

BRONX COMMUNITY COLLEGE  
of The City University of New York

COLLEGE SENATE

Minutes of the Meeting of April 21, 1983

PRESENT: Ruth Bass, Walter Duncan, Blanche Ettinger, James Fahey, Kenneth Fogarty, Howard Fuld, Arthur Galub, Arthur Hirshfield, Jean Kolliner, Donald McCulloch, Maureen O'Riordan, Joyce Patterson, Jack Prince, Rosemary Quinn, Joseph Riley, Carl Saueracker, Michael Spivak, Michele Stern, Jacqueline Stuchin, Herbert Tyson, Barbara Wilson, Alan Wolk, William Zalkin

Students: Crystal Hassell, Eunice Walsh

Guests: Tracey Tann, David Seraphin

Excused: Roscoe C. Brown, Jr., Jan Asch, Joseph Cagner, Samuel Ehrenpreis, Harvey Erdsneker, Sharlene Hoberman, Morton Rosenstock, Emanuel Weiss

1. Minutes

The Minutes of the meeting of March 24, 1983 were approved with the following corrections of typographical errors and omissions:

- A. Page 1: Faculty present "Howard Galub" should read "Howard Fuld, Arthur Galub".
- B. Page 2: Item 3 A (2) after "\$37 million" add "shortfall has been reduced".
- C. Page 3: Eliminate first line of type (which is repeated from previous page).
- D. Page 3: Item F (2) after "elected by" correct to read "the appropriate governing body, not selected".

2. Committee Reports:

A. University Faculty Senate: Professors Jean Kolliner and Gil Riley reported that at the April 19th meeting of the UFS, Chancellor Murphy said:

- 1) He is very much opposed to the Solomon Amendment (which would deny financial aid to students who fail to register for the draft) but the Board of Trustees had not yet acted on it.
- 2) He is concerned about the growing pressure on the University from the corporate world.
- 3) He feels that a defense to the attack on tenure is a vigilant, active faculty.

- B. Curriculum Committee: A written report dated April 21, 1983 of actions taken by the Committee at its April 12th and April 19th meetings, was received and is attached.

Motion: To accept the Curriculum Committee report of April 21, 1983 was unanimously approved.

Motion: To approve the course "Introduction to Law Office Management" was unanimously approved.

- C. Committee on Governance and Elections: Professor Tyson said that nominating ballots will shortly be sent to faculty for the Faculty Senate election effective July 1, 1983. The Faculty Council elections will be in September. Incumbents names will not be shown on the ballots. Professor Tyson also invited faculty and students to submit changes or revisions they would like to see to the present governance plan. These will then be reported to the Senate and if they pass will go to a referendum of faculty and students.

D. University Student Senate:

1. Miss Crystal Hassell reported that at the April 25th meeting of the Board of Trustees, a new by-law relating to the Student activity fee, will be voted on.
2. Mr. David Seraphin reported:
  - a) On March 23rd there was a student rally in Albany at which some 2000 students protested the tuition increase.
  - b) At the Board of Trustees Student Affairs Committee meeting on April 7th, the students voiced their disappointment with the wording of the resolution passed the previous day by the Board of Trustees Public Policy Committee against the Solomon Amendment.

E. Student Activities Committee: A written report dated April 20, 1983 was submitted by the Chairperson, Tracey Tann and is attached.

3. Adjournment:

There being no further business, the meeting voted unanimously to adjourn at 5:20 P.M.

Respectfully submitted,

Maureen O'Riordan  
Secretary

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Next Senate Meeting - May 19, 1983

April 21, 1983

TO: COLLEGE SENATE  
FROM: BERNARD WITLIEB  
CHAIR, CURRICULUM COMMITTEE

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Course: Introduction to Law Office Management  
(Department of Business & Commerce)

Course Description - 1 rec - 1 cr

An introductory survey of principal areas of law office management. These include docket control, calendar monitoring, bookkeeping/accounting systems for timekeeping, functions of a law library, filing, office equipment and supplies, and physical facilities.

Corequisites: ENG 02 or RDL 02, if required

Approved: 13-3-2

Passed March 15 (2nd presentation at Senate)

Course: Television Editing and Post-Production  
Techniques - (Department of Library and Learning  
Resources)

Course Description: 2 rec., 2 lab., - 3 cr.

Theory and practice of video post-production methodology, including editing techniques, time-based correction, electronic graphics, and post-production mixing. Training is also provided in the special techniques used in post-production editing.

Prerequisite: AVT 12

Approved: 11-4-2

Passed: April 12 (1st presentation)

Revised Pattern Sheet is attached

Course: Keyboarding for Computers  
(Department of Secretarial Studies)

Course Description: - 2 recitations, 1 credit

A keyboarding course for computers for non-secretarial majors in which students develop an alphabetic, number, and symbol touch keyboarding skill which primarily applies to keyboard inputting. Micro-computer terminals will be used to reinforce each keyboarding operational functional function. The minimum speed standard is 20 words per minute.

Approved: 13-1-1

Passed: April 19 (1st Presentation)

AUDIOVISUAL TECHNOLOGY (AVT) CURRICULUM, A.A.S. DEGREE, 66 1/2 to 67 1/2 CREDITS

Option "A"

FIRST SEMESTER

NATH 13	Trigonometry and College Algebra	3
ART 71	Photography	2
ENG 13	Fundamentals of Written Composition	3
CMS 66	Beginning Television Production	3
CMS 11	Fundamentals of Interpersonal Communication	3
CMS 21	Voice and Diction	2
		16

SECOND SEMESTER

+ MATH 14	College Algebra and Introduction to Calculus	3 +
PHYSICS 21	Physics for Engineering Technology	4
ELC 10	Introduction to Electrical Technology	2 1/2
AVT 11	Audiovisual Photography	3
AVT 12	Small Studio Color Television	3
ART 10	Art Survey	1
		16 1/2

THIRD SEMESTER

+ ELC 20	Industrial Electricity and Electronics	3 +
AVT 13	Audiovisual Equipment Operation and Maintenance	3
AVT 21	Multimedia Operations and Production	4
HIST 10	History of the Modern World	3
ART 81	Media and Communications Art	2
MUSIC 10	Music Survey	1
PEA	Physical Education	1
		17

FOURTH SEMESTER

AVT 23	Television Editing and Post-Production Techniques	3
AVT 22	Audio Recording and Duplication	3
ENG 15	Written Composition and Drama	3
CMS 14	Introduction to Mass Communication	3
FREE ELECTIVES		5-6
		17-18

+ Under option "B" substitute BUS 10 - Introduction to Business (3 credits) and ELC 12 - Introduction to Digital Computers and Basic Programming (2 credits). Option "B" has a total credit requirement of 65 1/2 - 66 1/2 credits.

BRONX COMMUNITY COLLEGE  
of the City University of New York

TO: Dr. Jack Prince, Chairman of the College Senate Committee  
FROM: Tracey A. Tann, Chairperson of the Student Activities Committee  
RE: Report of the Student Activities Committee  
DATE: April 20, 1983

*Tracey A. Tann*

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Presently, the Student Activities Committee is involved in the following events. They are as follows:

1. The Personal Development Club, and the Computer Science Club are applying for charter under I.O.C. They were advised to put forth their club's constitutions, and a list of the charter members, along with the presence of their faculty advisors to our next meeting.
2. The ad hoc committee formed for the authorization of off-campus events will have a report due at our next meeting, stating the policies and procedures regarding all events that involve contractual arrangements with agents or groups outside of the college.
3. The ad hoc committee for the drafting of a new Student Council Constitution will have a report ready for our next committee meeting.
4. The Office of Student Activities will inform the appropriate office and officers of I.O.C. to closely follow the guidelines for preparation and submission of documents for club or college-wide status to the committee of Student Activities.
5. In order to facilitate the Student Council elections for 1983, and as well as to increase the participation of student candidates and the student body, the committee charged the chair to draft a letter to the Committee on Governance & Elections asking it to outline timetables and procedures in consultation with Student-Council. *for holding elections*
6. Our next meeting is on Friday, April 22, 1983 at 2:00 p.m. in Gould Student Center, room 312.

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