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Meeting Minutes

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2006

LACUNY Serials Roundtable Meeting Minutes, March 2006

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Serials Roundtable (CUNY+ Serials Committee/Serials Librarians meeting)
Meeting Minutes
Thursday, March 29, 2006

ATTENDEES

BB Mike Waldman
BM Mona Wasserman
BX Barbara Breiman
BC Susan Vaughn
CC Rita Gregory, Martin Helgesen
CL
GC Jane Fitzpatrick, Melissa Longhi
HO Jean Boggs, Lisa Tappeiner
HC Lisa Finder
JJ Dolores Grande
KB Roberta Pike
LG Francine Egger-Sider
LE Carol Gee, Ed Wallace
ME Ching Chang
NY Monica Berger
QC Belinda Chiang, Ronnie Gomez
QB Barbara Bonous
SI Ewa Dzurak, Judy Xiao
YC
CO Pat Young, Marsha Clark, Larry McCue

Guests: EBSCO's Carl Teresa, Lesley Lloyd and Susan O'Leary

MINUTES

This was a joint meeting between the Serials Librarians and the CUNY+ Serials Committee.

1) Holdings workshop - will be postponed until autumn.

2) Claims

Problems with emailing claims have been solved. In production as well as training, claim forms are now sent as regular email, not as attachments.

Next goal: sending claims via EDI. EBSCO is in the process of testing EDI claiming. We are participating in the testing along with University of Minnesota.

3) Patterns

Sample patterns were successfully moved from admin to holding.

When patterns are moved to holdings, there are two choices: move patterns to either the first holding only or to all holdings. This decision can be made by each library.

The next step is to strip out unnecessary punctuation from 853.
Please:

- a) Analyze punctuation to determine exactly which punctuation needs to be deleted and which should be kept,
- b) Share information w/ colleagues,
- c) Think about multiple holdings,
- d) Let Pat know what works for you most of the time so a default can be set for your college.

Note: Must have link not only to pattern but also to subscription. There is a new field which must be filled out: Field: 853 X, Subfield 9 has the five digit subscription number.

4) Belinda Chiang and Francine Egger-Sider reported a problem with sequence numbering in the public item display. They will send sample titles to Pat.

5) The idea was raised again of a future workshop on INI files. In the meantime, please look at the first chapter of the webguide for a description of basic settings of the alephcom.ini files.

6) Certain control key combinations are no longer available by default. Go to Aleph-Options-Customize to customize your own keyboard control keys. Be sure to check the table of existing control keys first.

Marsha Clark explained how to quickly push a record to items.

In the Cataloging module, after searching for record in the search function:

Show the group of records.

Use the up and down arrows to highlight the desired record.

Use "CTRL+TAB" to make the lower half of the screen active.

"ALT+A" will push the record to cataloging.

"ALT + SHIFT + I" will push the record to items.

7) There is a problem with the date sort of newly cataloged records. A solution is being investigated.

8) After a short break, Karl Teresa, Lesley Lloyd and Susan O'Leary of EBSCO spoke about current and future EBSCO products and procedures.

As mentioned above, please note that claims via EDI are not yet available. Currently, claims are received at EBSCO and entered manually.

EBSCO distributed a list of customer representatives, but noted that because of our set-up, when sending claims via Aleph we should use their general email address:

customerservice@ebSCO.com

A new version of EBSCOnet is also being tested at this time. Old and new versions will run concurrently after implementation until users decide when to move to the new version.

Claim checks: EBSCO encourages the use of their interactive (online) claim form as opposed to the paper report. This service must be requested, and libraries must choose either paper or online (not both). For those who have already started a paper report, please finish it on paper before switching over.

Invoice loads: let EBSCO know if you are ready to do invoice loads. Per Susan O'Leary, there is no need to load them manually any longer.

Susan O'Leary gave a demonstration of the registration tracker, which can serve as a mini-ERM system, and is available to all Enhanced EJS.

9) No date was set for the next CUNY+ Serials meeting.
An "acquisitions-only" meeting will take place on 4/25/06.

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