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2005

### LACUNY Executive Council Meeting Minutes, September 2005

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# MINUTES OF THE LACUNY EXECUTIVE COUNCIL MEETING

**Friday, September 9, 2005**  
**John Jay College, Room 610**

## **Present:**

Amanda Bielskas (BM), Sheila Beck (QB), Jocelyn Berger-Barrera (BC), Michael Borries (CO), Martha Corpus (BC), Nancy Egan (JJ) Jane B. Fitzpatrick (GC), Lisa Finder (HC), Mirian Laskin (HO), William Gibbons (CC), Ronnie Gomez (QC), Mee-Len Hom (HC), LaRoi Lawton (BX), Anne Leonard (NYCT) Karl Madden (SI), Madelaine Nash (KB), Ellen Sexton (JJ), Inna Shpilko (QC), Kenneth Schlesinger (LG), Amy Wolfe (CC), Lauren Yannotta (HC).

## **Not Represented:**

Baruch, Centro de Estudios Puertorriquenos, CUNY Law School at Queens College, Lehman College, Medgar Evers College, Queens College Graduate School of Library and Information Studies, York College.

Acceptance of agenda.

Minutes of April 11th, 2005 were approved with corrections.

## **President's Report:** (L. Lawton)

The President's Report was combined with the Vice-President's Report.

## **Vice-President's Report:** (L. Lawton)

A report summarizing the April 11<sup>th</sup>, 2005 Council of Chiefs Meeting was submitted.

## **Treasurer's Report:**

LACUNY is in pretty good shape financially. A reminder was given that LACUNY memberships are due; the current total membership was 35. Also note that it takes time for member's names to be added to the LACUNY website. The Treasurer's Report was accepted stating a current balance of \$29,297.33. A thank you was given for the addition of LACUNY being able to accept payments via Pay Pal.

## **Approval of Calendar 2005-2006:**

The Oct. 7<sup>th</sup> Executive council meeting will be held in the John Jay Library Conference Room. There was a Motion to change the executive council meeting from April 14<sup>th</sup> to April 7<sup>th</sup> in consideration of the holiday weekend. The 2005-2006 Executive Council calendar was approved.

L. Lawton made a motion to suggest that LACUNY committees and round tables keep Executive Council meeting dates in mind, and not schedule events on those Friday afternoons.

## **Standing Committee Elections:**

**Committee on Committees:** K. Schlesinger (Past President), L. Finder (Vice President) J. Fitzpatrick (At Large), W. Gibbons (At Large), A. Leonard (At Large), L. Yannotta (At Large). Vote to approve - all in favor.

**Budget Committee:** L. Lawton (President), E. Sexton (Treasurer), J. Fitzpatrick (Committee on Committees), A. Bielskas (At Large), N. Egan (At Large). Vote to approve - all in favor.

**Constitution and Bylaws Committee:** Lisa Finder (Vice President), A. Bielskas (Secretary), M. Nash (At Large), M. Brooks (At Large), J. Berger-Barrera (At Large). Vote to approve - all in favor.

## **Programs and Workshops:**

- PSC-CUNY Grants workshop to be held on Sept. 16<sup>th</sup> @ Baruch. Grants proposal deadline Oct. 17<sup>th</sup>, internal campus deadlines may apply, online applications only.
- December Membership Meeting Dec. 9<sup>th</sup> at Hunter Social Work - need to confirm room and L. Lawton waiting for confirmation on guest speaker.
- LACUNY Institute scheduled for May 19<sup>th</sup> @ Baruch. Topic is Information Commons; L. Lawton is looking for a planning committee.

## **Committee Reports:**

- **Emerging Technologies:** Looking to schedule fall program for October.
- **Library Instruction** – Meeting scheduled for September 30<sup>th</sup>.
  - o LILAC update: new interactive tutorial on CD ready to go out and will be up on CUNY Website soon. L. Zoe writing a book chapter on Information Literacy at CUNY.
- **Legislative Action** – no report. Discussion ensued- committee is valuable, rewarding, and an important one that has not had a lot of membership recently. It is the politically active arm of LACUNY. Discussion over if it is appropriate for L. Lawton to be picket captain for Sept 29<sup>th</sup> PSC rally, found to be appropriate since he would be there representing himself as a library faculty member.
- **Professional Development** – no report.
- **Publications** –
  - LACUNY Directory – Printed version distributed at the end of the last spring semester. How often to update? On-line version should be updated continually. Print version should be printed double sided once a year to be available by the end of each spring semester. Let L. Lawton know of any name changes, promotions, or new faculty appointments prior to the end

of the year. Directory is lacking METRO codes- the new delivery service is still using the same codes so new Directory will include METRO codes.

- News from CUNY Libraries – send information to M. Adams (GC), he will be inviting submissions via CULIBS posting.
- Urban Library Journal – Issues are being hammered out, EBSCO asked to index it, 3 years online. EBSCO will pay royalties. Will Wilson index? Talking to them, question as to where it will show up in EBSCO. We should not commit until we know what databases it will be in.

Submissions from LACUNY Institute presentations are problematic; work is being done on the transcriptions. The next issue will be selected proceedings from the last LACUNY Institute.

### **Roundtables:**

One of last year's goals was to have each round table draft a new mission statement.

- **Inter-Library Loan**- (A. Wolfe) there was a meeting on Sept. 20<sup>th</sup> with Circulation on inter-CUNY borrowing which is supposed to be implemented, but is problematic. Version 16 doesn't do wait listing would need to do in-house. Problems of differences across CUNY campuses such as different staffing and funding. METRO has changed delivery service and there have been recent disruptions in service. The majority of the committee felt that it is worthwhile but felt hesitant about implementing without the proper money and support. Collection development issues were brought up ex. LaGuardia is on a different calendar. It might be possible to have some circulating books not available for other school use; S. Beck gave example from Queens Public Library.
- **Multimedia**- 1<sup>st</sup> workshop on Oct. 21<sup>st</sup> "Old Media vs. New Media" flyer should be out in 2 weeks.
- **Reference**- Needs another co-chair. Would like to see its good work continue.
- **Disability Services**- K. Parsons had to step down- new co-chair is needed.
- **Multi-cultural and Diversity** – will be scheduling a meeting for sometime this fall.
- **Acquisitions**- nothing reported
- **Archives & Special Collections**- nothing reported
- **Cataloging** – nothing reported

**LACUNY Web Team**- held a meeting in Aug. @ Hunter. Trying to explore multimedia on LACUNY Website. Discussed possibility for the LACUNY website to be hosted by outside vendor or elsewhere. They divided up duties evenly among the members. It is a lot of work to keep up with, L. Lawton thanked the web team for the upkeep of the LACUNY website. An issue was brought up with regards to information on the website- some people felt uncomfortable with names on site incase something was taken out of context. Will post minutes with 1<sup>st</sup> initial and last name from current minutes on- will not go back and correct prior minutes.

Motion that in present and future minutes all LACUNY members will be referred to by 1<sup>st</sup> initial and last name. Full name will be listed at top of minutes and in text by 1<sup>st</sup> initial and last name. The motion was accepted.

**Old Business:** There was no old business to discuss.

### **New Business:**

-A new Membership form should be drafted. To get more people active + involved with LACUNY have a section for joining committees and also a place to indicate continued membership. Committee and round table members should be required to attend at least one meeting a year. Clarification on Associate Member status would be helpful on the form adjuncts, part-timers, and library support staff are all qualify for associate membership. Questions arose as to what constituted associate membership. Clarification can be taken from the bylaws.

-Motion: The membership form should include the definition of member categories and a link to web address for Pay Pal. The new form should include the addition of Committees and Roundtables. Web version of form should include links to Committees and Round Tables web pages and should be linkable to sections in the bylaws referring to membership status. Also the Pay Pal symbol should be changed from "Buy Now" to "Join Now." Motion was accepted.

-Wish to develop a Library Support Roundtable – assumed it would be chaired by an associate member.

-LACUNY cards are large and cumbersome- but have over 1000 of them left. Should an effort be made to re-design?

-L. Finder came up with possible list of Library related charities for Gulf Region Libraries. LACUNY would like to donate to a charity that is focused on Libraries. S. Beck will do some research and report back. After we choose a charity we will decide how much to donate. Possible idea for fundraising for hurricane-struck libraries mentioned.

-S. Bonk is retiring and her last day will be at the end of October. It is proposed to give her Lifetime LACUNY Membership @ December membership meeting. Additionally we could create a scholarship in her name, and/or give gift certificate, and/or plaque commemorating service. Motion for lifetime membership accepted- all in favor.

-LACUNY Library School Scholarship is extended for another month due to lack of submissions. New October 1<sup>st</sup> deadline in place.

-Research Foundation Library Panel- release time issue. See letter from A. Simpson Re: PSC-CUNY Grants. Library panel grants release time to teaching Faculty not to Library faculty- objection has been raised. Should LACUNY stay out of Union issues? Should be able to be a quiet advocate + be able to distribute literature and educate faculty on issues. PSC Library Committee has 12 members. LACUNY could ask for clarification on double standard for library faculty. We can raise awareness of the issue and distribute letters and information to library faculty. Forward letter to S. Swacker's attention.

Meeting Adjourned at 4:45 PM.

The next LACUNY Executive Council meeting will be held on Friday, October 7th, 2005 at 2:30 PM in John Jay College Library Conference Room.