

Bronx Community College
of the City University of New York
College Senate

Minutes of the Meeting of May 27, 1981
Tech Two - 228 - 4:00 P.M.

Present: Ruth Bass, Irwin Berger, Kathleen Berger,
Vincent Bonelli, Frank Donnangelo, Richard Donovan,
Walter Duncan, Blanche Ettinger, Thomas Finnegan,
Kenneth Fogarty, Howard Fuld, John Furst, Jacqueline
Gardinier, Anne Gotta, Lillian Gottesman, Neil Grill,
Faculty: Jean Kolliner, Richard Kor, Margaret Law, Rudean Leinaeng-Harris,
Arlene Levey, Donald McCulloch, Maureen O'Riordan, Joyce
Patterson, Carl Polowczyk, Jack Prince, Rosemary Quinn,
Joseph Riley, Morton Rosenstock, David Sacher, Harriet
Shenkman, Wallace Sokolsky, Michele Stern, Michael
Steuerman, Emanuel Stillerman, Jacqueline Stuchin,
Herb Tyson, Bernard Witlieb, Joe Rempson.

Students: Anne Wurg

Guest: J. Ryan

Excused: Cortland Auser, Roscoe C. Brown, Donald Cancienne,
Ralph Gorman, Gerald Lieblich, Gabriel Motola.

Dr. Prince reported on his meeting with Dr. Howard Simmons, Associate Director of the Commission on Higher Education, Middle States Association of Colleges and Schools. Dr. Simmons thought the revisions of the Governance Plan were good and in line with work being done at other comparable institutions. He added that Middle States is more and more taking on the responsibility for reviewing governance plans as part of their work in accreditation of colleges.

Prof. Tyson reported that in his meeting with Dr. Simmons, the process used to develop the new plan was summarized.

1. Committee Reports

a. University Senate - Prof. Gil Riley.

It was resolved at the last CUNY Senate meeting that all governance plans include establishment of committees for the purpose of evaluating administrators of the college.

Prof. Riley also reported that copies of the Chancellor's guidelines for discontinuance of instructional staff have been sent to all chairpersons. He requested faculty reactions to the document. He added that the CUNY Senate has opposed the document. The Chancellor has subsequently agreed to separate those sections related to retrenchment from those associated with policies related to other reasons for dismissal.

b. Curriculum Committee - Dr. J. Ryan

Attached are Dr. Ryan's reports on Curriculum Committee actions. Dr. Prince announced that at an Executive Committee meeting [May 20] Curriculum Committee actions noted herein were approved. The Senate approved, *vive voce*, the actions taken.

c. Student Activities - Dean M. Steuerman

Attached is the report from Dean Steuerman distributed at the last meeting. As noted, two charters were approved by the Student Activities Committee.

2. Minutes

On the minutes of April 30, the following corrections were made:

- a. Dr. Joe Rempson was not present.
- b. The spelling of Charles Ebron's name was corrected.
- c. On page 3, the wording of the second amendment was corrected to read:

"The following amendment was proposed to include the position of the Instructional Staff Ombudsman, as proposed in an addendum sheet to the March 19, 1981 document." [See attached.]

3. Review of Referendum on Governance Plan

Dr. Prince read President Brown's memo to faculty and students. [See attached.] He emphasized the section indicating that President Brown would make one exception to his approval of the document, i.e. "...that the section concerning review of Deans state that the committee 'will consult with the President concerning criteria and procedures to be used by the President in reviewing ideas.'"

Motion made and seconded that the Senate reaffirm its commitment to committee evaluation of deans by sending a parallel letter to the Board of Trustees. The letter should further indicate that committee evaluation of administrators is in compliance with A. A. U. P. recommendations.

The membership thanked the Chairperson, Dr. Jack Prince for his tireless efforts in leading the Senate throughout the academic year. The Secretary and the Acting Secretary were also thanked for their diligence in recording the minutes.

The meeting was adjourned at 5:30 P. M.

Respectfully submitted,

Jacqueline B. Stuchin
Secretary

BRONX COMMUNITY COLLEGE
of the CITY UNIVERSITY of NEW YORK

DATE: APR 14, 1961

TO: COLLEGE SENATORS
FROM: DEAN MICHAEL STEUERMAN, CHAIRMAN ^{WAA.} STUDENT ACTIVITIES COMMITTEE
SUBJECT: STUDENT ACTIVITIES COMMITTEE ACTIONS

This is written to inform you that at the April 16th and May 8th meetings of the Student Activities Committee the charters of the following organizations were approved:

1. The Para Legal Society. - Inter - organizational council
2. The International African Students Union. - College-wide

The committee recommends these actions to the Senate or for ratification.

nlb

cc. Ms. Genoveva Cordoba
Prof. Geraldine Diallo
Mr. James B. Evans
Mr. Richard James
Prof. Phil Tucker
Dr. Allen Wolk
Members of the Student Activities Committee.

President Para Legal Society
Faculty Advisor
President The International African Student Union
Secretary Bronx Community College Assoc. Inc.
Chairperson Bronx Community College Assoc. Inc.
Faculty Advisor

114 THE INSTRUCTIONAL STAFF OMBUDSMAN

1. Election

The Instructional Staff Ombudsman (further referred to in this section as "the Ombudsman") shall be a full professor on tenure. He shall be elected for a term of two years by the members of the instructional staff. Deans and directors shall not be eligible for election to this office.

2. Responsibilities

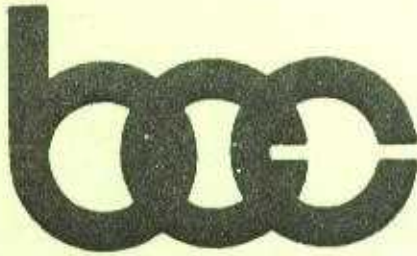
- a. Receive complaints from members of the instructional staff regarding breaches of professional rights and privileges;
- b. Carry out the procedures for resolution of complaints set forth in subsection 3 below;
- c. Make recommendations to the Faculty Council for the enhancement of the welfare of the instructional staff as he deems advisable, consistent with the Governance Plan and the Bylaws of the Board of Trustees;
- d. Make a written report to the Faculty Council at the end of the academic year regarding his activities, preserving confidentiality in all cases.

3. Procedures

- a. On receiving a complaint, the Ombudsman shall first take steps to effect a reconciliation of the parties involved. If in the judgment of the Ombudsman such efforts have failed, he shall request that the Chairperson of the Senate meet with him to select members of a panel to hear the complaint and make recommendations for its resolution. If the Chairperson is a student, then the Vice-Chairperson of the Senate shall meet with the Ombudsman for this purpose. The panel shall consist of the Ombudsman, who shall convene and chair it, and four tenured professors or associate professors. The panel shall be discharged when in its judgment it has completed its work.
- b. In the event that the Chairperson (or Vice-Chairperson, as the case may be) is not available to meet with the Ombudsman in accordance with a. above, and in the judgment of the Ombudsman a resolution of the complaint cannot be delayed, the Ombudsman may appoint the other members of the panel and proceed to resolve the complaint. The Ombudsman shall apprise the Chairperson (or Vice-Chairperson, as the case may be) of the circumstances as soon as possible.

4. Collective Bargaining Agreement

The exercise of the responsibilities of the Ombudsman shall not infringe upon the provisions of the collective bargaining agreement between the City University and the Professional Staff Congress.



OFFICE OF THE PRESIDENT

MEMORANDUM

May 20, 1981

To: Faculty and Students

From: President Roscoe C. Brown, Jr. *RCB*

The results of the referendum on the revised governance plan indicate approval by Faculty (yes: 119; no: 38) and Students (yes: 173; no: 79). The results of the student referendum must be ratified by the Student Caucus because fewer than the required 30% of the students voted.

I plan to submit the revised governance plan with my recommendation for approval by the Board of Trustees with one exception. In that the review of administrative officers is the responsibility of the President under the C.U.N.Y. by-laws, I am recommending that the section concerning review of Deans state that the committee "will consult with the President concerning criteria and procedures to be used by the President in reviewing ideas".

I wish to thank the faculty and students for their support in this very important endeavor. I look forward to improved governance since the streamlined plan will facilitate collaborative and effective participation of faculty and students.

RCB/egh