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March 20, 2014 College Council Minutes

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STELLA AND CHARLES
GUTTMAN
COMMUNITY COLLEGE

March 20, 2014 Council Meeting

1 – 2:30

Room 401

MINUTES

Council Members in Attendance: Scott Evenbeck, Joan Lucariello, Larian Angelo, Stuart Cochran, Linda Merians, Marcus Allen, Nicola Blake, Tracy Daraviras, Karla Smith Fuller, Laura Gambino, Ariana Gonzalez-Stokas, Jan Green, Caitlin Irish, Charles Jordan, Parviz Kermani, Chulsung Kim, Claire King, Nate Mickelson, Andrea Morrell, Nicole Saint-Louis, Naveen Seth, Alia Tyner-Mullings, Lori Ungemah, Rebecca Walker, Daniel Ambrose, Joseph Capobianco, Elisa Hertz, Jennifer Lee, Alfajo Jallow, Angie Urena, Jessica Leung

Council Members Not in Attendance: Verlene Herrington, Derek Tesser, Randy Hensley, Reina Osorio

Guests Present: Geraldo Vasquez, Camille Rodrigues, Randy Moore, Omairys Rodriduez, Bruce Lyons, Marcia Edwards, Paul Naish, Dave Backer

Meeting Notes

Chairperson Evenbeck welcomed attendees and gave opening remarks.

- Scott wished everyone a happy spring.
- We'll be posting the Early College liaison position soon.
- Admissions report: over 600 students have applied so far; more than 150 individual meetings scheduled.
- 88% retention for Fall to Spring is very good.
- Windows in the Atrium are now free, clear, open; revenue from the window rental amounted to over \$30,000, which will be used exclusively for a Student Emergency Fund.
- We do not yet know how much the College will receive from the earnings of the Guttman endowment, which are held and invested in the central CUNY pool of funds. Once we know we'll get a group together to discuss spending policies (emergency funds, metro cards, events; in the future, maybe study abroad, etc.). Every penny will go to support students in some way.
- The many searches we are running are going really well. Thank you again to all who have worked so hard on search committees. The candidates look good. Scott's singular focus in these interviews concerns the candidate's interest in student learning.
- Scott asked Alfajo (SGA President) if he had any announcements: Alfajo related that the students have worked hard to create a mascot, and they have selected the Grizzly bear. Plans are underway to decide how to unveil the mascot. Alfajo thanks his team of Senators (Gabi, Edgar)
- Alfajo and other students are going to Albany to lobby for CUNY (part of the SOMOS program); 13 Guttman students (SGA senators and others).

The Agenda for the March 20, 2014, meeting was approved unanimously (29 votes for; 0 against).

Minutes from the December 3, 2013, meeting was approved unanimously (29 votes for; 0 against).

Referral of Matters from Standing Committees:

Matters referred from the Matters referred from the Agenda Committee:

See the revised Council and Committee Memberships Spring 2014 (information purposes; distributed in the material for this meeting of the Council).

Matters referred from the Curriculum Committee

- a. RESOLVED, that the Council approves a revised Catalog Description for LASC 254, Capstone Seminar in Liberal Arts & Sciences (effective date Fall 2014). Approved; one sustain; no nays.
- b. RESOLVED, that the Council approves a change in Prerequisites for LASC 243 Internship Seminar (effective date Fall 2014). Approved; 2 abstentions; no nays.
- c. RESOLVED, that the Council approves a Revision of membership on the Committee on Academic Appeals and Policies. Approved unanimously.
- d. RESOLVED, that the Council approve an Articulation Agreement between Stella & Charles Guttman Community College Associate of Arts Degree in Liberal Arts and Sciences and John Jay College of Criminal Justice Bachelor of Arts Degree in Sociology. Approved unanimously.

Other Business: No other business.

New Business: None.

Announcements/Discussion

Nate Mickelson announced that the voting for Summer Reads finalists will start next week, and run from Common Hour to Common Hour.

There was a brief discussion about whether the membership of all the committees should be posted on the web. More research to be conducted to determine best practices elsewhere.

Alfajo Jallow mentioned that schools are asking for syllabi. Catalog descriptions are not sufficient. There was a general discussion about how to address this issue. Council members suggested that the Office of Academic Affairs has copies of all transcripts. In addition, faculty could give syllabi to Vee for Lib Guide. Possible merger to e-port platform? Students themselves should put their syllabi on their e-port. Alfajo also discussed the concerns some students have about the August 27th graduation date.

Council was asked on how to vote to replace Jennifer in the full-time non-teaching staff opening that will arise with her departure. Shall we do a call for nominations and balloting procedure like last time? We ended with a round of applause for Jennifer Grace Lee, who served Guttman so well.