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2008

LACUNY Reserves Roundtable Meeting Minutes, April 2008

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MINUTES OF THE APRIL 2008 MEETING
LACUNY RESERVES ROUNDTABLE
April 11, 2008, 2:00 pm
Library Conference Room, John Jay College

Members in attendance:
Jacob Philip, CCNY
Lydia Hoshovskyj, CCNY
Kathleen Collins, JJ
Nancy Gonzalez, NYCCT
Angelina Brea, LC
Addy Soto, LC
Curtis Matthew, GC
Michael Miller, QC
Simone Yearwood, QC
Olga Snaider, CO
Linda Sofia, LAGCC
Ida Bazan, ME

Discussion began in response to Michael Miller's request to survey members on the following:

- Which campus libraries still scan items for faculty?
- Which campus libraries still absorb copyright fees?
- Which campus libraries consider E-Res and Blackboard duplicative?
- General discussion of CUNY copyright guidelines and compliance

CCNY and QC representatives discussed how they handle audio reserves (streaming audio, ipods available for students)

Members responded with their use of DocuTek e-res system (only Lehman and City Tech not currently using, though Lehman on deck) and how copyright permissions are handled (faculty or library).

QC has 2 full-time college assts and 2 part-time (20 hrs) assts working with reserves. Assistants request permissions for copyrighted material that falls outside fair use guidelines, but still months behind due to volume.

Nancy Gonzalez wondered if CUNY could band together to request discounted subscription to Docutek.

Michael Miller suggested revisiting CUNY copyright guidelines. Suggested this roundtable could first find out how each college specifically handles reserves then aim for a best practices/ CUNY-wide guidelines similar to circulation guidelines/policy. Also suggested workshop whereby group would look at current laws and practices, possibly calling in the expertise of a gov docs librarian.

Olga Snaider suggested looking closely first at what each CUNY school does with regard to copyright policies, then perhaps at other institutions.

Discussed use and purpose of course readers. One member suggested they are an outmoded model as the preference for virtual is significant.

Several members requested clarification of various aspects of copyright guidelines, e.g. library owning paper copy or database subscription negating the need for permission requests.

Fair use discussed in general, characterized as a continuum and requiring the need for judgment in interpreting and putting into practice.

Michael Miller suggested reading latest books by copyright experts Carrie Russell and Kenneth Crews. He also offered the possible interpretation of "first use" aspect fair use: each time it is assigned for a class, it is a first use for that group of students, thereby negating the need to seek permission as a subsequent use.

Docutek does help meet some tenets of fair use guidelines and TEACH (Technology, Education and Copyright Harmonization Act of 2002) requirements, such as password protection. However, its relationship with Copyright Clearance Center means that academic institutions may be less likely to receive discounts or free use than they would if they directly requested permission from publisher.

With regard to copyright fees, QC sets max they will pay based on a class size rubric.

A few members shared their protocol for setting deadlines for faculty e-res submissions each semester. Some use a 10-day advance submission policy, others first come, first-served. Kathleen realized she is too lenient.

Other issues discussed:
- When to take print items off reserve
- Faculty purchase requests – do libraries buy textbooks
- Some clarification about the ability to place multiple copies of books on print reserve
- Handling of missing pages via e-res
- Blackboard's improvements in recent years

The group plans to meet at least once a semester with several members feeling strongly that twice would be best. Kathleen will look into launching a wiki for the group, possibly sponsored by Blackboard or another central CUNY operation.

Meeting adjourned at 4:05 pm

Submitted by Kathleen Collins, John Jay College