Stuart Cochran, Tracy Daraviras, Scott Evenbeck, Karla Fuller, Laura Gambino, Ariana Gonzalez-Stokas, Jan Green, Verlene Herrington, Elisa Hertz, Caitlin Irish, Alfajo Jallow, Charles Jordan, Parviz Kermani, Chulsung Kim, Claire King, Jennifer Lee, Linda Merians, Nate Mickelson, Janet Mohlenhoff, José Luis Morín, Andrea Morrell, Nicole Saint-Louis, Naveen Seth, Derek Tesser, Alia Tyner-Mullings, Lori Ungemah, Rebecca Walker

**Council Members Not in Attendance:** Bonnie Oglensky, Estela Rojas, Randy Hensley, Kim Sanabria, Angie Urena, Jessica Leung, Reina Osorio

**Guests Present:** Charlene Cambridge, Reuben Castagno, Jessie Hamilton, Bruce Lyons, Veronica Cassidy, Paul Naish, Camille Rodriguez

Meeting Notes

Chairperson Evenbeck welcomed attendees and gave opening remarks.

- There will be a Faculty-Staff Holiday party on December 12, 3:30-5:00 in room 401.
- The Science Labs are looking good; we will have a formal opening and celebration of the Labs on January 15, to end our All-College Faculty-Staff (heretofore the Retreat) Meeting.
- Perhaps the Science faculty could make a presentation or organize an opening scientific moment of some kind.
- Jason Cutrone won the “Excellence in Technology Award” from CUNY. It will be awarded at 4:00 at the IT Conference on Thursday.
- Tracy Daraviras was presented with a bouquet of flowers to commemorate her recent award of tenure and promotion.

The Agenda for the December 3, 2013, meeting was approved unanimously.

Minutes from the September 13, 2013, meeting was approved unanimously.

Referral of Matters from Standing Committees for Approval:

**Curriculum & Academic Support Committee**

- a. RESOLVED, that the Council approves the revised Articulation Agreement for its Liberal Arts and Science program and the Political Science program at John Jay College of Criminal Justice. Approved unanimously.
- b. RESOLVED, that the Council approves Contract for Grade of Incomplete (INC). Approved unanimously.
- c. RESOLVED, that the Council approves a Name change for GOVT 213 Health and Human Services Policy to HSVC Health and Human Services Policy. Approved unanimously. Clarification: the effective date will be spring 2014.
- d. RESOLVED, that the Council approves changes in pre/co-requisites to courses in the Human Services program. Approved unanimously.
- e. RESOLVED, that the Council approve changes in pre/co-requisites for the Business Administration program. Approved unanimously.
- f. RESOLVED, that the Council approves English 214, Twentieth-Century American Literature: Introduction to Women Writers, as a new course and as the required English course in the Liberal Arts program. Approved unanimously. Clarification: English 213 will be categorized as an inactive course.

**Other Business:** None

**New Business:**

- a) Alia Tyner-Mullings, currently one of Guttman's representatives to the CUNY University Faculty Senate, asked that the Guttman faculty caucus in order to vote on a matter that will allow the CUNY Faculty Senate to change its constitution. A brief discussion ensued about whether the faculty members on the Council needed any formal procedure to form a caucus. The general consensus was that there need be no such process.
- b) A question was asked about the All-College Faculty-Staff meeting scheduled for January, the 15<sup>th</sup>. President Evenbeck responded that this will be a day dedicated to focusing on the Early College initiative, the 2<sup>nd</sup> year experience, and the first year experience. Also, Chancellor Kelly will present his greetings at 9:30, and we will celebrate the opening of the Science labs at the end of the day. Student Government leaders on the Council and peer mentors will be invited to participate in the meeting.
- c) President Evenbeck thanked Stuart Cochran for the great job he is doing as Secretary of the Council.

- d) President Evenbeck extended his sincere thanks to the faculty for the outstanding work they do on behalf of our students. He asked faculty and staff to bring forward any troubling issues to him and other members of the Senior Staff, so that we can work together to ensure that our students, particularly those who have urgent needs or concerns, receive the help and support they might need.

There being no other new business, the meeting was adjourned.

The next College Council meeting will be Wednesday, February 5, 2014, 10 am-12 noon, room 401.

Minutes prepared by Linda Merians