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LACUNY Cataloging Roundtable Meeting Minutes, May 2001

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LACUNY Cataloging Roundtable Minutes May 2001Minutes

LACUNY Cataloging Roundtable Meeting

May 3, 2001

Present: M. Berger, NY; M.S. Borries, Central Office; M. Butt, GC; J. Chao, BB; B. Chiang, QC; M. Clark, Central Office; F. Egger-Sider, LG; D. Feldman, QB; L. Franklin, CC; K. Gee, LE, R. Gomez, QC; D. Grande, JJ; M. Helgesen, CC; M. Iskenderian, BC; N. Jacobowitz, GC; M. Kandel, JJ; J. Martin, ME; S. Nachamie, Central Office; R. Pike, KB; J. Ponte, QC; T. Samuels, GC; W. Tan, HC; E. Wallace, LE; P. Young, Central Office, T. Zhao, BM

1. The term Afro American in subject headings has been changed to African American. Records from the LC Resource file and some from Coutts are still coming through with the old term. If time and personnel permit, local units can help the Central Office by making this change. If they are not able to, the Central office will eventually complete the change.
2. Central Office will contact Coutts regarding their use of catalog records for hardcover books to catalog the paperback versions.
3. There will be a meeting the week of May 14th to look at ALEPH records again. Location tables are not set correctly. They were not reloaded correctly. Each sublibrary has to have a code. There are problems with Windows 98 and problems when too many windows are opened up. Windows NT appears to be a better version for ALEPH. There are problems with the printer and the print icon on the bottom right doesn't work. These issues are being addressed. The 092 field didn't transfer over. Subfield j is not recognized but it came over as subfield j. The implementation goal is still for January 2002. Some records did not get into the training database. If a record was sent and it doesn't appear Pat Young will check if it was shipped correctly if you let her know. Only 1 in 5 authority records that were sent were received. Duplicates have been noticed when checking by system number. Each record will have a definite number. The ALEPH program is not available all the time and never on evenings or weekends. Backup and recovery is done at different times and status messages are not sent. As time goes on it will get more regular. The two Public Service Task Forces, Indexing and Design, will come together to decide which fields display when in the OPAC. It is hoped that the different subcommittees will give brief minutes to inform us of their progress. The ALEPH training schedule is given on the ols.org page. There was a problem with the universal message (um=) which formerly worked with or without a space but now didn't and had to be corrected. Table adjustments and locations are still being worked on. There is no real equivalent to the copy holdings record. A Navigation map gives the hierarchical structure of the records. There is a PSTM field which is a combination of location and call number which has no equivalent in NOTIS. The problems with the authority load will be addressed with the third load. The Cataloging Conversion guide which was distributed at the first demonstration session may be used as guidelines for what to look for when examining the database.
4. Providing links to basic LC cataloging tools from a CUNY website was discussed. Perhaps they could be included on the ols web page. The University of Iowa and Cornell University were given as examples of good sites to examine. Suggestions for sites to include on the ols web page are welcomed. The Library of Congress schedules online are not very detailed but the Cataloger's Desktop, although \$1050.00 per year, may well pay for itself because it eliminates all subscriptions to the print versions of cataloging tools and manuals. There is movement towards a web-based version of the Cataloger's Desktop. Its updates are fast and integrated.
5. Two CUNY schools have problems with exporting records from OCLC to NOTIS. This procedure may depend upon the time of day and how long the records are that are being exported. Exported records should appear in NOTIS the following day. In some cases records which are successfully exported do not appear in NOTIS and have to be exported again.
6. The CUNY-wide AL collection will remain in addition to records for the individual CUNY schools. The new union catalog will show one record while local catalogs will show many records.
7. The debate about creating individual records for electronic journals vs. using the record for the printed format and attaching holdings for the electronic format to it continues. With regard to records for electronic

books, e.g. the NetLibrary, the question was raised as to whether statements about accompanying materials such as CD-ROMS in the 300 or note field should be deleted. Many titles in NetLibrary are computer books. While the printed copy often contains a CD-ROM, whether the electronic version includes the content of the CD-ROM is questionable. It was suggested that the cataloger examine the actual electronic book to ensure that the CD-ROM content was not included prior to deleting the note about the accompanying material. The 533 field of some records for ebooks was examined and it was noted that the ebook does not include data from the CD-ROM which was part of the original hardcopy book. The latter is probably the case for most ebooks.

8. ALEPH training sessions will be scheduled for all boroughs and all are welcome to attend. If necessary training in WINDOWS will be made available. The ALEPH catalog is not available from home computers.

9. Pat Young has been issuing and mailing lists of different types of records. One of these which is available is suppressed records. Central Office does maintenance on suppressed records. To save unnecessary labor, if these records are not needed they should be deleted. Other lists which may be generated and mailed to individual campuses are universal messages, records coded 2L or 3L with no MARC holdings records, active bibliographic records when copy holdings records have been deleted, records with an item status of w (withdrawn) and lists of the holdings of a particular location. The latter may be useful if a location is no longer used to see if everything is out of it. Unlinked item record lists may also be considered locations lists.

10. A new Chair of the LACUNY Cataloging Roundtable will be elected for the Fall. Suggestions and nominations are welcome.

Roberta Pike

Many thanks to Belinda Chiang for her fine clarification of number 7.