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Meeting Minutes

Library Association of the City University of
New York

2018

LACUNY Executive Council Meeting Minutes, February 2018

LACUNY

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LACUNY Minutes Draft

February 16, 2018

Members present: Ryan Phillips, Geraldine Hébert, Nora Almeida, Elizabeth Arestyl, Jessica Wagner Webster, Nicole Williams, Collen Bradley-Sanders, Trevar Riley-Reid, Kim Abrams, Maureen Garvey, Roxanne Shirazi, John Pell, Maureen Richards, Julie Turley (Proxy for Wendy Chu), Charles Keyes, Martha Lerski, Ronnie Gomez, and Junli Diao.

Called to order by RP at 2:05pm

Motion to approve 11/2017 minutes – Ryan Phillips

Motion Seconded by Nicole Williams

Approved unanimously by all members present

1- LACUNY Code of Conduct

A working google document was reviewed.

Comments:

- a) Stating consequences can absolve us of claims of discriminatory treatment.
- b) Photography- state that by attending a LACUNY event they might be photographed. These photographs may be shared via social media. There can be accommodations made for participants who do not wish to be captured by visual media. This could be covered by the harassment portion of the CoC. "Do not share images with the intent to harm."
- c) A short code of conduct with a link to a longer document can be implemented so as not to overwhelm?

2- LACUNY Dialogues are next Friday, at the GC on the 9th floor. "Free Speech: Civil Discourse in Libraries"

- a) 45 rsvps, foresees 50 attendees.
- b) Should reach out to the GSLIS students.
- c) Code of Conduct should be mentioned at the event.

3- LACUNY Institute

- a) Call for papers closes today.
- b) Trevor Dawes will be the speaker.
- c) JJay is requesting an insurance payment for the location in the amount of roughly \$1000.
- d) Might raise registration fees by \$5 to recoup costs.
- e) Ask chiefs to remunerate students and adjuncts for attendance.

4- Urban Library Journal

- a) We will need new editors for the journal because Anne Hayes and Angel Falcon are stepping down.
- b) If you know of anyone who might be interested in the position send them to RP.

- c) Position Description – Blind review process. Ask, board members if they are still interested and what they do in their positions. No calls for volunteers just yet.
- 5- LACUNY.org/Wild Apricot
 - a) Publication sections need to be updated.
 - b) How do we capture our institutional knowledge?
 - c) Including an annual report that captures reports from every active roundtable.
 - d) LACUNY News – web enabled, not PDF. It wouldn't work. We would have to flatten out and make the web portions static. Is google drive and option?
 - e) The president can appoint an Archivist to handle our files. – Colleen Bradley Sanders and Jessica Wagner Webster.
- 6- Treasurer's Report
 - a) TDBank Checking – 20, 543.47
 - PayPal – 343.43
 - Jay Bernstein Scholarship Fund – 475.62
 - a. Total funds – 21,362.52
 - b. Without Jay Bernstein Scholarship Fund – 20,886.90

NEW Business:

HATI Trust – Does LACUNY have the copyright to old LACUNY News documents? If we have it then we can open up access to the documents through HATI Trust. Suggestions: Put a call out on CULIBS. Bring it to OLS copyright committee.

We need to determine if we should license documents created by LACUNY.

Records are in City College. There is a finding aid online.

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Junli – Cataloging RT

He would like to change the name to include Metadata librarians. He should bring his request to the RT as a motion for a discussion and suggestions. If a new name is approved they need to notify the Executive Committee.

Junli also requested funds for refreshments in the amount of \$95.

This was approved unanimously by members in attendance.

Junior Faculty RT

Speaker fee request of \$200. Unanimously approved by members in attendance.

Budget committee should send out reminders to RT/Chairs for fund requests approvals and denial of funds.

Charles Keyes –

UFS – Talk to teaching faculty on your campus and send comments to C. Keyes. The comments will be included in the plenary.

Meeting called to close by R. Phillips at 3:27pm.