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1999

LACUNY Cataloging Roundtable Meeting Minutes, October 1999

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(Type a title for your page here)LACUNY Cataloging Roundtable Meeting
Oct. 7, 1999 at 9:30 AM
Minutes

Present: Monica Berger, NY; Michael S. Borries, Central Office; Men-Sze Butt, GC; Janey Chao, BB; Marsha Clark, Central Office; Francine Egger-Sider, LG; Laurie Franklin, CC; Ka Chuen Gee, LE; Ronnie Gomez, QC; Dolores Grande, JJ; Martin Helgesen, CC; Marlene Kandel, JJ; Fred Korn, ME; Stanley Nachamie, Central Office; Roberta Pike, KB; Joseph Ponte, QC; Roland Samieski, Central Office; Terry Samuels, GC; Wendy Tan, HC; Ed Wallace, LE; Pat Young, Central Office

1. Guidelines which were distributed at the workshop on cataloging Internet resources are available. Central Office plans to selectively catalog databases which are available on CUNY licensed resources. J. Chao (Baruch) distributed a preprint of an article which will appear in the journal Library Collections, Acquisitions and Technical Services. It's title is "Access to periodicals holdings information: creating links between databases and the library catalog."

This article discusses the hooks to journal holdings project and how it was implemented at the University of Tennessee, Knoxville and elsewhere. These procedures make the integration of access and holdings in the catalog database possible. The article discusses procedures for maintaining current holdings information and illustrates a brief holdings record display for four records for the title Newsweek. Without hooks to holdings most of the journal titles, especially those without paper subscriptions, are not searchable by patrons in the online catalog. CUNY may not have enough staff to implement this project at the moment. Central Office requests that all CUNY campuses be involved in the cataloging of Internet resources.

2. The treatment of the 655 field (genre terms for fiction) has been inconsistent in the CUNY opac. This field is not used by the Central Office and is not considered useful in an academic setting. At present the field is being left as is and not removed or maintained. (added 10/20: "The 655 field is not added to records by the Central Office.")

3. Fields 006 and 007 (for characteristics of accompanying materials such as cd-roms) are being coded at Central Office. It is important that patrons are not led to believe that they function as more than accompanying materials when they are only supplementary to a monograph and in many cases transitory. The ability to search by record type will solve this problem. Patrons should be encouraged to examine the entire record because sorting through the index display alone can be misleading.

4. Related record fields are not used which is why 780 (previous title notes) are not indexed in the opac. Use of these fields will be very labor intensive and may make the index more difficult to use. This issue will be discussed further at upcoming serials meetings.

5. In the 530 field the note for serials will read "also published in" or "also issued in" as opposed to "also available in" so as not to confuse patrons about what the library owns and what actually exists.

6. the coding of local serials information in authority record fields 644, 645 and 646 was discussed. Should this be a local or central effort?

7. The Pinyin system of romanization for Chinese names is now used instead of the Wade-Giles system.

8. The 440 or 830 fields instead of the 710 field have been used to record collections specific to one college. An example of this is the Weiss collection at Brooklyn College. It is important to remember to delete this

information if one is deriving these records for one's own use. The Abraham Lincoln collection at the Library of Congress was put in field 710 subfield 5 (DLC). Fields 440 or 830 cannot be qualified for local information as can 710. Although 440 and 830 methods are not LC practice they may be easier to spot and delete by copy catalogers deriving for their own college's use. Because of this and also because there are too many in 440 and 830 they will be left as is. Access to this information in the opac is not affected regardless of which field it is entered in.

9. Core records have on the whole been found to be accurate. Central office is accepting them except for only adding bibliography information in most cases.

10. Contact persons at each college library have information to help implement procedures necessary with the new pcs and software. Software allows for label displays on screen and printing. Lexmark printers are satisfactory. Instructions for programming function keys have also been given at the recent library contacts meeting.

11. The old opac will probably be available during the time it takes to migrate to a new operating system. This will help counteract the inevitable delays and downtime that will occur. The Migration Task Force has already examined several library systems. Security issues such as the ability of one library to order books on another library's record are a problem with some systems. Although library funding is available for a 4-5 year period, the date of installation is tentative. SUNY's 60 libraries will migrate from 7 bibliographic systems to 1 and they will share their intensive evaluations with us. Access to information about reserve collections is another problem with some systems. For example, the Endeavor system has a drop down box instead of a reserve index. Computers are Y2K compliant and no problems are anticipated. Release 7.0 is available for inspection. One feature is the one index instead of 2 for authors names, e.g. 222's and 245's are integrated in one alphabet. (added 10/20: 240's and 245's will be integrated in one alphabet.)

12. Central Office has been active with global heading changes. Recent work included the updating of the subject heading for Man and its subdivisions and the subject heading for New York as well as the correction of the name heading for Hannibal. An interesting idea is to take failed searches that patrons have made and convert them into see references. (added 10/20: "the subject subdivision for New York which is now correctly New York (State) |z New York has been changed by the Central Office.")

13. The indicator problem with the 856 field has been corrected in the new version of NOTIS. Now it is possible to derive records with the correct indicators 41 instead of having to use the former indicator 7.

14. Timeouts have been a problem. They save resources but have disrupted workflow. Activity on the computer should stop timeouts which are set at 60 minutes.

Respectfully submitted,
Roberta Pike