

Young Women's Christian Association of Brooklyn, 1888-2018

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English

Describing Archives: A Content Standard

Brooklyn College Archives and Special Collections

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Summary Information

Repository:	Brooklyn College Archives and Special Collections
Title:	YWCA of Brooklyn Collection
ID:	2011-001
Date [inclusive]:	1888-2018, bulk 1888-2005
Physical Description:	274 Linear Feet 356 archives boxes and 11 objects
Language of the Material:	English
Abstract:	The YWCA of Brooklyn opened in 1888, and continues to operate today as a strong voice for the economic empowerment of women and social justice for all. The collection holds records of the operations, programs, classes, and activities of the YWCA and its members.

Preferred Citation

Item, folder title, box number, Young Women's Christian Association of Brooklyn, Brooklyn College Archives and Special Collections, Brooklyn College Library.

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Historical Note

In Dec. 1887, thirty Brooklyn women met to establish a Young Women's Christian Association. As with related Associations in other cities, the goal of the Brooklyn group was to provide young women with opportunities for job training, recreation, socializing, and eventually, safe and respectable places to live. The Constitution of the Association stated "The object of the Association shall be to promote the temporal, mental, moral and spiritual welfare of young women, particularly of those dependent upon their own exertions for support." Its first President was Harriet Judson.

The Brooklyn YWCA opened the first School of Practical Nursing in the United States in 1890 with a Training Course for Nurses, designed to provide skilled women for home-based care. The first class graduated in 1892, and the last in 1971.

It 1899 it created an Employment Bureau where employers could post job openings. The YWCA offered many types of classes, a number of which helped the women gain the skills necessary for the jobs listed

at the Employment Bureau. Courses included millinery, stenography, typing, dressmaking, English, and more. The Bureau operated well into the mid-20th century.

An African-American branch was established in 1903. Contemporary newspaper clippings show the creation of a "colored" branch met with resistance from residents of the first intended neighborhood location on Lafayette Avenue. The first location for the branch was on Lexington Avenue. It later moved to Ashland Place.

An historic event occurred in 1943, when Brooklyn became the first "Y" in the country to fully integrate. In response to a February 1943 statement from the Executive Board of the YWCA of the USA and the long-term efforts of some members of the Ashland Place branch, the Board of Directors for the Brooklyn YWCA appended the national Board's statement to its March 1943 meeting minutes, and voted to integrate programs and activities. Integration of residences followed in 1946.

The statement said in part, "...there has been clear evidence that the vitalizing and steadying influence of the Young Women's Christian Association is urgently needed in working for elimination of the heavy injustices experienced by the Negro people. A world-wide struggle for freedom is meaningless, the sacrifice of life in the war will be of little avail, unless democracy is made real for all people." The national YWCA did not integrate until 1946, when it issued its Interracial Charter.

The YWCA operated as many as twelve different facilities over the years (see below). Some provided women with housing, while others offered educational and fitness classes, social gatherings, health and employment counseling, childcare, English classes, and support from social workers. In 1971 the YWCA of Brooklyn opened one of the nation's first drop-in centers complete with social workers and daycare for the children of women in crisis. Although most of the residences operated by the YWCA have long since closed, for a variety of reasons, today the YWCA building on Atlantic Avenue has housing for 300 low-income women. As the decades passed, and the skills sought after by employers changed, the YWCA adjusted and offered courses to meet the needs of the job market. The YWCA also expanded its advocacy activities – for women's health and reproductive rights, social justice, racial equality, and more – and is a thriving organization today. It is a strong source of support and encouragement to young women of color seeking to go to college.

BRANCH LOCATIONS

Ashland Place (221 Ashland Place, for African American women before integration)

Bush Terminal Cafeteria (40th St. and 2nd Ave., serving moderate priced lunches for business and industrial girls)

Central Branch (first at 376 Schermerhorn St., and later at 30 3rd Ave.)

Eastern District (575 Bedford Ave.)

Post Hall (510 State St., residence for business and professional women)

Gould Club (94 Prospect Park West, a residence operated by the YWCA in conjunction with the Edwin Gould Foundation)

Greenpoint (138 Milton St. – in the 1920's this branch had a social worker speaking Polish, as 40% of the population of this section was Polish at the time)

Harriet Judson (50 Nevins St., a residence for 350 girls)

Harriet Judson Apartments (417-419 State St.)

International Institute (94 Joralemon St., a branch for foreign girls)

New Utrecht (1854 83rd St., an apartment for club activities and recreational work)

Robin Hood Camp for girls (a summer camp in Central Valley, N.Y.)

All of these branches performed crucial activities that provided women with housing, educational and fitness classes, social gatherings, health and employment counseling, childcare, English classes, and support from social workers. In addition, several of their programs included boys and men.

EXECUTIVE DIRECTORS, PRESIDENTS AND GENERAL SECRETARIES:

Beckford, Lillian, 1983-1986

Bell, Helen Locke, 1953-1961

Best, Christina, 1989-1990

Ceravolo, Donna 1988-2000

Christy, Catherine D. 1944-1953

Gosnell, Lillian 1961-1966

Harris, Joan 1983-1986

Hunter, Sylvia 1986-1988

Ingraham, Mary 1922-1938

Judson, Harriet 1888-1922

Kamber, Martha 2006-present

Maynard, Virginia 1939-1953

Miller, Doris 1966-1978

Oppenheim, Juanita, 1988-1989

Thomson, Sandra, 1986-1988

Turk, Barbara 2002- 2006

Weller-Jones, Wendy 1987-2002

Wiley, Patricia 1990-1992

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Scope and Content Note

The collection of the YWCA of Brooklyn contains materials from the organization since its opening in 1888, until the records were transferred to Brooklyn College in 2010. These records span nearly 125 years, and include documents related to administration, governance, finance, legal cases, facilities, security, educational and health programs, publications, IT and telecommunications, public relations, events, photographs, newspaper clippings, multi-media, and ephemera.

Of particular importance for this collection are the minutes and reports: they document the trajectory of this institution, as well as the ways they fought to help meet the needs of the community of Brooklyn through the years. In addition, the Brooklyn YWCA maintained an extensive collection of photographs, over six thousand of them, which reflect their programs, members, events, and residences. Newspaper clippings and scrapbooks are also a crucial part of this collection, as they reveal the YWCA's efforts both from the point of view of local media and from their own institution.

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Collection Outline

Series 1 – Administration and governance Subseries a) Board of Directors and Board of Trustees
Subseries b) Bush Terminal Branch Subseries c) Correspondence & Memoranda Subseries d) History
Subseries e) Human Resources Subseries f) Membership and Registration Subseries g) Minutes Subseries
h) Reports Subseries i) Policies and by-laws

Series 2 – Finance and Legal Subseries a) Audits Subseries b) Bank accounts Subseries c) Bequests and
legacies Subseries d) Contracts & Agreements Subseries e) Financial Reports & Budgets Subseries f)
Fundraising Campaigns & Events Subseries g) Gifts & Donations Subseries h) Grants Subseries i) Leases
Subseries j) Mortgages & Indentures Subseries k) Payroll Subseries l) Purchases & Invoices Subseries m)
Various

Series 3 – Facilities and Security Subseries a) Complaints & Incident Reports Subseries b) Construction,
Renovations & Repairs Subseries c) Various

Series 4 – Programs Subseries a) Beauty School Subseries b) Camps Subseries c) Classes & Course
Schedules Subseries d) Encore Plus Subseries e) Graduates Subseries f) Health and Fitness Subseries g)

Montessori Day School Subseries h) On-to-Work Subseries i) Partnerships & Collaborations Subseries j) Residences Subseries k) School of Practical Nursing Subseries l) Skills Get Jobs Subseries m) Various Classes and Programs Subseries n) Young Women's Leadership Project

Series 5 – Publications Subseries a) Books and Pamphlets Subseries b) Newsletters Subseries c) Yearbooks

Series 6 – IT and Telecommunications Subseries a) Computer Systems & Networks Subseries b) Hardware & Software Subseries c) Phone Systems Subseries d) Websites

Series 7 – Public Relations Subseries a) Advertising Subseries b) Press Releases

Series 8 – Events Subseries a) African American History Month Subseries b) Women's History Month Subseries c) Anniversaries Subseries d) Exhibits Subseries e) Fairs Subseries f) Moving Past Trauma Subseries g) Flyers, Pamphlets and Brochures Subseries h) Women's Power Luncheons Subseries i) Women of Influence Subseries j) Various

Series 9 – Photographs Subseries a) Branches 1. Ashland Place 2. Central branch (Schermerhorn St. and Flatbush Ave.) c. 1911 3. Central branch (3rd Ave.) 4. Greenpoint 5. International Institute

Subseries b) Camps 1. Day Camps 2. Robin Hood 3. Stay-at-Home 4. Various

Subseries c) Events 1. Anniversary Celebrations 2. Campaigns 3. Miscellaneous (undated and unnamed) 4. Various events – 1930's to 2000's 5. Women of Distinction Power Luncheon 6. Women of Influence

Subseries d) Fitness 1. Archery 2. Ballet 3. Basketball 4. Canoeing 5. Dancing 6. Fencing 7. Fitness Classes 8. Golf 9. Gym 10. Gym Renovation 11. Gymnastics 12. Martial Arts 13. Miscellaneous 14. Skating 15. Stretching 16. Swimming 17. Table Tennis 18. Tennis 20. Winter Sports 21. Yoga

Subseries e) Portraits

Subseries f) Programs 1. Arts and Crafts 2. Beauty School 3. Bay Ridge Homemaker's Holiday 4. School for Business Training 5. Citizenship Classes 6. Cooking 7. Counseling 8. Drama 9. Father's Employment Program 10. Health screening 11. Homemaker's Holiday 12. Typing Classes 13. Millinery Classes 14. Music 15. Montessori Day School 16. School of Practical Nursing 17. On-to-Work 18. Sewing 19. Skills Get Jobs 20. Subway mechanics 21. Various Programs 22. Worship services

Subseries g) Residences 1. Harriet Judson 2. Judson Hall 3. Post Hall 4. International

Subseries h) Various 1. Children 2. Clubs/Social Gatherings 3. Multicultural Activities 4. Postcards 5. Scrapbook/ Staff 6. Teenagers/ Young Adults 7. Unidentified 8. War Time

Subseries i) Mounted Photographs

Subseries j) Negatives

Subseries k) Slides

Series 10 – Newspaper clippings

Series 11 – Memorabilia Subseries a) Awards and proclamations Subseries b) Ephemera Subseries c) Pins, & T-shirts Subseries d) Various physical objects

Series 12 – Multimedia Subseries a) Audio cassettes Subseries b) CD-ROMs Subseries c) VHS cassettes, Open Reel Audio & 16mm Film

Series 13 – Oversized Subseries a) Banners Subseries b) Blueprints Subseries c) Ledgers Subseries d) Newspapers & Newsletters Subseries e) Oversized ephemera Subseries f) Posters Subseries g) Scrapbooks Subseries h) Various

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Administrative Information

Publication Statement

Brooklyn College Archives and Special Collections

2900 Bedford Avenue

Brooklyn , NY 11210

C.Bradley-Sanders17@brooklyn.cuny.edu

URL: <http://libguides.brooklyn.cuny.edu/asc>

Access/Use

The collection is open for research.

Acquisition

This collection was donated to Brooklyn College in 2011 by the Brooklyn YWCA.

Processing Information

This collection was processed through grants from the National Historical Publications and Records Commission (May 2017-April 2019) and the Jessie Smith Noyes Foundation (2014). Processing archivists were Stephen Calco (2014), Sheana Corbridge (2019), Juliana Magro (2017) and Amy Roberts (2018). The Noyes Foundation grant covered processing of materials from the 1920's and 1930's, and the remainder was processed with the NHPRC grant.

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Related Materials

Related collection

YWCA of the U.S.A.: Smith College, Sophia Smith Collection, Women's History Archives: http://asteria.fivecolleges.edu/findaids/sophiasmith/mnsss292_main.html

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Controlled Access Headings

- Adolescence -- African Americans -- Nursing -- Race Relations -- Reproductive Rights -- Women -- Working class women

Collection Inventory

Administration and Governance, 1888-2011, (1912-2005)

Physical Description: 30.4 Linear Feet 73 Archival boxes

Arrangement

Subseries are organized alphabetically. Items within each subseries are organized chronologically in ascending order when possible. This series is comprised of all records related to the administration and governance of the YWCA of Brooklyn. It is divided into eight subseries: Board of Directors and Board of Trustees, Bush Terminal Branch, Correspondence and Memoranda, History, Human Resources, Membership and registration, Minutes and Reports, and Policies and by-laws. It includes lists of former Board members, duties of the Board of Directors and Board of Trustees, the records pertaining to the agreement and closing of the Bush Terminal Branch, memoranda and general correspondence, notes and materials that reflect the history of the institution, job descriptions, statistics of membership and registration, minutes, reports, the certificate of incorporation, policies, resolution, handbooks, guides, and amendments to resolutions. This series contains possibly the most important group of records in this collection: minutes and reports. In this subseries, a researcher will find all of the decisions taken by the Brooklyn YWCA from its founding year until the year the collection was transferred to Brooklyn College.

Note: Many items in the subseries "minutes and Reports" were originally in binders, which were transferred to folders in their original order. In these cases, the minutes were originally organized according to the fiscal year, in reverse chronological order. For example: from June 1964- September 1953. Some of these binders were named "committee minutes," and contained minutes from all committees: Ashland Place, Building, Business and Professional Women, Business School, Camp, Citywide Buildings, Employment, Finance, Food Service, Harriet Judson, Health Education, Human Relations, Industrial, International Residence, Interracial Education, Membership, Nationality Committee, Post Hall, Practical Nursing, Program, Public Affairs, Publicity, Rooms Registry, Use of Buildings, Volunteers, Younger Girls. The contents of these binders were also transferred to folders that bear the

same original name: "committee minutes." Researchers looking for minutes of a specific committee should refer to such folders.

Board of Directors and Board of Trustees

Title/Description	Instances	
Board of Directors Resignation Letters, 1976-2005	box 1	folder 1
Board of Directors Training at National YWCA Conference, 1988	box 1	folder 2
Board of Trustees Bylaws and Amendments, 1921-1923	box 1	folder 3
Board Orientation, 1978	box 1	folder 4
Board Retreat, 1996	box 1	folder 5
Board Training & Elections, 1995-1996	box 1	folder 6
Board Members Mailing List, 1970-1999	box 1	folder 7
Bylaws of the Board of Directors and Trustees, 1983-1985	box 1	folder 8
Committee Responsibilities, 1990's	box 1	folder 9
Former Board of Directors Fundraising and Personal Contributions, 1970-1999	box 1	folder 10
Functions of the Board, 1972	box 1	folder 11
List of Board of Directors, 1961-1986	box 1	folder 12
List of Board of Directors, 1987-2004	box 1	folder 13
Leadership Directory, 1974-1975	box 1	folder 14
List of Board of Directors, 1947-1972	box 2	folder 1-2
List of Board of Trustees, 1977-1999	box 2	folder 3
Nominating Committee Ballots, 1987	box 2	folder 4
Role of Board of Director Pamphlets, 1956-1969	box 2	folder 5
Addresses of the Board of Directors (Rolodex), 1938-1991	box 3	folder 1-2
Board of Trustees and Volunteers (Rolodex), 1965-1980	box 3	folder 3

Bush Terminal Branch

Title/Description	Instances	
Board of Trustees Agreement with I.T. Bush, 1915	box 4	folder 1
Closing of Bush Terminal Branch, 1948	box 4	folder 2
Ration Bank Account, 1943	box 4	folder 3
Wages & Petty Cash, 1941	box 4	folder 4

Correspondence & Memoranda

Title/Description	Instances	
All Staff Memoranda, 1969-2004	box 5	folder 1-2
Berkey-Gerard, Melissa, Executive Director, 2003-2005	box 5	folder 3-5
Board of Directors Internal Correspondence*, 1935-1937, 1989-1999	box 5	folder 6-8
Board of Trustees, 1891-1919	box 5	folder 9-12
Board of Trustees*, 1920-1939	box 6	folder 1-5
Board of Trustees and Directors*, 1930's, 1989-2002	box 6	folder 6-7
Cabinet Staff, 1986-1987	box 6	folder 8
Ceravolo, Donna, Executive Director, 1988-2001	box 7	folder 1-3
Clark, Doris, 1988-1995	box 7	folder 4
Consortium of Brooklyn (YWCA & YMCA), 1967-1972	box 7	folder 5
Detters, Joan, 1986-1989	box 7	folder 6
Dwek, Steve, 1998-2002	box 7	folder 7
Eastern District Branch, 1930's	box 7	folder 8-9
Executive Committee & Senior Staff, 1986-2004	box 7	folder 10-11
Executive Directors & Presidents, 1973-1984	box 7	folder 12
Executive Directors of Metropolitan YWCAs, 1989-1990	box 7	folder 13
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Fitness Staff, 200-2004	box 8	folder 2
Housing, 1975-1998	box 8	folder 3
Hunter, Sylvia, 1986-1988	box 8	folder 4-5
Ingraham, Mary*, 1935	box 8	folder 6
Interoffice Memoranda, 1982-1990	box 8	folder 7
Jones, Wendy Weller, 1986-2002	box 8	folder 8-9
Judson, Harriet, 1903-1913	box 8	folder 10
Kamber, Martha, 2010	box 8	folder 11
National YWCA Board, 1972	box 8	folder 12
National Executive Board*, 1979-1989	box 8	folder 13-14
New Utrecht Branch*, 1934-1935	box 9	folder 1-2
New YWCA Building, 1911	box 9	folder 3

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Oppenheim, Juanita, 1988	box 9	folder 4
Ordonez, Rolinda, 1999-2004	box 9	folder 5
Security, 1998-2003	box 9	folder 6
Space Rentals, 1986-2001	box 9	folder 7
Thomson, Sandra, 1986-1988	box 9	folder 8
Turk, Barbara J., 2002-2004	box 9	folder 9-10

History

Title/Description	Instances	
All Association Goals & Objectives, 1982-1986	box 10	folder 1
Brooklyn International Institute, an Outline of History*, 1919-1934	box 10	folder 2
General History, Policies & Missions	box 10	folder 3
Information & Description of Branches*, 1930-1950	box 10	folder 4
Typed and Handwritten Notes*, 1930	box 10	folder 5
History of the New York City YWCA*, 1880	box 10	folder 6

Human Resources

Title/Description	Instances	
Assistant Residence Director Duties, 1978	box 11	folder 1
Customer Service Trainings, 2001-2003	box 11	folder 2
Cuts & Increases in Wages and Salaries, 1931, 1942	box 11	folder 3
(CETA) Comprehensive Employment Training Act, 1976	box 11	folder 4
Human Resources Correspondence, 1997-2004	box 11	folder 5
Job Descriptions & Postings, 1966, 1986-2005	box 11	folder 6
Minimum Wage Law, 1941	box 11	folder 7
Personnel Practices & Policies, 1983-2000	box 11	folder 8-9
Staff Deficit Reduction Plan, 1998	box 11	folder 10
Personnel, 1930-1940, 1930-1940	box 12	folder 1-5

Membership and Registration

Title/Description	Instances	
Communications with Membership, 1946-1991	box 13	folder 1
Membership Complaints and Correspondence, 1987-2005	box 13	folder 2
Membership Meetings, 1988-1990		

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	box 13	folder 3
Membership Roll Books, 1919-1936	box 13	folder 4-9
Membership Rolls, 1970	box 13	folder 10
YWCA Membership Welcome Packet, 1980	box 13	folder 11

Minutes

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Active Members Meetings, Dec. 1900-Mar. 1913	box 14	folder 1-2
Affirmative Action 160, 1975-1976	box 14	folder 3-4
Various Committee Meetings, 1975-1977	box 14	folder 5
Annual Members' Meetings, 1968-1979	box 15	folder 1
Ashland Place Branch Meetings*, 1941-1944	box 15	folder 2
Ashland Place Committee of Management*, 1926-1938	box 15	folder 3-4
Board of Directors*, 1896-1931	box 16	folder 1-4
Board of Directors*, 1932-1944	box 17	folder 1-5
Board of Directors, 1944-1949	box 18	folder 1-5
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Building Committee, 1926	box 28	folder 6
Building Committee Competition, 1891	box 28	folder 7
Building Committee for New Boarding House, 1911-1912	box 28	folder 8
Business Staff Meeting*, 1939-1942	box 28	folder 9
Cabinet Meetings, 1986-1987	box 28	folder 10
Campaign Executive Committee, 1960-1970	box 29	folder 1

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Campaign Publicity Committee, 1959	box 29	folder 2
Centennial Year Committee, 1987-1988	box 29	folder 3
Central Branch Management Committee*, 1927-1942	box 29	folder 4-9
Central Branch Management Committee, 1939-194	box 30	folder 1-2
Central Branch Public Affairs Committee, 1937-1942	box 30	folder 3
Central Branch Staff Meetings, 1929-1936	box 30	folder 4-7
Citywide Health Education Committee, 1941	box 31	folder 1
Comfort Committee, 1888-1906	box 31	folder 2-4
Committee Members' Lists, 1959-1994	box 31	folder 5
Committee Meeting Minutes, 1944-1945	box 31	folder 6-7
Comfort Committee, 1894-1898 <u>Physical Description</u> : scrapbook	box 32	
Committee Minutes (various), 1945-1950	box 33	folder 1-5
Committee Minutes (various), 1950-1956	box 34	folder 1-5
Committee Minutes (various), 1956-1973	box 35	folder 1-2
Committee of Management, 1909-1918	box 35	folder 3-4
Devotional Committee Minutes, 1903-1907	box 35	folder 5
Downtown Brooklyn Athletic Club Committee, 1993	box 35	folder 6
Eastern District Board Meetings*, 1930-1939	box 35	folder 7
Eastern District Cabinet Meetings*, 1917-1929	box 35	folder 8
Eastern District Branch Minutes, Oct. 1925- Apr. 1937 <u>Physical Description</u> : scrapbook	box 36	folder 1
Eastern District Committee Minutes, 1930-1934	box 37	folder 1
Eastern District Committee of Management , 1917-1937	box 37	folder 2-5
Eastern District Branch Membership Council, 1918-1934	box 37	folder 6
Eastern District Swimming Club, 1931	box 37	folder 7
Education Committee, 1894-1901	box 37	folder 8
Education Committee Minutes, May 1889- Nov. 1893 <u>Physical Description</u> : scrapbook	box 38	
Education Committee* , 1901-1942	box 39	folder 1-3
Employment Bureau, Dec. 1898- Nov. 1904	box 39	folder 4-6
Employment Bureau, 1905-1907	box 40	folder 1
Executive Board, 1890-1900		

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Executive Board, 1887-1890 <u>Physical Description</u> : scrapbook	box 41	folder 1
Executive Board, 1900-1908	box 42	folder 1-5
Executive Board, 1908-1914	box 43	folder 1-4
Executive Board, 1912-1914 <u>Physical Description</u> : scrapbook	box 44	
Executive Committee*, 1913-1978	box 45	folder 1-4
Extension Committee, 1915	box 45	folder 5
Fireside Club, 1931-1935	box 45	folder 6
Fund Development Committee, 1988-1990	box 45	folder 7
Fund Development Committee, 1994-1998	box 46	folder 1-2
Greenpoint Branch Minutes*, 1919-1931	box 46	folder 3-4
House Committee, 1903-1915	box 46	folder 5
Industrial Committee*, 1925-1933	box 46	folder 6
Joint Finance Committee, 1990	box 46	folder 7
Junior Department Committee, 1895-1898	box 46	folder 8
Home Committee, 1889-1894 <u>Physical Description</u> : scrapbook	box 47	
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League of Industrial Women of Brooklyn*, 1920-1929	box 48	folder 2
Library Committee*, 1916-1923	box 48	folder 3
Loyalty League*, 1900-1906	box 48	folder 4
Monthly Schedule of Meetings, 1965-1966	box 48	folder 5
Mother's Club, 1899-1924	box 49	folder 1-7
New Utrecht Branch Committee of Management, 1927-1934	box 50	folder 1-2
Personnel Committee, 1940-1990	box 50	folder 3-7
Professional Staff Meetings, 1945-1948	box 51	folder 1
Program Planning Committee, 1942-1946	box 51	folder 2
Program Staff Meetings, 1942-1945	box 51	folder 3
Public Affairs Committee, 1943-1946	box 51	folder 4
Publicity Committee, 1958-1961	box 51	folder 5
Public Policy Committee, 1969-1993	box 51	folder 6-7

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Public Relations Committee, 1961-1965	box 51	folder 8
Staff Activities Committee, 1951-1954	box 51	folder 9
Staff Meetings, 1931-1956	box 52	folder 1-6
Staff Meetings, 1956-1976	box 53	folder 1-4
Sunday Forums, 1930-1936	box 53	folder 5-6
Young Adult & Teen-Age Roundtable, 1962	box 53	folder 7

Reports

Title/Description	Instances	
Affirmative Action Committee Report, 1976	box 54	folder 1
Annual Departmental Reports, 1941	box 54	folder 2
Annual Reports, 1890-1898	box 54	folder 3-7
Annual Reports, 1902-1977	box 55	folder 1-3
Annual Report of Participation Statistics to the National Board, 1972-1976	box 55	folder 4-6
Annual Report, 1892	box 56	
Annual statistical metropolitan report*, 1933	box 57	folder 1
Annual statistical report to the National Board, 1932	box 57	folder 2
Annual Reports on Employment, Ashland Place*, 1936-1940	box 57	folder 3
Ashland Place Committee of Management Reports*, 1936-1942	box 57	folder 4-5
Ashland Place Various Reports, 1936-1940	box 57	folder 6
Association Progress Report, 1989-1990	box 58	folder 1
Board of Director's Reports, 1998, 2001	box 58	folder 2
Board of Trustees Reports, 1929-1930	box 58	folder 3
Campaign & Publicity Reports, 1972-1973	box 58	folder 4
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Central Branch Departmental Reports*, 1933-1934	box 58	folder 6-9
Central Branch General Secretary Reports, 1920-1941	box 59	folder 1-5
Central Branch Industrial Department Report, 1933	box 59	folder 6
Central Branch Membership Report, 1923-1929	box 59	folder 7
Central Branch Public Affairs Report, 1933	box 59	folder 8
Central Branch Report, 1918	box 59	folder 9
Central Branch Report, 1991-1996		

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Lavanburg Corner House, 1986-1991	box 111	folder 18
Lavanburg Corner House Foundation/United Jewish Appeal, 1981-1985	box 111	folder 19
L.A.W. Fund, 1982-1983	box 112	folder 1
Lowe, Joe & Emily Foundation, 1983-1990	box 112	folder 2
Lowenstein, Leon Foundation, 1988-1990	box 112	folder 3

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Manufacturers Hanover Trust, 1982-1991	box 112	folder 4
Menton Fund, 1988-1990	box 112	folder 5
Metzger-Price Fund, 1987-1995	box 112	folder 6
Monell, Ambrose Foundation, 1983-1995	box 112	folder 7
Mony Financial Services Foundation, 1986-1990	box 112	folder 8
Morgan, JP Guaranty Trust, 1981-2004	box 112	folder 9-11
Moses, Henry & Lucy Fund, 1984-1995	box 112	folder 12
Ms. Foundation for Women, 1983-1991	box 112	folder 13
National Women's Resource Center, 1996	box 112	folder 14
New Land Foundation, 1987-1990	box 113	folder 1
New World Foundation, 1984-1985	box 113	folder 2
New York Community Trust, 1970-2005	box 113	folder 3-5
New York City Dept. for the Aging Fund, 2004	box 113	folder 6
New York Foundation, 1983-1986	box 113	folder 7
New York Mets Foundation, 1987-1990	box 113	folder 8
New York State Dept. of Health, 2005	box 113	folder 9
New York State Dept. of Social Services, 1983	box 113	folder 10
New York State Dormitory Authority, 2004	box 113	folder 11
New York State Office of Children & Family Services, 2004	box 113	folder 12
New York State Energy Grant, 1986-1989	box 113	folder 13
New York Women's Foundation , 1989-2004	box 113	folder 14
New York Times Co. Foundation, 1990-1995	box 114	folder 1
Nonprofit Coordinating Committee Surveys, 2000-2001	box 114	folder 2
Nonprofit Finance Fund, 2002-2003	box 114	folder 3
Noyes, Jessie Smith Foundation, 2004	box 114	folder 4
Parshelsky, Moses L. Foundation, 1983-1989	box 114	folder 5
Peierls Foundation, 1987-1989	box 114	folder 6
Penney, James C. Foundation, 1983-1989	box 114	folder 7
Pfizer Foundation, 1981-2004	box 114	folder 8-10
Pinkerton Foundation, 1981-1985	box 114	folder 11
The Pisces Foundation, 1983-1989	box 114	folder 12
Plymouth Memorial Fund, 1983-1988	box 114	folder 13

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Price, Louis & Harold Foundation, 1987-1990	box 114	folder 14
Public Welfare Foundation, 1985-1991	box 114	folder 15
Reader's Digest Foundation, 1982-1985	box 114	folder 16
Reed Foundation, 1995	box 114	folder 17
Reeve, Christopher Paralysis Foundation, 2004	box 114	folder 18
Reeves Brothers Foundation, 1987-1989	box 114	folder 19
Revson, Charles H. Foundation, 1980-1997	box 114	folder 20
Richmond, Frederick W. Foundation, 1982, 1984, 1989	box 114	folder 21
Robin Hood Foundation, 1989-1990	box 115	folder 1
Roche, Edward & Ellen Relief Foundation, 1982-1989	box 115	folder 2
Rockefeller Brothers, 1981-1985, 1997	box 115	folder 3
Rosenthal, Ida & William Foundation, 1988-1990	box 115	folder 4
Ross, Dorothea Haus Foundation, 1986	box 115	folder 5
Ryka/Women's Sports Foundation, 2004-2006	box 115	folder 6
The Jon Ben Snow Foundation, 1988-1989	box 115	folder 7
Snyder, Valentine Perry, 1987-1989	box 115	folder 8
Soul Food for the Heart, 2003-2004	box 115	folder 9
Sprague, Seth Foundation, 1982-1989	box 115	folder 10
Spunk Fund, 1987	box 115	folder 11
Stearns, Janet Upjohns Charitable Trust, 1988-1990	box 115	folder 12
Stop the Violence Fund, City of New York, 1993	box 115	folder 13
Taconic Foundation, 1984-1990	box 115	folder 14
Target Corporation Grant, 2004	box 115	folder 15
Teen Empowerment & Advocacy Center Funding Proposal, 1993	box 115	folder 16
Tuch, Michael Foundation, 1986-1990	box 115	folder 17
Tuttle, Isaac H. Fund, 1981-1982	box 115	folder 18
Underwood, John T. Foundation, 1982-1988	box 115	folder 19
Uris Brothers Foundation, 1988-1990	box 115	folder 20
US Dept. of Health and Human Services/Office of Minority Health Grant, 2003-2004	box 115	folder 21
United Way Grant, 1984-2005	box 116	folder 1-2
Various Grants, A-D	box 116	folder 3

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Various Grants, E-H	box 116	folder 4
Various Grants, I-L	box 116	folder 5
Various Grants, M-O	box 117	folder 1
Various Grants, P-T	box 117	folder 2
Various Grants, U-Z	box 117	folder 3
Various Grants & Foundations Research, 1996-1997	box 117	folder 4
Verizon, 2000-2001	box 117	folder 5
Vinmont Foundation, 1982-1990	box 117	folder 6
Wagner, Rose & Sherle Foundation, 2003-2004	box 117	folder 7
Witco Foundation, 1982-1983	box 117	folder 8
Women's Sports Foundation, 1992	box 117	folder 9
Women Filmmaker Series grants, 1987	box 117	folder 10
Young Women's Leadership Academy Grants, 2003-2005	box 117	folder 11

Leases

Title/Description	Instances	
Greenpoint Lease, 861 Manhattan Ave. , 1943-1945	box 118	folder 1
Lease 228, Reid Avenue, 1945	box 118	folder 2
Lease for Kingsborough Housing Project, 1942	box 118	folder 3
Macro Consultants, Funding Agreement, 2001	box 118	folder 4
Macro-Lease Equipment, 2001-2002	box 118	folder 5
NY Heart Association Lease, 1950	box 118	folder 6

Mortgages & Indentures

Title/Description	Instances	
Bonds & Mortgages*, 1910-1932	box 118	folder 7-8
Board of Trustees, Mortgage, 1970	box 118	folder 9
Certificate of Value, 1911	box 118	folder 10
Clark, Ivor B. Mortgage Specialist, 1942-1943	box 119	folder 1
Closing of Title for International Institute, 54 Sidney Place*, 1922	box 119	folder 2
Copies of Indentures, 1924	box 119	folder 3
Cypress Hills Cemetery, 1862, 1896	box 119	folder 4
Eastern District Sale*, 1935-1937	box 119	folder 5

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Eastern District Branch Title to 138 Milton St.*, 1922	box 119	folder 6
Guarantees & Extensions, 1911-1929	box 119	folder 7
Goldberg, Estella & Morris Green, Extensions of Bond, 1916-1917	box 119	folder 8
Gustafson, Frederick Land Deed Indenture, 1989	box 119	folder 9
Indenture*, 1925	box 119	folder 10
Indenture between NYCHA and YWCA, 1942	box 119	folder 11
Mortgages, 1890-1917	box 119	folder 12
Mortgages & Loans, 1916-1960	box 119	folder 13
Mortgages & Titles*, 1924-1932	box 119	folder 14
Resolutions, Stocks & Easements, 1929-1931	box 119	folder 15
Sale of land by Brooklyn Association of Working Girls, 1902	box 119	folder 16
Sale of 94 Joralemon Street, 1925, 1972	box 119	folder 17
Scholes, Henry F. & John Rolfe, Mortgage Agreement, 1894, 1912	box 119	folder 18
Syracuse & Eastern Railroad Co. Adjustment Mortgage bond, 1947-1949	box 119	folder 19

Payroll

Title/Description	Instances	
All Branches Payroll, 1930's	box 120	folder 1
Central Branch Club Leadership payroll, 1940	box 120	folder 2
Central Branch Payroll, 1913-1934	box 120	folder 3-5
Central Branch Payroll, 1935-1942	box 121	folder 1-7
Director's Payroll, 1919-1929	box 121	folder 8
Director's Payroll, 1930-1942	box 122	folder 1-2
Eastern District Payroll, 1927-1929	box 122	folder 3-5
Eastern District Payroll, 1930-1936	box 123	folder 1-5
Payroll, 2000	box 123	folder 6
Salaries & Wages, 1943-1948	box 124	folder 1-5
Salaries & Wages, 1948-1949	box 125	folder 1-4

Purchases & Invoices

Title/Description	Instances	
Advertising Check Requests & Invoices, 1989	box 126	folder 1

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Amsterdam Printing Purchases, 1999	box 126	folder 2
Beauty Shop equipment purchases & sales, 1938-1940	box 126	folder 3
Campaign Print Purchase orders, 1969-1970	box 126	folder 4
Check requests/Invoices & receipts, 1992, 2000	box 126	folder 5
Check requests/Invoices & receipts, 1989-1992	box 126	folder 6
Daily Cash Receipts, 1990-1992	box 126	folder 7
Equipment & Infrastructure Purchases, 1939-1952	box 126	folder 8
Infrastructure Purchases*, 1928-1935	box 126	folder 9
Symphony Printing YWCA Letterhead proofs & Invoices, 1998	box 126	folder 10
YWCA Wire & Catalog Estimates & Invoices, 1985	box 126	folder 11

Various

Title/Description	Instances	
Bank Loans, 1969-1978	box 127	folder 1
Briscoe vs. Brooklyn YWCA, 2001	box 127	folder 2
Citibank Permanent Loan, 1989	box 127	folder 3
Dreyfus Liquid Assets, 1981-1983	box 127	folder 4
Financial Statement & Tax Exempt Status, 1999-2000	box 127	folder 5
Local Initiatives Support Corporate Loan, 1983-1985	box 127	folder 6
Rios vs. Brooklyn YWCA, 2001	box 127	folder 7
Robert Elevator Co. Lawsuit, 1998-2002	box 127	folder 8
Sales Tax Documents, 1938-1964	box 127	folder 9
Tax Exempt for No. 126721, 1995	box 127	folder 10
Tax Exempt Status Documents, 1966-1973	box 127	folder 11
Taxes, 1891-1892	box 127	folder 12

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Facilities & Security, 1891-2005, (1979-2004)

Physical Description: 2.9 Linear Feet

Arrangement

This series is arranged alphabetically and chronologically. It series consists of filed complaints, incident reports, information about renovation and construction, emergency plans, as well as permits and licenses required for the

YWCA to function. Of particular interest in this series are the specifications for the building of the current Central Branch at 30 3rd Ave. in Brooklyn.

Related Materials:

Related Materials

Series 13 subseries Blueprints for Oversized blueprints and for the original blueprints of the Central Branch which was constructed in 1928.

Complaints & Incident Reports

Title/Description	Instances	
Central Branch Theft Reports & Detective Contacts*, 1929-1930	box 128	folder 1
Complaints About Rent Increases, 1995-2005	box 128	folder 2
Complaints & Incidents, 1998-2002	box 128	folder 3-4
Draught Emergency Repairs, 1985	box 128	folder 5
Facilities Complaints, 1980-1981, 1999	box 128	folder 6
Incident Reports, 2003-2005	box 128	folder 7-9
Judson Post Hall Tenant Complaints, 1987-1989, 2001-2005	box 128	folder 10-11
Memorial Hall Rentals & Complaints, 1979-1981	box 128	folder 12
Security Reports, 1984-1988	box 128	folder 13

Construction, Renovations & Repairs

Title/Description	Instances	
Asbestos Removal, 1984	box 128	folder 14
Building Repair Proposals, 2001-2004	box 128	folder 15
Construction Loans & Contracts, 1985-1988	box 128	folder 16
Elevator Repair & Maintenance Contracts, 2001-2002	box 128	folder 17
Facade Survey & Inspection/ Local Law 11, 2002-2003	box 128	folder 18
Fitness Center Construction Work Permit, 1989-1991	box 128	folder 19
Fourth Floor Renovation Project, 2004	box 128	folder 20
Locker Room Renovations, 1969	box 129	folder 1
Men's Bathroom Renovations, 2004	box 129	folder 2
Montessori Lead Based Paint Mediation, 2005	box 129	folder 3
Property Loss Flooding Inventory, 2003	box 129	folder 4
Shower & Steam Room Repairs, 2000-2001	box 129	folder 5
Spartan Construction Roof & Pipes, 2000-2001	box 129	folder 6

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Syncro Contractors Building Renovation, 1983	box 129	folder 7
Wheelchair Ramp Construction, 1982	box 129	folder 8
Building and Project Bank Loan, V.I, parts 1-2, 1997-1999	box 130	folder 1-2
Building and Project Bank Loan, V.II, parts 1-2, 1997-1999	box 130	folder 3-4

Various

Title/Description	Instances	
Assembly Permits, 1949-1952	box 131	folder 1
Brooklyn Union Gas Service, 1981-1984, 2002-2003	box 131	folder 2
Budget Discrepancy and Building Supplies, 1978-1979	box 131	folder 3
Building Director & Personnel Decisions, 1979-1983	box 131	folder 4
Central Branch Architect Agreement & Guide to Building*, 1924	box 131	folder 5
Central Branch Architectural & Mechanical Specifications*, 1926	box 131	folder 6
Central Branch Architectural Budget*, 1922-1928	box 131	folder 7
Central Branch Building Specifications Correspondence*, 1925-1927	box 131	folder 8-9
Central Branch Correspondence with Architect*, 1927-1928	box 132	folder 1
Central Branch Room Number Assignments & Telephone Extensions*, 1928	box 132	folder 2
Certificate of Insurance, 1951	box 132	folder 3
Certificates of Occupancy , 1937-1988	box 132	folder 4-5
Competition for Proposed New Building of Eastern District Branch, 1912	box 132	folder 6
Correspondence about Drain Fixtures*, 1928	box 132	folder 7
Correspondence about Gymnasium Floors*, 1928	box 132	folder 8
Dance & Theater Memorial Hall , 1984-1985	box 132	folder 9
Dept. of Buildings Inspection, 1982	box 132	folder 10
Dept. of Housing Property Registration Form, 1996	box 132	folder 11
Design Competition for Central Branch, 1891	box 132	folder 12
Electric Equipment Certificates, 1892-1910	box 132	folder 13
Emergency Action Plan, 2001-2004	box 132	folder 14
Engineer's Reports, 1915	box 132	folder 15
Equipment Proposals*, 1927-1929	box 132	folder 16-18

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Fire Alarm Procedures, 1980-1999	box 132	folder 19
Fire Safety Plan, 1995	box 132	folder 20
Furnishings Budgets*, 1927-1928	box 132	folder 21
Furnishings Correspondence*, 1926-1928	box 133	folder 1-2
Furnishings Education Department *, 1925-1928	box 133	folder 3
Furnishings Estimates*, 1927-1928	box 133	folder 4
Furnishing Inventories*, 1926-1927	box 133	folder 5
Furnishings Orders A-W*, 1927-1928	box 133	folder 6-7
Leases with Organizations, 1970-2003	box 134	folder 1
Lease with Brooklyn Public Library, 1971-1975	box 134	folder 2
Lessors & Building Space Use, 1983-1987	box 134	folder 3
Local Law 16, Judson Post Hall, Residential Hotel Status, 1984-1999	box 134	folder 4
Multiple Dwelling Registration, 1986-1987	box 134	folder 5
Nonprofit Coordinating Committee of NY Disaster Planning, 2004	box 134	folder 6
Outgoing Mail Procedures, 1981	box 134	folder 7
Painting & Cleaning Agreements, 1944	box 134	folder 8
Permits & Licenses, 1928-1931	box 134	folder 9
Place of Assembly Permits, 1976-1984	box 134	folder 10
Plumbing & Heating Report, 1893	box 134	folder 11
Pool & Fitness Center Rental Contracts, 2002-2004	box 134	folder 12
Regulations for Bathing Establishments, 1977-1985	box 134	folder 13
Room & Space Rental Procedures, 1981-1984	box 134	folder 14
Security Guard Procedures & Regulations, 1977-1981	box 134	folder 15
Security Inspection Report	box 134	folder 16
September 11 Emergency Correspondence , 2001	box 134	folder 17
Spatial Needs Survey, 1987	box 134	folder 18
Sprinkler Contract, 1949	box 134	folder 19

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Programs, 1920-2006, (1985-2005)

Physical Description: 6.25 Linear Feet

Arrangement

Since its inception, the YWCA was concerned about providing programs to enrich the lives of their community members. This series consists of information about the following programs: Beauty School, Camps, Encore Plus, Health and Fitness, Montessori Day School, On-to-Work, Residences, School of Practical Nursing, Services for the Underserved (SUS), Skills Get Jobs, Young Women's Leadership Academy, and others. It also includes course schedules, and information about graduates and partnerships.

Related Materials:

Related Materials

Series 9 subseries (f) for photographs of the YWCA's programs, series 9 subseries (d) for photographs of health and fitness classes, and series 9 subseries (g) for photographs of the residences.

Beauty School

Title/Description	Instances	
Beauty School & Shop, 1938-1939	box 135	folder 1
Beauty School Annual Monthly Reports, 1936-1937	box 135	folder 2
Beauty School - General, 1930's-1950's	box 135	folder 3
Beauty School Legislature, 1930's	box 135	folder 4
Beauty School Scholarships, 1930's	box 135	folder 5
Brooklyn YWCA Department of Education Bulletins, 1918-1927	box 135	folder 6
Girls' Central School Programs, 1923-1934	box 135	folder 7

Camps

Title/Description	Instances	
Article 48 for Children's Summer Day Camps, 2002	box 136	folder 1
Camp Contracts*, 1933-1936	box 136	folder 2
Day Camp Policies & Manual	box 136	folder 3
Day Camp Program Proposal, 1970	box 136	folder 4
Day Camp , 1986-1987	box 136	folder 5
Holiday Hi-Jinx Summer Camps, 1962-1965	box 136	folder 6
Robin Hood Camp Bank Deposit Book, 1940-1942	box 136	folder 7
Robin Hood Camp*, 1930's	box 136	folder 8
Robin Hood Camp, 1960-1963	box 136	folder 9
Robin Hood Camp, 1964-1965	box 136	folder 10
Stay-at-Home Camp, 1946-1956	box 136	folder 11

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Summer Camp Brochures, 1960-1969	box 136	folder 12
Summer Camp Field Trips, 1977	box 136	folder 13
Summer Camp, 2004	box 136	folder 14
Summer Camp, 2002-2003	box 136	folder 15
Summer Camp, 2005	box 136	folder 16

Classes & Course Catalogs

Title/Description	Instances	
Assertiveness Trainings & Stress Management, 1980's	box 137	folder 1
Bridge Classes, 1980's	box 137	folder 2
Brooklyn YWCA News & Classes, 1995-1999	box 137	folder 3
Catalog Drafts, 1965	box 137	folder 4
Classes & Programs, 1930's	box 137	folder 5
Classes & Program Planning, 1987	box 137	folder 6
Class Proposals, 1987-2003	box 137	folder 7
Cooking Classes, 1987	box 137	folder 8
Course Catalogs & Schedules, 1941-1977	box 137	folder 9-12
Course Catalogs & Schedules, 1987-2004	box 138	folder 1-3
Course Catalog & Proofs, 1987	box 138	folder 4
Day Classes for English language & Citizenship, 1959-1961	box 138	folder 5
Drawing & Art Classes, 1987	box 138	folder 6
Furniture Refinishing & Home Repair Classes, 1986	box 138	folder 7
Opera Appreciation Classes, 1987	box 138	folder 8
Personal Journaling Classes, 1986	box 138	folder 9
Program Drafts, 1964-1965	box 138	folder 10
Program Schedule Drafts, 1963-1964	box 138	folder 11
Quilting Workshops, 1987	box 138	folder 12
Various Classes & Programs, 1987	box 138	folder 13
Wine Tasting Courses, 1980's	box 138	folder 14

Encore Plus

Title/Description	Instances	
Brooklyn Breast Health/Encore Plus Partnership, 1994-1998	box 139	folder 1

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Brooklyn Breast Health Partnership/ Encore Plus Contracts, 1998-2004	box 139	folder 2-6
Brooklyn Breast Health Partnership & Encore Plus Flyers & Brochures	box 139	folder 7
Encore Plus Contracts with the National YWCA, 1995-1998	box 139	folder 8
Funding Requests, 1994-1997	box 139	folder 9-10
Grant & Funding Outreach, 1994-1998	box 139	folder 11
Income & Expenses, 2002-2003	box 139	folder 12
Letters, 1994-2003	box 139	folder 13
Personnel, 1994-2003	box 139	folder 14
Program Components, 1993	box 139	folder 15
Reports, 1998-2005	box 139	folder 16
Revised Encore Plus Work Plan, 1994	box 139	folder 17
National YWCA Encore Plus, 1993-1994	box 139	folder 18
Newsletters & Publicity, 1993-1998	box 139	folder 19
New York State YWCA Encore Plus, 1993-1994	box 139	folder 20
Various Budgets, 1994-1998	box 139	folder 21

Graduates

Title/Description	Instances	
Beauty School, 1930-1940	box 140	folder 1
Graduation, General, 1930's	box 140	folder 2
Names & Addresses, 1915-1935	box 140	folder 3-4
Graduation Programs, 1906-1937	box 140	folder 5-7
Girls' Central School, 1930's	box 140	folder 8
Graduates of Secretarial School, 1917-1922	box 140	folder 9
State Regulations for Licenses for Private Trade Schools, 1930's	box 140	folder 10

Health & Fitness Center

Title/Description	Instances	
Aquatics Department Budgets & Reimbursements, 2002-2003	box 141	folder 1
Aquatics Memoranda & Correspondence, 1999-2005	box 141	folder 2
Aquatics Program Outreach to Schools, 1987	box 141	folder 3
Aquatics Revenue & Statistics, 1986-1988	box 141	folder 4

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Big Apple Marlins Swim Team, 2002-2003	box 141	folder 5
Closing the Pool study, 1942	box 141	folder 6
Complaints, 1998-2003	box 141	folder 7
Contracts & Agreements, 1988-2003	box 141	folder 8
Correspondence with Fitness Center Members, 1986-2001	box 141	folder 9
Downtown Brooklyn Athletic Club, 1997-1998	box 141	folder 10
Employment & Personnel, 1986-2001	box 141	folder 11
Events, 1986-2001	box 141	folder 12
Fitness Center Classes & Membership, 1998-2005	box 141	folder 13
Fitness Center Closing, 2005	box 141	folder 14
Fitness Center Memoranda, 1986-2004	box 141	folder 15
Health Dept. Materials, 1943-1961	box 141	folder 16
Health Education Dept. Policy & Procedures, 1967-1973	box 141	folder 17
Lifeguard Training, 1964-2000	box 142	folder 1
National Physical Fitness Year, 1962	box 142	folder 2
Nike Grant Application, 1997-1998	box 142	folder 3
Promotional Advertisements	box 142	folder 4
Publicity, 1988-2002	box 142	folder 5
Reports & Issues, 2004	box 142	folder 6
Senior Fit, 2005	box 142	folder 7
Special Events, 2002-2005	box 142	folder 8
Tri-YWCA Conference and Fitness Center Service Delivery, 1999	box 142	folder 9

Montessori Schools

Title/Description	Instances	
Budgets, 1988, 2003	box 143	folder 1
Correspondence & Memoranda to Parents, 1986-2003	box 143	folder 2
Department of Health Applications for Montessori School, 1987, 2003	box 143	folder 3
Memoranda, 1987-2003	box 143	folder 4
Montessori Day School Closing, 2003	box 143	folder 5
Montessori Day School Toddler II Class Picture, 1989-1990	box 143	folder 6
Montessori Parent Teacher Association, 1987-2002		

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	box 143	folder 7
Newsletter, 1989	box 143	folder 8
Parent Handbooks & Application Packets, 1987-2003	box 143	folder 9
Staffing, 1986-2003	box 143	folder 10
Summer Camp, 1989-2003	box 143	folder 11
Weekly Attendance, 1986-1988	box 143	folder 12
Workshop for Parents, 1988	box 143	folder 13

On-To-Work

Title/Description	Instances	
Budgets, 1989-1990	box 144	folder 1
CEOSC (Comprehensive Employment Opportunity Support Center), On-to-Work Contract, 1991-1993	box 144	folder 2
CEOSC Promotional Packets, 1988	box 144	folder 3
CEOSC Proposal, 1989	box 144	folder 4
CEOSC Proposal & Collaboration with Bedford Stuyvesant YMCA, 1988	box 144	folder 5
Letter of Intent, 1988-1989	box 144	folder 6
On-to-Work Cycles Reports, 1986-1990	box 144	folder 7-10
On-to-Work Curriculum, 1987	box 144	folder 11
United Way & On-to-Work Questionnaire, 1987-1988	box 144	folder 12
Vocational Training, 1991-1992	box 144	folder 13

Partnerships & Collaborations

Title/Description	Instances	
Brooklyn Arts Council Community Arts Re-grant Program, 2000	box 145	folder 1
Brooklyn Girls Collaborative & Girls Inc., 2005-2006	box 145	folder 2
Brooklyn Healthy Women Partnership, 2000	box 145	folder 3
Carousel Coalition, 2001	box 145	folder 4
Coalition of Concerned Medical Professionals, 2000	box 145	folder 5
Diversity Trainings with the Junior League	box 145	folder 6
Encore Plus Program Partnerships, 1996-2001	box 145	folder 7
Girls Inc. Collaboration Research, 2005	box 145	folder 8

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Kings County District Attorney Domestic Violence Support Group, 2001	box 145	folder 9
Manhattan Teen Pregnancy Network, 1987-1988	box 145	folder 10
Religious Coalition for Abortion Rights, 1991	box 145	folder 11
Services for the Underserved, 2001	box 145	folder 12
Volunteer for Consulting Group, 1983-1984	box 145	folder 13

Residences

Title/Description	Instances	
International Institute & Joralemon St. Residence, 1942-1964	box 145	folder 14
Judson Post Hall Handbook & Residential Agreement, 1987-2000	box 145	folder 15
Judson Post Hall , 1953-1965	box 145	folder 16-17
New York & Brooklyn YWCA Residence Brochures, 1930's-1960's	box 145	folder 18
Outreach to Brooklyn Housing Projects, 1954-1960	box 145	folder 19
Residence Folders, 1961-1964	box 145	folder 20
Residents Notes & Correspondence, 1960's	box 145	folder 21
Survey of Brooklyn YWCA Branches, 1921	box 145	folder 22

School of Practical Nursing

Title/Description	Instances	
Application Letters, 1964-1967	box 146	folder 1
Bridge Benefit Party, 1962	box 146	folder 2
Brochures & Pamphlets	box 146	folder 3
Budgets, 1957-1970	box 146	folder 4
Fundraising Gifts & Donations, 1960-1972	box 146	folder 5
Fundraising Letters, 1969-1970	box 146	folder 6
Graduations, 1959-1965	box 146	folder 7
Press Releases & Publicity, 1959-1971	box 146	folder 8
Promotional Materials & Drafts, 1960-1964	box 146	folder 9
School of Practical Nursing Recruiter, 1970	box 146	folder 10
Statistical Reports, 1959-1969	box 146	folder 11
Student Materials, 1960's	box 146	folder 12
Various Correspondence, 1960-1971	box 146	folder 13

Skills Get Jobs

Title/Description	Instances	
Applicant & Student Information, 1984	box 147	folder 1
Brooklyn Teen Pregnancy Network, 1984-1985	box 147	folder 2
Budgets, 1984-1988	box 147	folder 3
Childcare Proposal for Skills Get Jobs, 1984	box 147	folder 4
Contract & Report for NYC Bureau of Labor Statistics, 1984	box 147	folder 5
Correspondence, 1984-1988	box 147	folder 6
Employment Contracts, 1984	box 147	folder 7
Graduations, 1985-1988	box 147	folder 8
Grants, 1984-1988	box 147	folder 9
Memoranda, 1983-1988	box 147	folder 10
Publicity, 1984-1985	box 147	folder 11
Reports & Statements, 1986-1987	box 147	folder 12
Skills Get Jobs & City of New York Documents, 1984-1988	box 147	folder 13
Skills Get Jobs Reports for Private Industry Council Contracts, 1985-1986	box 147	folder 14
Student Writing, 1988	box 147	folder 15

Various Classes & Programs

Title/Description	Instances	
After School Program Safety Plan, 2005-2006	box 148	folder 1
After School Programs, 1986-2004	box 148	folder 2-5
Counseling & Social Services, 1960's	box 148	folder 6
DARE Area Services Project, 1960-1961	box 148	folder 7
Fathers Employment Project Grand Opening Guestbook, 1989	box 148	folder 8
Fathers Employment Project, 1987-1990	box 148	folder 9
Fireside Club, 1932	box 148	folder 10
High School Student Activities, 1941-1942	box 148	folder 11
Homemaker's Holiday, 1960-1969	box 148	folder 12
Little Art Gallery, 1962	box 148	folder 13
Minority Women-Owned Business Enterprise Proposal, 1989	box 148	folder 14
Needlework Department & Exchange	box 148	folder 15

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New York YWCA Youth Programs, 2003	box 148	folder 16
Peer Navigator Curriculum, 2000	box 148	folder 17
Programs & Services, 2003	box 148	folder 18
Shadow Box Theatre, 1988-1989	box 149	folder 1
Sister Strength, 2003-2005	box 149	folder 2-3
Smoking Cessation Clinic, 2000	box 149	folder 4
Soul Food for the Heart Cookbook Project, 2004	box 149	folder 5
Tech Gyrls Computer Classes, 1998-2000	box 149	folder 6
Teenage Clubs, 1960	box 149	folder 7
Third Floor Daycare Proposals, 1985-1987	box 149	folder 8
Travel Club, 1964-1968	box 149	folder 9
Workshops on Health Care and Racial Relations, 1993-1944	box 149	folder 10
Young Artists Workshop, 2005	box 149	folder 11
Youth Program Reports, 2004	box 149	folder 12

Young Women's Leadership Project

Title/Description	Instances	
Young Women's Leadership Project, 1998-2005	box 149	folder 13-16

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Publications, 1888-2006, (1900-1991)

Physical Description: 5 Linear Feet

Arrangement

Arranged alphabetically and chronologically, this series comprises all materials published by the Brooklyn YWCA such as books, pamphlets, and newsletters, including the "Y Watcher" and the Wire. In addition, it contains yearbooks, the first one a publication from 1888.

Related Materials:

Related Materials

Series 13 subseries Newsletters for Oversized newsletters.

Books & Pamphlets

Title/Description	Instances	
"A Brief Parallel History of Two International YWCA's", 1893	box 150	folder 1
Administration in the YWCA, 1944	box 150	folder 2

Young Women's Christian Association of Brooklyn, 1888-2018

Brooklyn YWCA General Books of Information, 1915-1920	box 150	folder 3-5
"Building the Board," Publicity Council, 1954	box 150	folder 6
Celebrating Diversity Cookbook , 1991	box 150	folder 7
"Committee Cues, the Philosophy & Structure of Committee Works in the YWCA", 1939-1944	box 150	folder 8
Education Bulletin, 1920-1921	box 150	folder 9
Eleventh Biennial International YWCA Conference, 1891	box 150	folder 10
Finance, Residence, & Volunteer Manuals, 1953-1962	box 150	folder 11
From Deep Roots: The Story of the YWCA's Religious Dimensions, 1974	box 150	folder 12
First Biennial Convention of the National YWCA, 1906	box 151	folder 1
Industrial Program of the YWCA, 1938	box 151	folder 2
Interracial Policies of the YWCA, 1948-1949	box 151	folder 3
Membership in the Community YWCa's, 1973	box 151	folder 4
National Board YWCA "Women's Mid-Decade Dialogue", 1983	box 151	folder 5
Role of Board Members, National YWCA, 1956-1968	box 151	folder 6
Service of Dedication for the Harriet Judson Building, 1913	box 151	folder 7
Survey of Brooklyn YWCA, 1921	box 151	folder 8

Newsletters

Title/Description	Instances	
The Association Messenger, Sept. 1908-Mar. 1915	box 152	folder 1-8
Cratty, Mabel, Bulletins No. 3-4*, 1929	box 152	folder 9
International Board of Women's & YWCA Bulletin, 1904	box 152	folder 10
News Bulletin, 1935	box 153	folder 1
Newsletters, 1991-1993	box 153	folder 2
Newsletters, 1994-1996	box 153	folder 3
Newsletters, Greenpoint Branch	box 153	folder 4
"Our Voice" Newsletter, Fall 2005-Spring 2006	box 153	folder 5
The RoundAbout, Dec. 1930-Mar.1931	box 154	folder 1-7
Staff Nooz, 1991-1992	box 154	folder 8
Staff to Staff Newsletter, 1970	box 154	folder 9
Upstairs and Down, 1938	box 154	folder 10
The Woman's Press , 1939		

	box 154	folder 11
The Y's Watcher, Y's Ways, 1939-1971	box 155	folder 1-3
YWCA Interchange, Y Wise Word, 1990, 2001	box 155	folder 4
YWCA Leadership Bulletin, Nov. 1933-Mar. 1934	box 155	folder 5-8
YWCA of Brooklyn Newsletter, 2004-2005	box 155	folder 9

Yearbooks

Title/Description	Instances	
Yearbook, 1888 <u>Material Specific Details:</u> Scrapbook	box 156	
Yearbooks, 1888-1897	box 157	folder 1-7
Yearbooks, 1898-1905	box 158	folder 1-9
Yearbooks, 1904-1912	box 159	folder 1-6
Yearbooks, 1913-1919	box 160	folder 1-6
Encore Plus Yearbook, 1996	box 160	folder 7
Yearbook, 1912 <u>Material Specific Details:</u> Scrapbook	box 161	

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Information Technology & Communications, 1990-2005, (1998-2003)

Physical Description: .5 Linear Feet

Arrangement

This series encompasses all material related to hardware, phone systems, software, and the YWCA's website. Arranged alphabetically.

Computer Systems & Networks

Title/Description	Instances	
Array Technologies Cabling Proposals, 1999-2000	box 162	folder 1
Computer Inventory & Wiring Diagram, 1998-1999	box 162	folder 2
Computer Lab, 2000-2003	box 162	folder 3
Donations & Sales of Computers, 1998-1999	box 162	folder 4
Metro Seminar: Positioning the YWCA for the Future, 1999	box 162	folder 5
Policy for Information Systems & ITSNP Service Agreement, 2003-2004	box 162	folder 6

RED Network Service Agreement, 1999-2000	box 162	folder 7
Strategic Info Tech Integration Plan, 2002-2005	box 162	folder 8
Verizon I-2000 DSL Service Correspondence, 2000-2001	box 162	folder 9

Hardware & Software

Title/Description	Instances	
Computer Systems Needs Assessment, 1998	box 162	folder 10
Great Concepts/Attendance Software, 2000	box 162	folder 11
Membership Database Transfer, 199-2000	box 162	folder 12
Membership Management Database/ITSNP, 2002-2003	box 162	folder 13
Transport Messenger Services, 2001	box 162	folder 14
Veramark Technologies, 1998-2000	box 162	folder 15

Phone Systems

Title/Description	Instances	
Allegiance/Bell Atlantic, 1998-2000	box 162	folder 16
AT&T & Audix Installation Correspondence, 1990-1991	box 162	folder 17
Telephone Repair Correspondence, 1998-1999	box 162	folder 18
Voicemail Scripts, 1990	box 162	folder 19

Websites

Title/Description	Instances	
Website Content & Design, 2003	box 162	folder 20

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Public Relations, 1936-2005, (1964-2004)

Physical Description: 1.7 Linear Feet

Arrangement

This series includes the records related to advertisements, press releases, and reports from the Public Relations department. This series will complement a wide variety of research topics because of the press releases. Arranged alphabetically and chronologically.

Related Materials:

Related Materials

Series 10 for newspaper clippings.

Advertising

Title/Description	Instances	
Advertisement Banner Designs, 1989	box 163	folder 1
Advertisement Cancellation, 1936	box 163	folder 2
Advertisement Layouts, 1980's	box 163	folder 3
Advertisements, 1987-1990	box 163	folder 4
Advertising & Press Releases, 1953-1959	box 163	folder 5
Advertising & Publicity, 1989-2004	box 163	folder 6
Advertising Contract Between Brooklyn YWCA and the Packer Collegiate Institute, 1940's	box 163	folder 7
Brooklyn Parent Advertisements, 2001-2002	box 163	folder 8
Marketing & Program Task Force, 1981	box 163	folder 9
The Phoenix Advertising Invoices, 1988-1989	box 163	folder 10
Promotional Video, 1990	box 163	folder 11
Robin Hood Camp Publicity & Brochure Drafts, 1962	box 163	folder 12
Street Sales Kit, 1988	box 163	folder 13
Swimming Class Advertisement Layouts, 1980's	box 163	folder 14

Press Releases

Title/Description	Instances	
Activities for Children Press Releases, 1976	box 163	folder 15
Centennial Cruise Kit, 1988	box 163	folder 16
Centennial Press Releases, 1988	box 163	folder 17
Director of Public Relations Correspondence, 1988-1989	box 163	folder 18
Director of Public Relations Memoranda, 1990-1991	box 164	folder 1
Eightieth Anniversary Promotions, 1968	box 164	folder 2
Elisa Izquierdo Walk-a-thon Publicity, 1998	box 164	folder 3
Event Calendar Releases, 1976	box 164	folder 4
Fundraising & Public Relations, 1962	box 164	folder 5
Health Club Press Releases, 1976	box 164	folder 6
Mimeographed Press Releases, 1970's	box 164	folder 7-8

Net Prep GYRLS Press Release, 2000	box 164	folder 9
New York Times Supplement, 1960	box 164	folder 10
Permissions for Publicity Photos, 1949-1950	box 164	folder 11
Press Releases, 1960-1965	box 164	folder 12-13
Press Releases, 1980-2000	box 165	folder 1-4
Press Releases & Publicity Committee, 1958-1990	box 165	folder 5-9
Press Releases & Publicity Memoranda, 1998-2001	box 166	folder 1
Press Releases & Public Relations, 1969-1973, 1998	box 166	folder 2-3
Press Releases for Special Events, 1976-1977	box 166	folder 4
Publicity Committee, 1958-1959	box 166	folder 5
Public Relations Committee, 1962-1965	box 166	folder 6
Public Relations Correspondence, 1972, 1983-1986	box 166	folder 7-8
Public Relations Manager Personnel, 1998	box 166	folder 9
Public Relations Plan, 1976-1977	box 166	folder 10
Public Relations Dept. Reports, 1964-1969	box 166	folder 11-12
Radio & Television Press Releases, 1960-1979	box 166	folder 13-14
Radio Talk Over on WNEW, Sept. 1934	box 166	folder 15
Vertical Festival , 1976	box 166	folder 16
Women's Center Publicity, 1970's	box 166	folder 17

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Events, 1918-2018, (1960-2004)

Physical Description: 7 Linear Feet

Arrangement

This series is comprised of events celebrating African American and Women's History Months, the Brooklyn YWCA's Anniversary celebrations, exhibits, fairs, and the events Women of Influence, and Women of Distinction Power Luncheon. It also contains information about Moving Past Trauma, an event initiated after the September 11 attacks. There is also information about the YWCA's advocacy for the Equal Rights Amendment, reproductive rights, the Women against Violence Act, and the Breast and Cervical Cancer Mortality Prevention Act. All flyers, pamphlets and brochures are included in this series with the exception of brochures and flyers for classes and programs. Arranged alphabetically and chronologically.

Related Materials:

Related Materials

Series 13 Subseries scrapbooks and Subseries Oversized ephemera.

African-American History Month

Title/Description	Instances	
African-American History Month, 1989-2005	box 167	folder 1-4
African Market, Feb. 1989	box 167	folder 5
Batty Party, Urban Bush Women & YWCA, 2005	box 167	folder 6

Women's History Month

Title/Description	Instances	
Women's History Month Hair Party, 2004	box 167	folder 7
Women's History Month , 1988-1991	box 167	folder 8-9
Women's History Week & Month, 1986	box 167	folder 10

Anniversaries

Title/Description	Instances	
Fiftieth Anniversary Correspondence, 1938	box 168	folder 1
Flashes from 50 Years of Service, 1938	box 168	folder 2
Pamphlets, 1888-1938	box 168	folder 3
Printed Materials, 1938	box 168	folder 4
Seating , 1938	box 168	folder 5
Service of Rededication, 1938	box 168	folder 6
Speeches & Press Releases, 1938	box 168	folder 7
Various Grants & Foundations Research, 1938	box 168	folder 8
National YWCA Centennial Fashion Show in Brooklyn, 1955	box 168	folder 9
60th Anniversary Luncheon & Skits, 1948	box 168	folder 10
75th Anniversary, 1963	box 168	folder 11
75th Anniversary Dinner, 1963	box 168	folder 12
75th Anniversary Journal & Brochures, 1963	box 168	folder 13
75th Anniversary Luncheon & Skits , 1963	box 168	folder 14
80th Anniversary Statement, 1968	box 168	folder 15
85th Anniversary, 1973	box 168	folder 16
90th Anniversary Celebration Gala Invitations & Planning, 1978	box 168	folder 17

90th Brooklyn YWCA Birthday Calendar, 1978	box 168	folder 18
Centennial Corporate Committee Contributors, 1988	box 169	folder 1
Centennial Dinner & Dance Cruise, 1988	box 169	folder 2
Centennial Events, 1987-1988	box 169	folder 3
100th Anniversary Century Committee, 1988	box 169	folder 4

Exhibits

Title/Description	Instances	
A&S Restaurant YWCA Exhibit, 1960	box 169	folder 5
Art Exhibits at the YWCA, 1988-1992	box 169	folder 6
Ashland Place Clippings, Centennial Exhibit, 1988	box 169	folder 7
Exhibition on History of Health and Fitness at Brooklyn YWCA, 1988	box 169	folder 8
History Reports for YWCA Anniversary Exhibits	box 169	folder 9
75th Anniversary Exhibit, 1962-1963	box 169	folder 10

Fairs

Title/Description	Instances	
Atlantic Antic Contributions & Purchases, 1988	box 170	folder 1
Atlantic Antic 100th Anniversary Reunion, 1988	box 170	folder 2
Atlantic Antic Volunteers, Sept. 1988	box 170	folder 3
Brooklyn Peace Fair, 2003-2005	box 170	folder 4-6
First Women's Health Fair, 1988	box 170	folder 7
Second Annual Health Fair, 1989	box 170	folder 8
Welcome Back to Brooklyn Street Fairs, 1985-1989	box 170	folder 9

Moving Past Trauma

Title/Description	Instances	
Moving Past Trauma, 2001-2003	box 170	folder 10-12

Brochures, Flyers & Pamphlets

Related Materials:

Related Materials

See also Series 13 Oversized ephemera

Title/Description	Instances	
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Young Women's Christian Association of Brooklyn, 1888-2018

Ashland Place Treasurer's Report, 1917-1941	box 171	folder 1
Central Branch Opening, 1928	box 171	folder 2
Eastern Branch, 1927	box 171	folder 3
General Brochures, Flyers, & Pamphlets, 1896, 1908	box 171	folder 4
General Brochures, Flyers, & Pamphlets, 1930's	box 171	folder 5-6
General Brochures, Flyers, & Pamphlets, 1940's	box 171	folder 7-8
General Brochures, Flyers, & Pamphlets, 1950's	box 171	folder 9-10
General Brochures, Flyers, & Pamphlets, 1950's	box 172	folder 1
General Brochures, Flyers, & Pamphlets, 1960's	box 172	folder 2-6
General Brochures, Flyers, & Pamphlets, 1970's	box 173	folder 1-3
General Brochures, Flyers, & Pamphlets, 1980's	box 173	folder 4-5
General Brochures, Flyers, & Pamphlets, 1990's	box 173	folder 6-7
General Brochures, Flyers, & Pamphlets, 2000-2004	box 173	folder 8
General Brochures, Flyers, & Pamphlets, undated	box 173	folder 9
International Institute Brochures, Flyers, & Pamphlets, 1920's-1930	box 173	folder 10
Staff Event Flyers and Invitations, 1943-2002	box 173	folder 11
Women's Center Brochures, Flyers, & Pamphlets, 1970's	box 173	folder 12

Women's Power Luncheons

Title/Description	Instances	
Attendees & Invitations, 1996	box 174	folder 1
Budgets, 1990-1998	box 174	folder 2-6
Circle of Distinction Luncheon, 1990-1991	box 174	folder 7
Circle of Distinction Luncheon & Reception, 1995-1997	box 174	folder 8
Correspondence & Memoranda, 1991, 1995	box 174	folder 9-10
Donations, 1991	box 174	folder 11
Film, 1990	box 174	folder 12
First Annual Catherine Christy Award for Racial Justice, 1996	box 174	folder 13
General Logistics, 1990-1992	box 174	folder 14-15
General Logistics, 1993-1996	box 175	folder 1-3
Guest List & Seating Chart, 1998	box 175	folder 4
Honorees, 1990-1997	box 175	folder 5-10

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Honorees, 1998	box 176	folder 1
Invitations, 1991-1998	box 176	folder 2-4
Journals, 1990-2000	box 176	folder 5-12
Journal Advertisements, 1996	box 176	folder 13
Journal Drafts, 1997	box 176	folder 14
Journal Promotions, 1994	box 177	folder 1
Letters to Corporate Sponsors, 1989-1990	box 177	folder 2
Power Luncheon Committee, 1994	box 177	folder 3
Power Luncheon Committee Contact Lists, 1992	box 177	folder 4
Press Releases & Solicitations, 1990	box 177	folder 5
Publicity, 1991	box 177	folder 6
Reservation Lists, 1992	box 177	folder 7
Solicitations & Sponsors, 1991	box 177	folder 8
Sponsors, 1994-1996	box 177	folder 9-11
Sponsors Correspondence, 1997	box 178	folder 1
Sponsor Journal Advertisements, 1997	box 178	folder 2
Thank You Letters, 1991, 1996	box 178	folder 3-4
Women of Distinction Luncheons, 2002-2005	box 178	folder 5-7

Women of Influence

Title/Description	Instances	
Conference Brochures & Buttons, 1993	box 179	folder 1
Conference Packets, 1988-1993	box 179	folder 2-5
Evaluations & Participant Profiles, 1990-1991	box 179	folder 6-7
Ferraro, Geraldine Keynote Speaker, 1990	box 179	folder 8
General Information, Correspondence, Planning, 1988-1989	box 179	folder 9-10
General Information, Correspondence, Planning, 1990-2000	box 180	folder 1-5
Honorees, 1988-1991	box 180	folder 6-9
Invoices & Reimbursements, 1988-1991	box 180	folder 10
Nominees, 1990-1991	box 180	folder 11-12
Press & Publicity, 1989-1990	box 180	folder 13-14
Press & Publicity, 1991	box 181	folder 1
Program Drafts, 1991	box 181	folder 2

Young Women's Christian Association of Brooklyn, 1888-2018

Registration, 1988-1993	box 181	folder 3-5
Reports, 1990	box 181	folder 6
Shange, Ntozake Keynote Speaker, 1991	box 181	folder 7
Thank You letters, 1989	box 181	folder 8
Underwriters & Sponsors, 1988-1991	box 181	folder 9-12
Workshops, 1988	box 181	folder 13
Workshop Panelists, 1990-1991	box 181	folder 14-15

Various

Title/Description	Instances	
"Back to the Fifties" Fundraiser, Feb. 1987	box 182	folder 1
Bill of Rights Commemoration, 1941-1959	box 182	folder 2
Boerum Hill & Park Slope House Tours, 1967	box 182	folder 3
Breukelen House Tours, 1967	box 182	folder 4
Bus Tour Metropolitan Museum of Art, 1967	box 182	folder 5
Con Edison "Women of Essence" Awards, 2001	box 182	folder 6
End of Summer Roof Party & Cocktail Reception, 1996	box 182	folder 7
Event Cards Scrapbook*, 1917-1918	box 182	folder 8
Friends of the YWCA Awards Tea, 1961-1964	box 182	folder 9-11
Girls in Action Day, 2004	box 182	folder 12
"The Golden Apple" by the Boerum Hall Theatre Association, 1972	box 182	folder 13
Happening Campaign Revue Dinner, 1967	box 182	folder 14
Hispanic Heritage Month, 2003-2004	box 182	folder 15
International Dance Festival, 2003	box 182	folder 16
Membership Ceremonies, 1920's	box 182	folder 17
Memorials, 1950's	box 182	folder 18
New York & Brooklyn YWCA Night Planning, 1998	box 182	folder 19
One Hundred Years of Women's Suffrage, Jan. 2018	box 182	folder 20
Religious Events & Attendance Book, 1918-1919	box 183	folder 1
Reproductive Rights, 1934, 1989-1992	box 183	folder 2
Revlon Run-Walk Fundraiser, 2004-2006	box 183	folder 3
Scrapbook of Events*, 1936-1937	box 183	folder 4

Service of Worship, 1929	box 183	folder 5
Special Events Committee, 1966 - 1972	box 183	folder 6
Sunday Services Book*, 1920-1921	box 183	folder 7
Vespers Attendance and Newspaper Notes, 1917-1918	box 183	folder 8
A Week Without Violence, 1995-2004	box 183	folder 9-11
Winterthur Gardens 80th Anniversary Tour, 1968	box 183	folder 12
Y-Teen Events, 1971	box 183	folder 13
YWCA Salute to Women Achievers, 1989	box 183	folder 14
YWA Week, April 1971-1972	box 183	folder 15

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Photographs, 1911-2000's, (1950's-1990's)

Physical Description: 14 Linear Feet

Arrangement

Arranged alphabetically by subseries. Within each subseries, arrangement is chronological when possible.

This series comprises 67 boxes of photographs ranging from 1911 to the 2000's. Its subseries are divided according to the different activities performed by the Brooklyn YWCA, as well as its different locations and the people involved in the organization. The subseries are listed below:

a) Branches b) Camps c) Events d) Fitness e) Portraits f) Programs g) Residences h) Other i) Mounted photos j) Negatives k) Slides

Each subseries is then divided according to its content and organized alphabetically. The first subseries is divided into five different branches that have been documented with photographs. In the subseries "Camps," a researcher will find photographs of day camps, the Robin Hood Camp, the Stay-at-Home Camp, and summer camps. "Events" is comprised of Anniversary celebrations, internal Campaign dinners, various events ranging from the 1930's to the 2000's, undated and unnamed events, and the awards of the Women of Influence and Women of Distinction Power Luncheon.

The Brooklyn YWCA offered a wide variety of fitness classes and sports. The subseries related to such activities records over twenty different classes, varying from archery to yoga. A very important subseries to this collection is "portraits," because it documents several different members of the YWCA Board of Directors and Trustees through the years. This subseries is also organized alphabetically, by last name. See also Series 1, Subseries (a) for lists of all the Board members.

The YWCA's series related to the programs offered to Brooklyn's community covers 21 different activities. Such programs were tailored to children, young women, men, unemployed fathers and mothers, immigrants, and the elderly. Subseries (g) covers the residences this institution maintained for low income women. The last subseries consists of various photographs related to children, staff, teenagers, war time, as well as photographs that did not have any identification.

The last two subseries consist of negatives and slides. The majority of the slides are from the 1970's and depict events such as the Vertical Festival and various fitness activities. There are also slides for Camp Robin Hood in the

1950's and one slide from the People's Power Movement. The negatives have been organized to correspond with the organization of photographs.

Branches

Title/Description	Instances	
Ashland Place	box 184	folder 1
Eastern District	box 184	folder 2
International Institute, 1920's	box 184	folder 3
International Institute, 1930's	box 184	folder 4
International Institute	box 184	folder 5
Greenpoint Branch	box 184	folder 6
Central Branch Registration	box 184	folder 7
Cafeteria	box 184	folder 8
Central Branch - Schermerhorn St. & Flatbush Ave., pt. 1, c. 1911	box 185	folder 1
Central Branch - Schermerhorn St. & Flatbush Ave., pt. 2, c. 1911	box 186	folder 1
Central Building Construction	box 187	folder 1
Central Branch Facade	box 187	folder 2
Central Branch , c. 1988	box 187	folder 3
Central Branch	box 187	folder 4
Library Dedication	box 187	folder 5
Neighborhood Photographs	box 187	folder 6

Camps

Title/Description	Instances	
Day Camps, 1960's	box 188	folder 1
Day Camps, 1990's	box 188	folder 2
Day Camps	box 188	folder 3
Summer Day Camp	box 188	folder 4
Unidentified Camps	box 188	folder 5
Various Camps, 1950's - 1980's	box 188	folder 6
Robin Hood Camp, 1920's	box 189	folder 1
Robin Hood Campers	box 189	folder 2
Robin Hood Camp Store	box 189	folder 3

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Robin Hood Camp Christmas Party, 1950	box 189	folder 4
Robin Hood Camp Bus	box 190	folder 1
Robin Hood Camp Site Modernization	box 190	folder 2
Robin Hood Camp Site	box 190	folder 3
Robin Hood Camp Cafeteria/Meals	box 190	folder 4
Robin Hood Camp Fire	box 190	folder 5
Robin Hood Camp Games	box 190	folder 6
Robin Hood Camp Music & Dance	box 191	folder 1
Robin Hood Camp Horseback Riding	box 191	folder 2
Robin Hood Camp Archery	box 191	folder 3
Robin Hood Camp Tennis & Volleyball	box 191	folder 4
Robin Hood Camp Arts & Crafts	box 191	folder 5
Robin Hood Camp Staff	box 191	folder 6
Robin Hood Camp Infirmary	box 191	folder 7
Robin Hood Camp Swimming	box 192	folder 1
Robin Hood Camp Canoeing	box 192	folder 2
Robin Hood Camp Group Pictures	box 192	folder 3
Robin Hood Camp Reading & Writing	box 192	folder 4
Robin Hood Camp Gardening	box 192	folder 5
Stay-at-Home Camp, 1930's	box 193	folder 1
Stay-at-Home Camp, 1950	box 193	folder 2
Stay-at-Home Camp, 1951	box 193	folder 3
Stay-at-Home Camp, 1952	box 193	folder 4
Stay-at-Home Camp, 1953	box 193	folder 5
Stay-at-Home Camp, 1954	box 193	folder 6
Stay-at-Home Camp, 1955	box 193	folder 7
Stay-at-Home Camp, 1956	box 193	folder 8
Stay-at-Home Camp, 1957	box 193	folder 9
Stay-at-Home Camp	box 193	folder 10

Events

Title/Description	Instances
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Anniversaries		
Title/Description	Instances	
50th Anniversary, 1938	box 194	folder 1
60th Anniversary, 1948	box 194	folder 2
75th Anniversary, 1963	box 194	folder 3
85th Anniversary, 1973	box 194	folder 4
90th Anniversary, 1978	box 194	folder 5
90th Birthday Room , 1978	box 194	folder 6
90th Anniversary Proclamation, 1978	box 194	folder 7
100th Anniversary, 1988	box 195	folder 1
100th Anniversary: Brooklyn President's Women's History Month Reception, 1988	box 195	folder 2
100th Anniversary: Women's Health Fair, 1988	box 195	folder 3
Campaigns		
Title/Description	Instances	
Campaigns, 1920's	box 195	folder 4
Campaigns, 1930's	box 195	folder 5
Campaigns, 1940's	box 195	folder 6
Campaigns, 1950's	box 196	folder 1
Campaigns, 1960's	box 196	folder 2
Campaigns	box 196	folder 3
Campaigns	box 197	folder 1
Unidentified Events		
Title/Description	Instances	
Unidentified Events	box 197	folder 2
Unidentified Events	box 198	folder 1
Various Events		
Title/Description	Instances	
Early 20th Century	box 199	folder 1
1930's, 1930-1939	box 199	folder 2
1940's, 1940-1949	box 199	folder 3

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1950's, 1950-1959	box 199	folder 4
1960's, 1960-1969	box 200	folder 1
Shipboard Gala, 1966	box 200	folder 2
Carol Bellamy Run for City Council President, 1970's`	box 200	folder 3
International Dance Festivals, 1980's	box 201	folder 1
Surf & Turf, 1986	box 201	folder 2
Atlantic Antic, 1988	box 202	folder 1
"Mobilize for Women's Lives", 11/12/1989	box 202	folder 2
Pro-Choice Rally in Washington, D.C., 4/6/1989	box 202	folder 3
Pro-Choice Rally in Washington, D.C., 4/6/1989	box 203	folder 1
Women's History Month, 1989	box 203	folder 2
Various Events, 1980-1988	box 203	folder 3
Various Events, 1989	box 204	folder 1
Various Events, 1980's	box 204	folder 2
Various Events, 1990's	box 204	folder 3
Health Fair, 2003	box 204	folder 4
Hispanic Heritage Celebration	box 204	folder 5
Girls in Action Day, 2004	box 204	folder 6
Revlon Run/Walk for Women, c. 2000's	box 204	folder 7
Women's History Month/Urban Bush Women, c. 2000's	box 204	folder 8
Violence Against Women, c. 2000's	box 204	folder 9
Former Board Members gathering, c. 2000's	box 204	folder 10
4th of July Bash, 1986	box 205	folder 1
Back to the 50's Gala, 2/28/1987	box 205	folder 2

Women of Distinction Power Luncheon

Title/Description	Instances	
Women of Distinction, 1990	box 205	folder 3
Women of Distinction, 1992	box 205	folder 4
Women of Distinction, 1993	box 205	folder 5
Women of Distinction, 1993	box 206	folder 1
Women of Distinction, 1995	box 206	folder 2
Women of Distinction, 1999	box 207	folder 1

Women of Distinction (and Catherine D. Christy Award for Social Justice), 2000	box 207	folder 2
Women of Distinction, 2000	box 208	folder 1
Women of Distinction	box 208	folder 2

Women of Influence

Title/Description	Instances	
Women of Influence, 1989	box 208	folder 3
Women of Influence, 1990	box 209	folder 1
Women of Influence, 1992	box 209	folder 2
Women of Influence, 1994	box 210	folder 1
Women of Influence, 1995	box 210	folder 2
Women of Influence, 1997	box 210	folder 3

Fitness

Title/Description	Instances	
Archery	box 211	folder 1
Ballet	box 211	folder 2
Basketball	box 211	folder 3
Canoeing	box 211	folder 4
Dancing, 1930's	box 211	folder 5
Dancing, 1950's	box 212	folder 1
Dancing, 1960's	box 212	folder 2
Dancing	box 212	folder 3
Fencing	box 213	folder 1
Mini Gym/Tiny Tots	box 213	folder 2
Gym	box 213	folder 3
Gym Restoration	box 213	folder 4
Gymnastics - Children	box 214	folder 1
Gymnastics - Adults	box 215	folder 1
Fitness Classes (various)	box 215	folder 2
Golf	box 215	folder 3
Martial Arts	box 216	folder 1
Miscellaneous	box 216	folder 2

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Stretching	box 216	folder 3
Swimming, 1911	box 217	folder 1
Swimming, 1930's	box 217	folder 2
Swimming, 1940's	box 217	folder 3
Swimming, 1950's	box 217	folder 4
Swimming, 1950's	box 218	folder 1
Swimming, 1960's	box 218	folder 2
Swimming, 1970's	box 218	folder 3
Swimming, 1980's	box 218	folder 4
Swimming, c. 2000's	box 218	folder 5
Swim Team - Big Apple Marlins (BAM)	box 219	folder 1
Swimming	box 219	folder 2
Table Tennis	box 220	folder 1
Tennis	box 220	folder 2
Winter Sports	box 220	folder 3
Yoga	box 220	folder 4
Skating	box 220	folder 5

Portraits

Title/Description	Instances	
A-H, by last name	box 221	folder A-H
I-O, by last name	box 222	folder I-O
P-W, by last name, and unnamed portraits	box 223	folder P-W

Programs

Title/Description	Instances	
Arts & Crafts, 1930's	box 224	folder 1
Arts & Crafts, 1940's	box 224	folder 2
Arts & Crafts, 1950's	box 224	folder 3
Arts & Crafts, 1960's	box 224	folder 4
Arts & Crafts	box 224	folder 5
Beauty School, 1930's	box 225	folder 1
Beauty School, 1940's	box 225	folder 2

Young Women's Christian Association of Brooklyn, 1888-2018

Beauty School, 1950's	box 225	folder 3
Beauty School	box 225	folder 4
Bay Ridge Homemaker's Holiday, 1930's, 1960's	box 226	folder 1
Bay Ridge Homemaker's Holiday	box 226	folder 2
School for Business Training*	box 226	folder 3
School for Business Training	box 227	folder 1
Citizenship Classes	box 227	folder 2
Cooking	box 227	folder 3
Counseling	box 227	folder 4
Drama, 1930's	box 228	folder 1
Drama, 1940's	box 228	folder 2
Drama, 1950's	box 228	folder 3
Drama, 1960's	box 228	folder 4
Drama, 1970's	box 228	folder 5
Drama	box 228	folder 6
Father's Unemployment Program	box 228	folder 7
Health Screening	box 229	folder 1
Homemaker's Holiday, 1950's	box 229	folder 2
Homemaker's Holiday, 1960's	box 229	folder 3
Homemaker's Holiday, 1970's	box 229	folder 4
Homemaker's Holiday	box 229	folder 5
Typing Classes	box 229	folder 6
Millinery Classes	box 230	folder 1
Music	box 230	folder 2
Montessori Day School	box 230	folder 3
Montessori Day School	box 231	folder 1
Montessori Day School graduation, 1993	box 231	folder 2
Montessori Day School graduation, 1994	box 231	folder 3
Montessori Day School graduation, 1995	box 231	folder 4
Montessori Day School graduation, 1996	box 231	folder 5
Other Montessori Events	box 231	folder 6
School of Practical Nursing, 1940's	box 232	folder 1

Young Women's Christian Association of Brooklyn, 1888-2018

School of Practical Nursing, 1953	box 232	folder 2
School of Practical Nursing, 1955	box 232	folder 3
School of Practical Nursing, 1956	box 232	folder 4
School of Practical Nursing, 1957	box 232	folder 5
School of Practical Nursing, 1958	box 232	folder 6
School of Practical Nursing, 1959	box 232	folder 7
School of Practical Nursing, 1960's	box 232	folder 8
School of Practical Nursing, 1970's	box 233	folder 1
School of Practical Nursing Education	box 233	folder 2
School of Practical Nursing Cafeteria	box 233	folder 3
School of Practical Nursing Graduation	box 234	folder 1
On-to-Work	box 235	folder 1
Sewing	box 235	folder 2
Skills Get Jobs	box 235	folder 3
Subway Mechanics (Brooklyn Rapid Transit)	box 235	folder 4
Various Programs	box 236	folder 1
Worship Services	box 236	folder 2

Residences

Title/Description	Instances	
International Residence	box 236	folder 3
Post Hall Residence	box 237	folder 1
Harriet Judson Residence, 1950's	box 237	folder 2
Harriet Judson Residence, 1960's	box 238	folder 1
Harriet Judson Residence	box 238	folder 2
Judson Hall Residence	box 238	folder 3

Various

Title/Description	Instances	
Children	box 238	folder 4
Children	box 239	folder 1
Hobby Club	box 240	folder 1
Club 304	box 240	folder 2

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Junior Hi-Jinx	box 240	folder 3
Adult Club	box 240	folder 4
Hostess Club	box 240	folder 5
Club Girls	box 240	folder 6
Co-ed Clubs	box 240	folder 7
Other Clubs	box 240	folder 8
Social Gatherings	box 240	folder 9
Multicultural Activities, 1940's	box 240	folder 10
Multicultural Activities, 1950	box 240	folder 11
Multicultural Activities, 1952	box 241	folder 1
Multicultural Activities, 1953	box 241	folder 2
Multicultural Activities, 1956	box 241	folder 3
Multicultural Activities, 1958	box 241	folder 4
Multicultural Activities	box 241	folder 5
Postcards (100th Anniversary)	box 242	folder 1
Scrapbook (Programs)	box 242	folder 2
Staff	box 243	folder 1
Staff Awards	box 243	folder 2
Young Adults, 1930's-1940's	box 243	folder 3
Young Adults, 1950's	box 243	folder 4
Young Adults, 1980's	box 243	folder 5
Young Adults, 2000's	box 243	folder 6
Teenagers and Young Adults	box 244	folder 1
Unidentified Photographs	box 244	folder 2
War Time, various	box 244	folder 3
War Time, various	box 245	folder 1
War Time Photographs from Bob St. Peters	box 245	folder 2
War Time	box 245	folder 3

Mounted Photographs

Related Materials:

Related Materials

See also Series 9, Box 242 Postcards (100th Anniversary)

Title/Description	Instances	
Gymnastics & Fitness, 1916	box 246	folder 1
Practical Nursing, 1950's	box 246	folder 2
Robin Hood Camp, 1950's	box 246	folder 3
Skills Training Classes, 1916	box 246	folder 4
Swimming, Brighton Beach, 1888	box 246	folder 5
Various	box 246	folder 6

Negatives & Contact Sheets

Related Materials:

Related Materials

See also series 12, subseries B

Title/Description	Instances	
Branches		
Title/Description	Instances	
Central Branch Images & Renovations, 1980's	box 247	folder 1

Camps

Title/Description	Instances	
Summer Camp, 1963-July 1969	box 247	folder 2
Summer Day Camps, 198-2002	box 247	folder 3-4

Events

Title/Description	Instances	
Annual Report for 1978 Campaign	box 247	folder 5
75th Anniversary Display, 1963	box 247	folder 6
90th Anniversary of Brooklyn YWCA Contact Sheets, 1978	box 247	folder 7
Centennial Events, 1988	box 247	folder 8
African-American History Month	box 247	folder 9
Art Exhibits, 1990's	box 247	folder 10
International Dance Festival, 1987-1989	box 247	folder 11-12
Surf'n'Turf Swim & Walk-a-Thon, June 1988	box 247	folder 13

Young Women's Christian Association of Brooklyn, 1888-2018

Various Events, 1963-2004	box 247	folder 14-17
Women's Health Fairs, 1988-1989	box 247	folder 18
Women's Power Luncheons, 1990-1997	box 247	folder 19-22
Women of Distinction	box 248	folder 1
Women of Influence, 1988-1997	box 248	folder 2-6

Fitness

Title/Description	Instances	
Dance, 1980's-2000	box 248	folder 7
Downtown Brooklyn Athletic Club, 1990-1991	box 248	folder 8
Fitness Classes, 1978-2004	box 248	folder 9-11
Martial Arts Classes, 1991-2004	box 248	folder 12
Swimming , 1987-2002	box 248	folder 13

Portraits

Title/Description	Instances	
Executive Directors, Board of Directors, and Staff Photos, 1988-1991	box 248	folder 14-15

Programs

Title/Description	Instances	
Daughtry Day Care Graduation, 1989	box 248	folder 16
Montessori Day School & Toddler Classes, 1987-1996	box 248	folder 17-21
Vocational Training, 1987-1991	box 249	folder 1

Residences

Title/Description	Instances	
Post Hall Images	box 249	folder 2

Various

Title/Description	Instances	
Various Negatives, 1900-1980's	box 249	folder 3-4
Various Negatives, 1988-2003	box 249	folder 5

Slides

Title/Description	Instances	
YWCA logos		

Young Women's Christian Association of Brooklyn, 1888-2018

	box 250	folder 1
Events	box 250	folder 2
Dance, 1970's	box 250	folder 3
Vertical Festival, 1976	box 250	folder 4
Fundraiser Casino Night, 1976	box 250	folder 5
Various Events, 1952-1955	box 250	folder 6
Various Events, 1961	box 250	folder 7
Various Events, 1975-1976	box 250	folder 8
International YWCA Conferences, 1970's	box 250	folder 9
Programs	box 250	folder 10
Downtown Brooklyn Athletic Club, 1974-1976	box 250	folder 11
Youth Activities, 1953-1976	box 250	folder 12
Robin Hood Camp, 1952	box 250	folder 13
Swimming & Fitness, 1950-1987	box 250	folder 14
Staff, 1970's	box 250	folder 15
Miscellaneous	box 250	folder 16
Early Twentieth Century photos & the Poor People's Campaign	box 250	folder 17
Various, 1970's	box 250	folder 18

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Newspaper Clippings, 1916-2004, (1938-1991)

Physical Description: 3.3 Linear Feet

Related Materials:

Related Materials

See also Series 13 Oversized, subseries Scrapbooks for newspaper clippings, and Series 7, subseries (b), Press Releases.

Arrangement

Arrangement is chronological. This series is comprised of loose and bound newspaper clippings, including the Ashland Place Guest Book. Many of the clippings are promotions for classes, the Montessori School, and the various summer and day camps provided by the Brooklyn YWCA. There are also clippings from the Shadow Box Theatre and Meltdown Improvisational Theater which were youth theater companies that organized Programs at the YWCA Memorial Hall. There are clippings for the 50th, 75th, and 100th year Anniversaries. One box consists entirely of clippings about the participation of the Brooklyn YWCA in the March for Women's Lives in 1988.

Title/Description

Instances

Young Women's Christian Association of Brooklyn, 1888-2018

African-American History Month & Women's History Month, 1989	box 251	folder 1
Ashland Place Branch, 1920-1953	box 251	folder 2-6
Campaigns Statistics, 1921-1925	box 252	folder 1
Centennial Year, 1988	box 252	folder 2
Central Branch Building Campaign, 1925-1928	box 252	folder 3-4
Fiftieth Anniversary of Brooklyn YWCA, 1936-1938	box 252	folder 5-6
General , 1916	box 253	folder 1
General, 1926-1928	box 253	folder 2
General , 1928-1931	box 254	folder 1-2
General, 1933-1938	box 255	folder 1-3
General , 1935-1938	box 256	folder 1-3
General , 1938-1965	box 257	folder 1-3
General , 1991-2003	box 258	folder 1-4
Harlem YWCA Occupation, 1970	box 258	folder 5
Obituaries, 1982-1995	box 258	folder 6
Rally for Women's Equality & Lives, 1989	box 258	folder 7
Renovation, 1999	box 258	folder 8
Women of Influence, 1988-1990	box 258	folder 9
New York Times Scrapbook, 1938-1939	box 258	folder 10
YWCA Year of Action, 1988-1989	box 258	folder 11

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Memorabilia, 1888-2018, (1888-1988)

Physical Description: 2.5 Linear Feet 6 boxes and 11 objects

Arrangement

Arrangement varies. Memorabilia consists of a sewing diary from a former resident, proclamations by elected officials, awards acknowledging the YWCA, metal printing plates, pins, t-shirts, flags, one bill filer, one stamp press, one membership cup from 1915, and one Tiffany bowl from the 1920's. In addition, there are two medical instruments originally used in the School of Practical Nursing: one endoscope, and one cystoscope.

Awards

Title/Description

Instances

Young Women's Christian Association of Brooklyn, 1888-2018

Certificate of Recognition from Brooklyn Chamber of Commerce, 1923	box 259	folder 1
Sixteenth Annual Women of Distinction Day, 2005	box 259	folder 2
Citation from Brooklyn Borough President, 2001	box 259	folder 3
New York State Senate & New York Governor Resolution, Oct. 1988	box 259	folder 4
State of New York Legislative Resolutions Honoring 8th & 9th Power Luncheon Honorees, 1997-1998	box 259	folder 5
New York State Resolution Honoring YWCA Board of Directors, 1986	box 259	folder 6
Proclamation of YWCA Week, April 1980	box 259	folder 7
Proclamation of YWCA Year, 1988	box 259	folder 8
Proclamation of YWCA Week, March 1978	box 259	folder 9
Who's Who Certificate of Merit	box 259	folder 10
Membership Award from Protestant Welfare Committees, 1998	box 259	folder 11
Certificate of Special Recognition, 1988	box 260	folder 1

Ephemera

Title/Description	Instances	
Buttons & Keychains, 1988	box 261	folder 1
Handwritten Historical Notes, 1913	box 261	folder 2
Keychains, "100 Years of Women's Suffrage", 2018	box 261	folder 3
Membership Card, 1889	box 261	folder 4
Membership Check, 1888	box 261	folder 5
Typewriting Services & Course Receipts, 1892, 1909	box 261	folder 6
Wildwood Guest Book, 1901	box 261	folder 7
Petition for Dry Congressmen in Support of 18th Amendment, 1924	box 261	folder 8
Winter, Regina, Sewing Diary, Early 20th Century	box 261	folder 9

Pins & T-Shirts

Title/Description	Instances	
YWCA Pins, Hebrew YWCA Pendants, Y-Teen Pin	box 262	object 1-7
Centennial Year T-Shirts, 1988	box 263	object 1-2

Various

Title/Description	Instances
Bible	object 1
Billfold	object 2
Brass Cross, "Class of 1951" <u>Physical Description</u> : Oversized	object 3
Cystoscope in case, Sept. 1963	object 4
Chalices	object 5-6
Lions Mouth Stamp Press	object 7
Membership Cup, 1915 Biographical / Historical Won by Team of Miss Grace Ingraham	object 8
Pan-Endoscope in case, Sept. 1963	object 9
Silver Bowl, 1928 Biographical / Historical Jessie Goodrich Rossiter 1888-1928	object 10
Silver Platter, 1988 Biographical / Historical "YWCA National Board Salutes YWCA Volunteers, Chicago National Convention, Chicago 1988"	object 11
Metal Printing Plates with image of 30 Third Avenue building & 510 State Street Building	box 264

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Multimedia, 1982-2007, (2002-2005)

Physical Description: .8 Linear Feet

Arrangement

Arranged chronologically and by format. This series encompasses multimedia files of different formats, such as CD-ROMs, VHS tapes, two open reel audio tapes, one film reel and one cassette. The majority of the CD-ROMs are JPEG images of activities of the Brooklyn YWCA from 2003- 2007. There are images from the Young Women's Leadership Academy, Girls in Action Day, Urban Divers, and the Summer Day Camp. There are also images of Barbara Turk who was the Executive Director from 2002- 2009, Melissa Berkey-Gerard, and Rebecca Estepa who organized fitness classes for seniors. The VHS tapes include interviews with Donna Ceravolo who was the

Executive Director from 1988-2001 and descriptions of the Fathers' Employment Project, the Shadow Box Theatre, and the YWCA's participation in the National March for Women's Lives in 1988.

Audio Cassette

Title/Description	Instances	
Audio Tape - YWCA as a community resource, 1982	box 265	folder 1

Biographical / Historical

Discussion concerning ways the Brooklyn YWCA could be a more valuable resource to the local community; coordinated by Susan Hirsch, community-organizing student at Fordham University

CD-ROMS

Title/Description	Instances	
Advertising & Public Relations, 2004-2005	box 265	folder 2

Scope and Contents

10 CD-ROMs, 90 TIFF Images

Annual Christmas Dinner, 2002	box 265	folder 3
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Scope and Contents

News footage about Christmas Dinner for needy families organized by YWCA.

Residences, 2004	box 265	folder 4
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Scope and Contents

2 CD-ROMs; 136 JPEG images

Staff & Residence Parties, 2004-2005	box 265	folder 5
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Scope and Contents

3 CD-ROMs; 162 JPEG images

Swimming & Fitness, 2004-2005	box 265	folder 6
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Scope and Contents

4 CD-ROMs; 48 JPEG images, 57 ITFF images

Various Programs, events & activities , 2004-2007	box 265	folder 7
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Scope and Contents

4 CD-ROMs; 106 JPEG images, 2 TIFF images

Women of Distinction, June 2004	box 265	folder 8
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Scope and Contents

3 CD-ROMs; 355 JPEG images, 20 TIFF images

Youth Programs & Activities, 2003-2007	box 265	folder 9
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Scope and Contents

9 CD-ROMs; 1 pocket CD-ROM; 507 JPEG images, 39 TIFF images

VHS, Film Reels & Open Reel Audio Tapes

Title/Description

Instances

YWCA Public Service Announcement, Nov. 1994 <u>Material Specific Details:</u> Tape; 60 seconds.	box 266	reel 1
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"Putting Women First for 135 years", Apr. 1994	box 266	reel 2
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Scope and Contents

Film; 18 minutes. 135th Anniversary film for the National YWCA

"Women Moving into the 21st Century", 1990 <u>Material Specific Details:</u> Tape	box 266	reel 3-4
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"A Week Without Violence" and "Erase the Hate"	box 266	reel 5
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Scope and Contents

Tape; 4 Public Service Announcements, 10-30 seconds each

YWCA Radio PSA, Nov. 1994	box 266	reel 6-7
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Biographical / Historical

The Playroom Recording Studios.

"Women on the Move into the 21st Century", 1990	box 266	reel 8
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Oversized, 1888-2005, (1890-1967)

Physical Description: 37 Linear Feet

Related Materials:

Related Materials

See also Series 10 Newspapers

Arrangement

Arranged by format. This series contains oversized General ledgers, photographs, scrapbooks, blueprints, posters, ephemera, newsletters, and banners. The bulk of the series are scrapbooks that document the history of the Brooklyn YWCA through newspaper clippings, photographs, programs, correspondence, and a wide variety of print materials.

Banners

Title/Description	Instances	
"Brooklyn YWCA Supports Choice" <u>Physical Description:</u> Nylon with purple, white and gold.	box 267	object 1
"Brooklyn YWCA Third and Atlantic" <u>Physical Description:</u> Blue felt with white lettering.	box 268	object 1
"Black History Month" <u>Physical Description:</u> Painted banner with gold and orange background, black lettering.	box 269	object 1

Blueprints

Physical Location: This series is housed both in archival boxes on the sixth tier, and in the flat file cases in the reading room.

Title/Description	Instances	
Early Blueprints & Dedications, 1925 <u>Physical Location:</u> Flat Files, Drawer 9	case 2	folder 1
Central Branch Frederick L. Ackerman Original Architect Plans, #78-96, #103-104 <u>Physical Location:</u> Flat Files, Drawer 9	case 2	folder 2
Central Branch Blueprint Copies, 1926 <u>Physical Location:</u> Flat Files, Drawer 9	case 2	folder 3
Brooklyn Construction Plans with 1944 revision, #81-86 <u>Physical Location:</u> Flat Files, Drawer 9	case 2	folder 4
Central Branch Electrical Plan drawings #501-513, Original Drain Plan #800, 1926 <u>Physical Location:</u> Flat Files, Drawer 9	case 2	folder 5

Scope and Contents

2 sets of Electrical Plan

Leslie Feder Architect Rehabilitation Blueprints Revised, 1997-1998	box 270	folder 1
Leslie Feder Architect Rehabilitation of the YWCA Blueprints, 1996	box 270	folder 2
Rothzeid, Kaiseman, & Thomson Architects Blueprint of Wheelchair Ramp, 1982	box 271	folder 1
Rothzeid, Kaiseman, & Thomson Architects, Blueprints (Approved), 1981-1984	box 271	folder 2
Rothzeid, Kaiseman, & Thomson Architects Blueprints of Eleventh Floor Residential Revised, Approved, 1985-1986	box 271	folder 3
Preliminary Plans for Health Club Restoration Blueprints of Fourth & Fifth Floors, 1988	box 271	folder 4
Revised Blueprints for Roof and Basement, 1947	box 272	folder 1
Nandinee Phookan Architects, Blueprints for YWCA of Brooklyn, 2009	box 272	folder 2
MJF Architecture Blueprints for YWCA of Brooklyn	box 272	folder 3
Murno and Veneziale Architects, Blueprints for YWCA of Brooklyn, 2007	box 272	folder 4
Louise Braverman Architect, Blueprints for YWCA of Brooklyn, 2006	box 272	folder 5
David L. Hirsch Architect, "Architects Report to YWCA", Oct. 1979	box 272	folder 6

Ledgers

Title/Description	Instances	
Accounts & Receipts*, 1925-1934	box 273	folder 1
Accounts Payable , 1953-1955	box 273	folder 2
Building Fund Campaign*, 1928-1932	box 274	
Board of Directors Cash Ledgers*, 1909-1936	box 275	folder 1-4
Board of Directors Ledgers*, 1920-1936	box 276	folder 1-3
Board of Directors, Receipts & Disbursements*, 1937-1939	box 277	
Bush Terminal Cash Book, 1919-1931	box 278	folder 1
Bush Terminal Cash*, 1924-1929	box 278	folder 2
Bush Terminal Financial Reports*, 1928-1931	box 278	folder 3
Bush Terminal General, 1930-1933	box 278	folder 4-5

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Central Branch Financial Ledger, 1910-1920's	box 279	folder 1
Cash Book Brooklyn YWCA*, 1916-1924	box 279	folder 2
Central Branch Cash Book*, 1925-1927	box 280	
Central Branch Check Register and Cash Book, 1928-1932	box 281	
Campaign Reports, 1931-1932	box 282	folder 1
Central Branch Receipts Ledger*, 1937-1942	box 282	folder 2
Central Branch*, 1936-1937	box 282	folder 3
Disbursements & Summaries, 1942-1943	box 283	
Disbursements & Summaries, 1945-1946	box 284	
Eastern District Branch Cash Book*, 1933-1936	box 285	
General Ledger*, Dec. 1932-Aug. 1942	box 286	
General Ledger, 1946-1951	box 287	folder 1
General Ledger, 1928-1951	box 287	folder 2
Petty Cash Correspondence, 1942	box 287	folder 3
General Ledger, 1953-1955	box 288	
Campaign Funds Ledger, 1944-1952	box 289	folder 1
General Ledger, 1960-1964	box 289	folder 2
Cash Receipts & Disbursements , 1957	box 289	folder 3
Invoice Book 1*, 1916-1924	box 290	
Petty Cash Book 1*, 1916-1924	box 291	
Receipts, Central Branch, 1928-1936	box 292	
Receipts, 1942-1943	box 293	
Receipts and Daily Reports*, 1913-1928	box 294	folder 1-2
Summary of Receipts & Disbursements, 1937-1940	box 295	folder 1
Receipts & Disbursements, Jan.-Dec. 1941	box 295	folder 2
Receipts & Disbursements, 1944-1946	box 296	
Receipts & Disbursements, 1947-1948	box 297	
Receipts & Disbursements, 1950-1951	box 298	
Receipts & Disbursements, 1952	box 299	
Receipts & Disbursements, & Summaries, 1949-1952	box 300	
Receipts & Disbursements, & Summaries*, 1928-1940	box 301	
Voucher Registry, Aug.-Dec. 1953	box 302	

Voucher Registry, 1955	box 303	
Newspapers & Newsletters		
Title/Description	Instances	
Newsletters, 1976-1987	box 304	
General Newspaper Clippings, 1965-1997	box 305	folder 1-8
Oversized Ephemera		
Title/Description	Instances	
Ephemera, 1920's-1940's	box 306	folder 1
Ephemera, 1950's-1970's	box 306	folder 2
Ephemera, 1980's-2000's	box 306	folder 3
Posters		
Title/Description	Instances	
General Ledger Reports, 1993-1998	box 307	folder 1
Various Posters, 1980's-2000's	box 307	folder 2
"Empowering Women and Eliminating Racism" - Mission Poster	box 307	folder 3
"Farewell Health Club" - Poster Book	box 308	
Third Annual Brooklyn Peace Fair, 2005	box 309	folder 1
"Your YWCA World Fellowship Dollar and How it Works"	box 309	folder 2
Drawing of Central Branch doorway	box 309	folder 3
National YWCA 135th Anniversary posters, 1993	box 309	folder 4-11
Scrapbooks		
Title/Description	Instances	
Ashland Place Guest Book, 1919-1935	box 310	
Business Girls Department, 1928-1939	box 311	
Business Girls Department, 1931-1933	box 312	
Business Girls Department, 1936-1938	box 313	
Events Cards*, 1907-1908	box 314	
Fitness Department, 2005	box 315	
Fundraiser Newspaper Clippings , 1911	box 316	
1888-1890*	box 317	

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1888-1900*	box 318	
1889-1915, Pt. 1*	box 319	
1889-1915, Pt. 2*	box 320	
1889-1915, Pt. 3*	box 321	
1915	box 322	
1900-1913*	box 323	
1913-1916*	box 324	
1918-1920	box 325	folder 1
1923	box 325	folder 2
1918, 1935-1938	box 326	
1933-1939*	box 327	
1935-1936*	box 328	
1935-1936 (loose clippings)	box 329	
1940*	box 330	
1941	box 331	
1942	box 332	
1943	box 333	
1944	box 334	
1940-1945	box 335	
1941-1949*	box 336	
1947-1949*	box 337	
1950-1954	box 338	
1955-1958	box 339	
Flyers Scrapbook , 1959-1960	box 340	
1960-1963	box 341	
1970's*	box 342	
Greenpoint Branch*, 1939-1942	box 343	
International Institute*, 1936-1939	box 344	folder 1
1938-April 1940*	box 344	folder 2-3
"Let's Fix the Pool", July 4, 1988	box 345	
Mercurettes, 1957-1958	box 346	
Newspaper Clippings, 1893-1896	box 347	

Young Women's Christian Association of Brooklyn, 1888-2018

Newspaper Clippings, 1906-1818	box 348
Newspaper Clippings, 1930-1936	box 349
Newspaper Clippings, 1935	box 350
Newspaper Clippings, 1945	box 351
Scrapbook, 1930's	box 352

Various

Title/Description	Instances
Scrapbook, 75th Anniversary Photos, Clippings, Press Photos, 1963	box 353
Organizational Charts of Brooklyn YWCA	box 354
Oversized Negatives & Contact Sheets, 1920-1965	box 355
Oversized Photos, 1938-1973	box 356 folder 1-9

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