

City University of New York (CUNY)

CUNY Academic Works

Meeting Minutes

Library Association of the City University of
New York

2013

LACUNY Executive Council Meeting Minutes, March 2013

LACUNY

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**LACUNY Minutes Executive Council Meeting
Friday, March 15, 2013**

CUNY Graduate Center, Room C196.05, 2:15 PM

Present: Frans Albarillo (Brooklyn), Amy Ballmer (GC), Danielle Becker (Hunter), Marta Bladek (JJ), John Carey (Hunter), Matthew Flaherty (Hostos), Ronnie Gomez (QC), Liz Hicks (CSI), Sandra Marcus (QCC), Helena Marvin (City), Beth Posner (GC), Catherine Stern (LaGuardia), Junior Tidal (City Tech), Ed Wallace (Lehman), James Watson (BCC)

Not Represented: Baruch, BMCC, Central Office, CUNY Law, John Jay, KBCC, MEC, City Tech, University Librarian, York, SUNYLA

Meeting called to order at 2:15 PM

Approval of Agenda

Introductions

President's Report

Content for Outreach and Marketing

LACUNY has a Twitter and Facebook account. Amy Ballmer (AB) suggests that the Outreach Committee oversee those social media networks.

Helena Marvin (HM) suggests that LACUNY social media use Google Calendar to post materials and event reminders.

AB can get login information from Jane Fitzpatrick for both social networks. Junior Tidal and HM will examine the coordination of social networks. JT recommends having an officer on the committee.

AB wants to involve more Queens College library students into LACUNY.

Vice-President's Report

Danielle Becker (DB) read a report from the Council of Chief Librarian Meeting.

NYLA/NYSHEI - AB and DB will investigate the possibility of allying LACUNY with these organizations.

Treasurer's Report

163 Members

Chase: \$17,721. 13

Paypal: \$3,631.16

AB and Marta Bladek (MB) talked about updating website and dues form. AB will convene meeting with By-laws committee to change the calendar and deadlines for dues.

MB will meet with lawyer regarding tax returns for LACUNY

Update from Committees and Roundtables

Multicultural Diversity and Roundtable will meet on 4/4 but may change it to the date and time of the Institute.

CUNY Diversity conference had a meeting this past Friday March 8th

Committee Roundtable and Chairs are reminded to upload their own minutes to the CUNY dSpace.

IRRT is having an event Friday, March 22nd at 2:30 at the Graduate Center. 3 speakers on a panel; community and rural libraries in Africa, one Hunter professor, a vendor from better world books and another speaker involved with library organizations in Africa.

The event is open and RSVP is not required.

Cataloging Roundtable met March 14 and discussed the RDA toolkit. The RDA switch starts at the end of March.

The ILL roundtable met March 11th. ILL roundtable was not sure of sending minutes to CULIBS. Several EC members encouraged the idea.

Mobile roundtable had a presentation on the CUNY catalog API and the mobile catalog. DB is planning a workshop for API catalog for the mobile roundtable.

DB is planning an iPad crash course. Thursday, May 30th at 2pm - end of day. See CULIBS for more details.

Old Business

a. LACUNY Institute update

AB passed out an agenda for the Institute which has a limit of 104 persons at John Jay.

AB thanked the Institute Planning Committee:

Jonathan Cope (Chair), CSI

Amy Ballmer, GC
Ian Beilin, City Tech
Junior Tidal, City Tech
Steve Ovadia, LaGuardia
Marta Bladek, JJ
Karen Okamoto, JJ

Volunteers

Lena Marvin, City
John Carey, Hunter
Marta Bladek, JJ
Sandy Marcus, QCC
Liz Hicks, CSI
Robert Ferrell, Lehman
Alycia Selle, Brooklyn
Steve Ovadia, LaGuardia
Karen Okamoto, JJ

Volunteers must register for the Institute.

More information can be found on the LACUNY Institute Website:

<http://2013lacunyinst.commonsgc.cuny.edu/>

Keynote speakers are getting paid, \$500 each. Sponsors donated \$1500 for vendors and Office of Library Services. LACUNY will pay for setup and catering.

Assessment of the conference - do a survey of LACUNY in general; reaction of LACUNY Institute. MB and SM suggested questions regarding format. A separate LACUNY membership survey will also be distributed at the same time.

b. Delegates By-laws report

By-laws committee met and have suggestion for by-law changes.

Changes:

- Campuses with membership of 15+ will no longer have two delegates or two alternates.
- Remove sentence regarding library faculty representation of library schools.

Term-limits: Delegates should email JT with information for starting terms.

Delegate terms: Each campus should have a delegate by June 1st. New delegates go to the secretary who collects that information, which is released July 1st.

John Jay votes for organization positions in May before the following term.

c. Regional Professional Leadership Network (RPLN)

Sandra Marcus attended the RPLN meeting -

Tom Neilsen (METRO membership coordinator) introduced hints for leadership from his SLA meeting.

Attendants from a number of organizations gave helpful tips:

- Set simple rules
- Provide frequent communications
- Give board members assignments
- Delegate job duties

How to get volunteers to participate:

- Call people for volunteers
- Look at prospective volunteers' skills
- Ask past volunteers to mentor those who are going to in the future
- See what it would take to volunteer
- Enable opportunities for volunteers
- Get volunteers to collaborate and work together
- Give formal recognition to volunteers

NYTSL is having an open house at Columbia library on Friday April, 12th from 3-5.
LACUNY has donated \$50 to NYSTL.

d. LACUNY outreach Brochure

Change brochure to fit folds and take up full A4 page.

New business

a. Upcoming programs

Dialogues/spring meeting, International Relations

Dialogues is going to be Friday, May 10th, from 10:00 AM to 12:00 pm at the Graduate Center.

The theme will be about Faculty status.

b. Elections

Update on slate, elections results will be announced at the Spring Meeting/Dialogues

Election committee including John Carey, Helen, Ian Beilin, and others TBA. Slate should be announced in May. This includes VP/Pres-elect, ULJ Editors and Secretary

By-law changes will also be on the a ballot.

Adjournment 4:22 PM