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2006

### LACUNY Executive Council Meeting Minutes, March 2006

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# **MINUTES OF THE LACUNY EXECUTIVE COUNCIL MEETING**

**Friday, March 10, 2006**

**John Jay College, Library Conference Room**

## **Present:**

Sheila Beck (QB), Amanda Bielskas (BM), Michael Borries (CO), Lisa Finder (HC), Jane Fitzpatrick (GC), William Gibbons (City), LaRoi Lawton (BCC), Anne Leonard (NYCCT), Karl Madden (SI), Inna Shpilko (QC), Ellen Sexton (JJ), Kenneth Schlesinger (LG), Ed Wallace (LE), Lauren Yannotta (HC).

## **Not Represented:**

Baruch, Brooklyn College, Centro de Estudios Puertorriquenos, CUNY Law School at Queens College, Graduate School of Library and Information Studies, Hostos, Kingsborough, Medgar Evers, York.

Acceptance of agenda.

Minutes of February 4, 2006 meeting were approved with corrections.

## **President's Report:** (L. Lawton)

- L Lawton met with M. Arena about profiling LACUNY events and workshops in CUNY publications and on the CUNY website. C Kendrick has hired a Part time college assistant to help with publicizing CUNY Libraries and accomplishments. News from CUNY Libraries will be generating some of this info. Raises the profile of the Libraries, and the Institute will be advertised on the CUNY website. CUNY reporters will be at some LACUNY events. L. Lawton is scheduled to have another meeting with M. Arena in April.

## **Vice-President's Report:** (L. Finder)

Highlights from the February 6, 2006 Chiefs meeting included:

- Concern for Patron Initiated borrowing when it comes to inaccurate inventory was brought up.
- New LILAC tutorial is up on the website. (<http://libraries.cuny.edu/lilac.htm>)
- CUNY-wide Gen Ed conference is in the works
- Subcommittee started to gather information on High Schools on the College Campuses; worried Colleges are not getting enough support.
- Institutional Repository Committee will be meeting soon.

## **Treasurer's Report:** (E. Sexton)

Have 215 full paid members to date. Balance as of March 10, 2006: \$33,103.16. Registration count for Institute to date is 89.

**Nominations Committee:** W. Gibbons, A. Leonard, M. Nash, K. Schlesinger will present slate at April meeting for Vice President/President Elect and Treasurer. Ballots need to go out 6 weeks before the Spring Membership Meeting which is on June 2<sup>nd</sup>.

## **Programs and Workshops:**

- *Wikis* Budget request approved.
- *Professional Development* agenda Budget request- will see if Baruch can provide flip chart and Markers.
- *Institute* Planning Committee- wants to set up a meeting with the Budget Committee- Usually done through LACUNY Exec council and email, need a written request with written expenditures and projected income. Budget historically presented at the Feb. or March meetings, and has to be approved by Exec. Council. Vendor Info: total of 5 vendors secured for Institute as of this morning generating \$2400 in revenue.
- *Spring Membership Meeting* will be on June 2<sup>nd</sup> at BMCC. Will have a presentation on Video Streaming and Library Services. Food services options at BMCC will be looked into.

## **Committee Reports:**

- **Emerging Technologies:** See discussion under new business.
- **Library Instruction:** Event planned for next October, a 1 day conference on Information Literacy – Trying for a CUNY Collaborative Grant – to host a series of colloquia on relevant issues.
- **Legislative Action:** ALA National Library Day is May 1<sup>st</sup> and 2<sup>nd</sup>.
- **Professional Development:** The Professional Development Grants had 15 applications, from 9 CUNY institutions 11 from the Senior Colleges and 4 from the Community Colleges.

- **Publications** –  
LACUNY Directory – Deadline for the Directory April 15th. Will see about printing a copy of the by-laws and constitution at the back of it.  
News from CUNY Libraries – Please get submissions to M. Adams at: [madams@gc.cuny.edu](mailto:madams@gc.cuny.edu) by April 24<sup>th</sup>.  
Urban Library Journal –Goal is to be available for the LACUNY Institute, perhaps will have a table at Institute to distribute and sell to non-members.

### **Roundtables:**

Discussion over Library Assistants Roundtable. R. Gregory has been unable to get clericals actively involved. Suggestion for L. Finder to bring up at next Chief's meeting ask the Council of Chiefs to support release time for staff members to attend. K. Schlesinger will encourage one of his staff members to become a co-chair of the committee.

- **Archives & Special Collections**- Meeting held in February.
- **Multicultural and Diversity** – held a meeting- want to host an event in October about taking cultures and communication skills into account when conducting the Reference Interview. Co-Sponsor with the Reference Roundtable?
- **Reference**- Wikis Workshop had a small group, and was hands on, went well, and was well done.

K. Schlesinger made a **Motion**: Roundtables and Standing Committees Co-Chairs submit reports to the LACUNY President once a semester about their group's activities. This can be communicated via email and can be combined with another communication such as a budget request. Vote was all in favor, motion accepted.

### **Old Business:** No Old Business

### **New Business:**

- Discussion about merging 2 round tables: Emerging Technologies and Multimedia. Are 2 separate animals- Multimedia has a service element. Called meeting and only got one response. Need to re-invigorate committee. Need to keep in contact with Chairs and encourage them to stay active. Perhaps by merging we could align similar ideas- make the roundtable stronger, or it could also weaken them if people in one are not interested in the other topic. Could meet virtually. Some committees perform in cycles- very active in some years, and not that active in others, it depends on the leadership and the membership.
- E. Sexton has Membership forms with members interested in Committees and Roundtables. Handed over to A. Bielskas who will inform heads of those Committees and Roundtables.
- Discussion regarding PSC Contract Discussion from last year that LACUNY questioned if it should be more proactive in negotiations and was told to back off. Was decided at Exec. Council that LACUNY is neutral and can educate and inform membership. L. Lawton has been more pro-active, should we stay out of contract issues? To not be part of the process is offensive, but some colleagues agree with neutral position. Should there be a way of lobbying for a contract- LACUNY should be able to provide some input. Should we be more proactive on contract specific issues relating to Libraries and Librarians? Do we need to re-think our strategy? We must remember our Tax-exempt status and remember not all LACUNY members are in the same union. ALA advocates a broad spectrum of positions for it's members. Exec. Council decided to designate a liaison to the PSC Library Contract Committee on behalf of LACUNY in an advisory role.
  - o K. Schlesinger made a **Motion** to: Appoint Baruch executive delegate L. Ellis as the LACUNY liaison to the PSC Library Delegate Committee. All in favor, motion accepted.
- J. Fitzpatrick as the President of NYTSL (New York Technical Services Librarians) is asking LACUNY to be a sponsor of their group. LACUNY has previously been a \$50 sponsor. L. Lawton approved \$50 sponsorship of the NYTSL Spring Membership Meeting, to which all LACUNY members are welcome to attend. It will be held on March 24<sup>th</sup>, 2006 from 3-5pm at the NYPL Research Library Trustees Room.

Meeting Adjourned at 4:30 PM.

The next LACUNY Executive Council meeting will be held on Friday, April 7, 2006 at 2:30 PM at the John Jay College Conference Room (Room 610).