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2005

### LACUNY Executive Council Meeting Minutes, November 2005

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# MINUTES OF THE LACUNY EXECUTIVE COUNCIL MEETING

Friday, November 4, 2005

John Jay College, Library Conference Room

## Present:

Jocelyn Berger-Barrera (BC), Sheila Beck (QB), Amanda Bielskas (BM), Michael Borries (CO), Nancy Egan (JJ), Lisa Finder (HC), Ronnie Gomez (QC), Mee-Len Hom (HC), Louise Klusek (Baruch), LaRoi Lawton (BCC), Anne Leonard (NYCCT), Karl Madden (SI), Mark Padnos (BCC), Ellen Sexton (JJ), Kenneth Schlesinger (LG), Elizabeth Tompkins (KB), Amy Wolfe (CC), Danesh Yazdani (ME).

## Not Represented:

Centro de Estudios Puertorriquenos, CUNY Law School at Queens College, Graduate Center, Hostos, Lehman, Queens College Graduate School of Library and Information Studies, York.

Acceptance of agenda.

Minutes of October 7, 2005 meeting were approved with corrections.

## President's Report: (L. Lawton)

The President's Report was submitted. Highlights included:

- L. Lawton met with C. Kendrick who expressed a desire to become an Ex Officio member of the LACUNY Executive Council.
- Discussion ensued over the fact that some HEO's can't seem to get on culibs listserv. Consensus seemed to be that they could get on.
- The LACUNY Institute planning committee has 10 members. Plan to have an assessment of entire LACUNY Institute. Their next meeting is Dec. 1<sup>st</sup>. Institute web page should be up before the end of December.
- S. Bonk and C. Kendrick accepted invitations to speak at Dec. 9<sup>th</sup> LACUNY membership meeting.

## Vice-President's Report: (L. Finder)

A report summarizing the October 17<sup>th</sup>, 2005 Council of Chiefs Meeting was submitted. Highlights included:

- P. Pecorino was a guest at the meeting and spoke on several topics including: the LITC successfully lobbied for 10% of the Student Tech Fee money to be set aside directly for Library purposes.
- J. Cunningham discussed inter-CUNY borrowing.
- Version 16 of Aleph has been rescheduled for Jan. 13<sup>th</sup> release.

## Treasurer's Report: (E. Sexton)

Zero expenditures for the month, and have 175 full paid members to date. Balance as of November 4, 2005: \$32,360.67.

## Programs and Workshops:

- *Is Google the Library of the Future?* 10/20/05 Was a provocative program with good discussions. Considering re-shaping panel to include in LACUNY Institute.
- *Cascading Style Sheets Workshop* 10/21/05 John Jay 2-4pm. Was well attended went through basic how to- but was not hands on.
- *December Membership meeting* 12/9/05 @ Hunter Social Work. RSVP to A. Bielskas.
- *LACUNY Dialogues 1/18/06 10am-12 @ LaGuardia.* An annual event: a Town Hall meeting. With three facilitators: M. Berger, M. Ford, C. Williams. Budget request for \$100 refreshments was approved.
- LACUNY Institute will be held at Baruch on May 20, 2006. "*Information Commons: Are we all things to all People?*" Food will be in-house this year. There will be giveaways at the event, and an ice-cream social afterwards. Early registration will be rewarded with a discount in the price to \$25. At the end of the event there will be an assessment and the committee will create a template which future institutes can use as a guide. There has been a proposal for vendors to be able to register and pay via paypal. Committee will keep us up to date on the need for volunteers.

## Committee Reports:

- **Emerging Technologies:** No report.
- **Library Instruction:** Have readings (Homework) as part of committee, are reading articles on current topics to keep members up to date and to raise the level of discourse at the meeting. K. Schlesinger thinks this is a good idea for other committees.
- **Legislative Action:** No report.
- **Professional Development:** Gathering re-assignment data from the last few years. Phrasing of Professional Development Grant was edited, the application should be up and announced soon. Scholarship Awards candidate Nilda Sanchez with be present at Membership Meeting to accept, her essay will be published in News from CUNY Libraries. Librarians should keep encouraging other staff members to apply. Discussion over increasing the award or possible changing the essay length. K. Schlesinger made a motion to remand back to committee to make the guidelines clear. Essay is appropriate. Motion Accepted.

- **Publications** –  
LACUNY Directory – on-line version will be updated more frequently than print. Changes can be submitted to L. Lawton or to Julie at Bronx CC.  
News from CUNY Libraries – Deadline Nov. 14<sup>th</sup>. Amount of submissions has been problematic; please encourage colleagues to submit to [madams@gc.cuny.edu](mailto:madams@gc.cuny.edu).  
Urban Library Journal – About ready to print. Problem with audio from last institute that is getting worked out.

### **Roundtables:**

- **Acquisitions**- no report.
- **Archives & Special Collections**- E. Belcher should be encouraged to call meeting for fall.
- **Cataloging** – Meeting scheduled later this month.
- **Disability Services**- Co-chairs stepped down. S. Scheidlower stepped up to be chair.
- **Inter-Library Loan**- Discussion on patron-initiated borrowing. Need to let Chiefs know about METRO delivery problems. Workflow is issue for Inter-CUNY borrowing, staffing costs, each school is different.
- **Multi-cultural and Diversity** – meeting held this morning, follow up scheduled for Dec. 16<sup>th</sup> @ City Tech. Proposed event on Friday March 4<sup>th</sup> workshop on cultural considerations in reference interviews. Should encourage roundtables to work together. Committee wants to have web site on multicultural resources. Motion to approve revised mission statement was approved. There was a discussion of the title of the committee and it decided that everyone was comfortable with it. They want to mentor support staff and encourage diversity in the profession. Discussion over whether or not to apply for the CUNY diversity fund scholarship and it was decided that there was not enough lead time to work on it this year, but a proposal would be worked on for next year.
- **Multimedia**- no report.
- **Reference**- Meeting to be held next week.
- **Web Management**- no report.
- Discussion of Library Support Staff Roundtable concern over whether staff would find time to come to meeting, most are chained to desk, how can they find the time to become active professionally. Email list for support staff? Some but not all are on Culibs. May be uncomfortable posting certain topics on the list. All support staff are invited to December 1<sup>st</sup> membership meeting.

**LACUNY Web Team**- no report.

### **Old Business:**

- S. Bonk presentation award was discussed L. Finder and K. Schlesinger volunteered to help.
- Hurricane relief discussion: Several possible places to donate. Can donate to specific College or a more general fund such as ALA. Consensus was that it was preferred that the money go to a specific college or two. Send to Budget Committee to research specific colleges and they also need to approve the \$2000 donation.

### **New Business:**

- Discussion over having C. Kendrick as Ex-Officio member of LACUNY Executive Council. Most felt benefits would outweigh the negatives. Definition of Ex Officio needs to be made clear = non-voting member. It would always be possible to go into executive session, and it would give LACUNY direct access to the University Librarian. Motion: to approve University Librarian as Ex Officio member of the LACUNY Executive Council. Votes: 3 opposed 14 for and 1 abstention. Motion accepted.
- Proposal for Memorial donation to Brooklyn Botanical Garden in Memory of Naomi Campisi. All in Favor, and approved.

Meeting Adjourned at 4:37 PM.

The next LACUNY Executive Council meeting will be held on Friday, February 3, 2006 at 2:30 PM at the John Jay College Conference Room (Room 610).