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Meeting Minutes

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2013

LACUNY Professional Development Committee Meeting Minutes, September 2013

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LACUNY Professional Development Committee

Monday, September 30, 2013 , 2-4PM

CUNY Graduate Center

Minutes

In attendance: Carl Andrews (BCC), Amy Balmer (GC), Dorothea Coiffe (BMCC), Jonathan Cope (CSI), Alexandra de Luise(QC), Nancy Foasberg (QC), Kanu Nagra (BMCC), Shawn Smith (GC), Sharon Swacker (CityTech)

1. Introductions

Members introduced themselves and told what they hoped to get out of joining LACUNY Professional Development Committee. The majority of members expressed interest in exploring venues for professional growth and learning new skills.

2. Announcements

- A. The PSC CUNY 45 Research Award has a Dec. 15th deadline
- B. There is a CUNY Academic Commons page for our committee
- C. A call for secretary of this committee was made. Carl Andrews graciously volunteered beginning next meeting

3. New Business:

A. **LACUNY Professional Development Travel Grant.** 3 awards to be granted during Fall 2013 and 3 awards in the Spring 2014. Preparations are underway to send out a call for FALL 2013 application in October.

B. **Collaboration with Council of Chief Librarians' subcommittee on Personnel-Professional Development** to come up with joint event/workshop. In the past, they have conducted Leadership Workshops. Our committee requested more information from them in this regard. Possible other ideas for workshops could be training on management of staff and effective communication to navigate the workflows with in and outside departments.

4. Presentation by Prof. Dorothea Coiffe (BMCC) on Webinars:

There was a presentation on "Continuing Education and Professional Development for Librarians" using Webinars as professional development and training tool. Discussion followed.

5. Plan co-sponsored Professional development events.

Committee plans to reach out to Junior Faculty LACUNY group to do a joint event. One could be on grant writing and applying for PSC CUNY research awards.

6. Brainstorm about professional development of CUNY Librarians and staff CUNY-wide.

There was discussion on Professional development activities: Co-chairs mentioned that networking opportunities exist by participation in library associations. A list of library associations and listservs will be posted on CUNY Academic Commons LACUNY PDC page.

An in-meeting survey of possible member interest in the areas of professional development yielded these three as top choices;

- A. Help in creating a personal professional development plan .
- B. Networking opportunities among peers to collaborate and share ideas.
- C. Guidance on grant writing and publishing articles.

Possible approaches and names were mentioned for each of these interest areas. A fall workshop on grant writing with CUNY Research Foundation's Richard Markgraf is one idea. Another is finding a CUNY speaker skilled in talking about designing an effective professional development plan. Committee co-chairs will find and arrange speakers for all these future events

7. Adjournment:

The meeting ended at 4:00 PM, with the promise to post minutes and communicate updates to members via email.

Respectfully submitted

Alexandra de Luise
LACUNY PDC Co-Chair
10/01/13