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Meeting Minutes

Library Association of the City University of
New York

2013

LACUNY Interlibrary Loan Roundtable Meeting Minutes, October 2013

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MEETING MINUTES

October 2nd, 2013

Attendees: Jay Bernstein (KB), Judith Wild (BC), Sherry Warman (BC), Judith Schwartz (ME), Karen Okamoto (JJ), Evelyn Bodden (CC) Simone Yearwood (QC), Gene Laper (LC), Carlo Minchillo (QC), Jeffrey Jia (QB), Beth Posner (GC), Silvia Cho (BB), Andrew Leykam (SI)

I. **Guest Speaker**

Peter Bae, Head of Delivery Services, Columbia University, gave a presentation on the topic of Tips and Tricks for ILL Librarians, covering difficult searches, time-saving tools and techniques, sources and resources, and the future of ILL. The presentation will be shared with everyone through the LACUNY-ILL L.

II. **Agenda Items**

Administrative items

- It was decided that minutes for this meeting would be posted in the LACUNY site. It was observed that the Minutes Archive link in LACUNY leads to older items; it will be updated with the Spring 2013 minutes (currently only in the dspace link).
- Roundtable members were reminded to join or renew their LACUNY membership, with discussions of possible sources of funding for the membership fee. We want and should have reps from every college and reps should be LACUNY members.

Difficult ILL Requests

This agenda item, meant to be a follow-up to the guest speaker's talk, was not discussed because issues had been sufficiently covered during that portion.

Patron feedback forms

A question was asked about whether anyone had used patron feedback forms for assessment, and what platforms, programs and methods of distribution had been used. SI had used Google forms, and distributed it via email forms, but did not get many results. Marketing and promotion for distributing the forms was discussed.

Dropping Ariel

Nearly all libraries present had stopped using Ariel. Protocols when discontinuing use of Ariel include Policies Directory and listserv listings.

ILLiad Update to 8.4

Many libraries present had already updated to 8.4, and did not appear to be experiencing major trouble. The change in URL, which was an important step in the update, was discussed.

New FirstSearch

The new FirstSearch platform was briefly mentioned, but it is still in development.

Custom Holdings and EMST

The upcoming change on how Enter My Symbol Twice libraries will be handled was discussed. These libraries will no longer be entered twice in the lending strings, but instead the processing periods that each library requires (in multiples of 4 days) will be listed in the Policies Directories. Libraries were cautioned to be aware, both to update their data and in evaluating lending libraries.

METRO-ILL

The upcoming METRO-ILL meeting dates were discussed.

IDS Project

Libraries' experiences with the IDS Project were discussed, in particular mentoring by experts and reduced turnaround time.

Academic Commons Group

It was asked whether an Academic Commons group should be created, as a more flexible/open platform than a listserv. The co-chairs will create the group and communicate to everyone on how to join and participate.