

BRONX COMMUNITY COLLEGE  
of The City University of New York

OCT 13 1971

Committee on Academic Standing

OCT. 13, 1971

TO THE FACULTY

FACULTY REPRESENTATIVES

PRESENT: Dean Corbman, Chairman; Dean Rosenfeld, Profs. Berger, Bluth, Bullard, Carty (alt), Chiswick, D'Andrea, Erdsneker M., Gourin, Harkins, Hayde, Hermo, Horowitz, Jenkins (alt), Kelemen, Pulver, Ress, Sakbani, Stergianopoulos, and Mr. Pessah.

STUDENT REPRESENTATIVES

None

GUESTS

None

I. Minutes of September 22, 1971

MOTION: To accept the minutes of Sept. 22 with the correction listed below.

CARRIED: Unanimously

On page 545 Item VII--Add the name of Prof. John Hayde to the membership of the Subcommittee on Student Appeals.

II. Communications

A. Regulations Governing Withdrawals and Debarments

The Registrar indicated that copies of the Regulations Governing Withdrawals and Debarment effective for the Fall 1971 semester had been duplicated and distributed throughout the College. He advised that the widest circulation be given to the new J/H grade policy. Also, the modification of these regulations which pertain only to students in the Cooperative Education Program Course will be incorporated in the next revised printing of the policy.

B. The Meeting of October 27, 1971

The Executive Secretary informed the Committee that the October 27 meeting would be devoted exclusively to consideration of candidates for degrees in August 1971. A memorandum regarding procedures to be followed at this meeting was distributed.

C. Credit for Same Courses in Different Degree Programs

Copies of a Sept. 10, 1971, memorandum from Alvin P. Lierheimer, Assistant Commissioner for Higher Education in the State Education Dept., relative to the above subject was distributed. The policy outlined has already been in effect at Bronx Community College for some time and attention was called to Item XIII of the CAS Codification related to this matter.

D. Proposed Meeting of Student Appeals Subcommittee

Prof. D'Andrea requested that the Subcommittee on Student Appeals meet at the conclusion of this meeting.

E. Student Appeals Communications

1. Student Appeals Received

Letters from the Registrar and Executive Secretary of the Committee on Academic Standing have been sent to the following students acknowledging receipt of grade appeals and calling the attention of the student to the procedure for appealing academic grades.

Date of Registrar's Letter	Student's Name	Semester	Course	Grade
10/7/71	Becton, Francina	Spring '71	BIO 12	D
10/7/71	Becton, Francina	Spring '71	HIS 11	D
10/7/71	Fajerman, Isaac	Spring '71	HIS 12	C

2. Memorandum from the Executive Secretary

Memorandums from the Executive Secretary to the appropriate heads of departments requesting them to setup an ad hoc committee to consider the following appeals were noted:

Date of Memorandum	Student's Name	Semester	Course	Grade
9/22/71	Hale, Flora	Fall '70	NUR 13	D
9/27/71	Shaffer, Larry	Summer '71	ENG 14	D

3. Crabb, Ida

Prof. Perlmutter's letter of Sept. 28, 1971, to Mrs. Crabb, indicating willingness of the department ad hoc committee to reconvene to consider Mrs. Crabb's appeals if she has new information which was not considered at the last meeting, was noted.

4. Mills, Millicent

The Registrar's letter of October 10, 1971, to Miss Mills reviewing the status of grades in three (3) courses (ESM 01, EGE 1, and EGS 5) was noted.

III. Student Appeal Actions

The following recommendations of the Subcommittee on Student Appeals were unanimously approved:

Name of Student	Extend Deadline to Change	Course	Semester
A. Sosnick, Jeffrey	L to C	ENG 19	Fall '70
B. Sandler, Mark	L to C	ENG 15	Summer '70
C. Borsellino, Robert	H to J	ENG 14	Spring '69
D. Santiago, Raymond	H to J	PSY 21	Fall '68
E. Accordino, Anthony	H to J	HIS 12	Fall '67
F. Donohue, Lois	L=F to C	MEC 11	Fall '68

IV. Midterm Grade Procedures

Prof. Stergianopoulos distributed a proposal of the Subcommittee on Midterm Grade Procedures for amendment of Regulation X.3 b (p. 3). After some discussion and minor alterations, the proposal was as follows:

Instructors indicate midterm and final grades on Grade Sheets in accordance with instructions and schedules distributed by the Registrar. Instructors will indicate a "midterm" evaluation during the week prior to the midterm point designated in the academic calendar. Midterm grades must be communicated to the individual students by their instructors in any way the instructor wishes during the period specified in the academic calendar. The instructor may assign either the standard grades of A, B, C, D, F, J, H, or the evaluations of S (Satisfactory) or U (Unsatisfactory). Satisfactory (S) is taken to mean that the student seems likely to achieve a final grade of C or higher, according to his work up to the present time. Unsatisfactory (U) is taken to mean that the student seems likely to achieve the final grade of D or F according to his work and/or attendance up to the present time.

MOTION: To remove from the table the motion contained in the minutes of Sept. 22, 1971, Item VIII.

CARRIED: Unanimously.

MOTION: To amend the motion from the meeting of Sept. 22 (Item VIII) in accordance with the Subcommittee's present recommendation.

CARRIED: 13 - 0 - 0.

MOTION: To call the question--failed to gain the necessary two-thirds vote.

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Prof. D'Andrea and Prof. Hermo took the positions of Chairman and Secretary, respectively, inasmuch as Deans Corbman and Rosenfeld had to attend another meeting.  
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After some further discussion, a motion to call the question on the amended motion received no objection.

MOTION: To accept the proposal.

CARRIED: 13 - 1 - 2.

MOTION: To make the effective date of the policy Sept. 1, 1971.

CARRIED: 12 - 1 - 3.

#### V. Regulations on Withdrawal and Debarment

MOTION: To amend the agenda to include discussion of policy interpretation related to regulations on withdrawal and debarment.

CARRIED: 11 - 4 - 1.

Questions raised were as follows:

A. QUESTION: If, according to the regulations, a matriculant student becomes a non-matriculant, how does he regain his previous status?

ANSWER: Appeal to CAS.

B. QUESTION: Are J's received prior to the fall semester included within the regulations?

ANSWER: The Regulations are not retroactive and, as stated in material distributed throughout the College, "Grades of "H" and "J" received before the fall semester do not apply to this regulation."

C. QUESTION: Can an instructor give academic grades after 12 weeks and then cancel remaining classes; that is, finish the semester?

ANSWER: No. Contractual obligations must be fulfilled.

VI. New Business

A retroactive credit proposal:

MOTION: To remove this item from the agenda.

CARRIED: 8 - 7 - 1. (After much discussion)

The Executive Secretary indicated that he would communicate this to the students concerned.

VII. Next Meeting and Adjournment

The next meeting of the Committee on Academic Standing will take place on October 20, 1971, at 2:15 p.m., in the Faculty Cafeteria, Main Building. The motion to adjourn was made and carried at 3:50 p.m.

Respectfully submitted,



Paul Rosenfeld  
Recording Secretary  
and

Henry Herms  
Secretary, pro tempore

PR:mc