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LACUNY Interlibrary Loan Roundtable Meeting Minutes, November 2001

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The fall/2001 meeting of the LACUNY Interlibrary Loan Roundtable Committee was held on Tues., Nov. 27 at 2:30 p.m. at Baruch. In attendance were Sheila Beck (QCC), Tony Doyle (HC), Nancy Egan (JJ), Bonnie Hack (NY), Richard Hickerson (ME), Gene Laper (LE), Clementine Lewis (LG), Eric Neubacher (BB), Beth Posner (GC), Evelyn Silverman (QC), Susan Vaughn (BC, Central Office), Pat Young (Central Office).

Clementine Lewis welcomed all new members.

The minutes of the spring/2001 were approved.

Clementine asked if anyone was interested in serving as co-chair with her as Evelyn Silverman had recently stepped down. Sheila Beck volunteered. Clementine then asked if anyone was interested in serving as recording secretary. Nancy Egan volunteered.

Clementine then suggested that each librarian present discuss what is new in their respective library's ILL units. The responses were as follows (some people were more descriptive than others and this should not be taken as a full accounting of each library's ILL units):

LaGuardia—does ILL for faculty and staff and just extended services to undergraduate students in the honors programs. They are now using OCLC, Clio, Ariel. For document delivery they use Ingenta and CISTI.

Baruch—now does ILL for undergraduates. They have recently acquired the new version of Ariel but it is not yet in use.

NY Tech—does ILL for faculty and staff.

John Jay—does ILL for faculty, staff, and graduate students (including PhD in Criminal Justice students). For document delivery they are using Ingenta.

Graduate Center—does a great deal of ILL, necessitating limits. They use Clio. Beth recommended the METRO meeting on resource sharing on Tues., Dec. 18, at 10:00 to learn what libraries outside of CUNY are doing.

Queens—does ILL for all patrons. They are using Clio.

Hunter—does ILL for faculty, staff, and graduate students. They use document delivery for faculty (primarily CISTI). Clio and Ariel are coming.

Medgar Evers—does ILL for faculty only (not very much). They are a net lender.

Queensboro does ILL for faculty. This has become an issue on campus and there is some feeling that students should be permitted to use ILL.

There was then a general discussion of the document delivery situation. Susan Vaughn led the discussion, reiterating what was announced at an earlier meeting—that the budget for document delivery had to be cut from $130,000 to $100,000 and there are certain budgeting options that the chiefs have to choose among.
The options are 1) to allocate to each school a certain amount ($15,000 for big users; $10,000 for medium users; the remainder to be divided among smaller users); 2) or, use an average of the last 5 years and calculate each school's budget accordingly.

A few librarians discussed what they are trying to do, to keep the cost of document delivery down. Susan said that at Brooklyn, they're trying get the reference librarians used to determining whether all resources have been exhausted before accepting ILL requests.

She also mentioned that if there is a particular title that keeps getting asked for over and over again, we should let our Elsevier or Wiley representatives know. The titles can be altered with these vendors.

She also talked about the use of Serials Solutions and it being an easy way to determine a title's availability. She recommended that any school that does not have this (or an electronic holdings list of its own) to look into it.

Evelyn Silverman said that at Queens they have been really trying to get the word out via email to faculty about finding fulltext materials electronically.

Evelyn also reminded everyone that the chief at Queens, Sharon Bonk, wanted everybody's intracuny statistics on borrowing and lending.

Pat Young then discussed Aleph and some issues relating to intracuny borrowing and lending. She said that they had to revisit timing problems with shipping. Currently, books all go to City College for sorting. They want to come up with a new system as this will create time lags when Aleph is up and running. The goal is to have a 48-hour turn-around time from when a patron places and order to when it arrives at their library, or else it is just not worth doing.

There are other issues to do with patron limiting, item limiting, borrowing limits, etc., which have to be addressed.

She also said that the new intracuny borrowing and lending function will become a circulation function rather than an ILL function. Clementine suggested that during the transitional time period, there should be a joint meeting of the circulation and ILL roundtable committees.

Pat told anyone that wants to look at the pilot system can go to ols.cuny.edu The username is aleph500 and the password is documents

Clementine suggested that the next meeting be in early to mid February. Nancy Egan will send out a message on CULIBS at the end of December to ask which dates people prefer.