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Meeting Minutes

Library Association of the City University of
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2018

LACUNY Executive Committee Meeting Minutes, April 2018

LACUNY

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LACUNY Executive Council Meeting

4-20-18

CUNY Graduate Center

Attendees: Ryan Phillips, Nora Almeida, Geraldine Hébert, Elizabeth Arestyl, Jessica Wagner Webster, Nicole Williams, Collen Bradley-Sanders, Sean O’Heir (Proxy for Trevar Riley-Reid), Kim Abrams, Maureen Garvey, Roxanne Shirazi, John Pell, Wendy Chu, Charles Keyes, Junli Diao.

RP called the meeting to order at 2:02pm

- 1- February and March 2018 minutes approved with no amendments.
- 2- Nora – OLS needs to know how to send us money for funding the institute. Geri says they can write a check in the amount (\$500).
- 3- LACUNY Institute
 - a. We need to increase calls to register for the event only 58 people registered so far. Instead of a Keynote speaker, there will be 3 panelists.
 - b. Ryan received quotes for general liability insurance for LACUNY. Diversified Risk Solutions quoted \$131 to insure the Institute. We will go with this company. Insureanonprofit quoted \$191; Gab Associates Insurance Brokerage quoted \$177.
 - c. Code of Conduct working group- we may not need to change the LACUNY by-laws. Instead, the executive council can vote to approve and implement the code of conduct at the first fall meeting in 2018 and keep it live on the organization website. Nora suggest we send it out to all members and vote at the Spring meeting.
- 4- Spring membership meeting – Will be in E-501 at LaGuardia Community College. Elizabeth is waiting to hear back from the Head of LaGuardia Wagner Archives for a tour of the archives. OER talk? Nora- May 4th is an event on Labor to discuss the overlap of labor in scholcomm and OER. We could follow up this talk at the spring membership meeting. In the style of an Unconference. Extend membership meeting time frame, 2-4:30
- 5- Dalia Leonardo Scholarship – Call for applications will be sent out this weekend. We hope to be on track for disbursement at Spring meeting.
- 6- LACUNY Archives – For old minutes and files, the website will have links to old digital material in one location. Will be accessible and safe.
- 7- LACUNY Annual Report – Get a report from every committee and RT before the end of the 2017-18 year summarizing the work they have completed. Along with minutes. They can note membership changes and events held. (job for committee on committees) In the fall a welcome message should be sent to each committee co-chair with guidelines and procedures. Chiefs should inform new hires about service opportunities with LACUNY. Especially for promotion.
- 8- LACUNY Web team – Everyone will be able to host their own events. RT leadership should be able to claim an admin role on the website and then organize their own events.
- 9- Standing committee nominations – Approved unanimously.
 - a. Budget committee- Daniel Sabol (BCC) 2-year term

- b. Committee on Committees – Joseph Harnett (Baruch) 2 year term; Wanett Clyde (City Tech) 2 year term
 - c. Constitution and by-laws – Jill Cirasella (GC) 3 year term
- 10- Elections Committee – 4 members all from different colleges
 - a. Collen, Nora, Elizabeth, Maureen G.
 - b. Send out a call for nominations by next week.
- 11- Urban Library Journal
 - a. EC approved \$500 stipend each, for 2 co-editors elected for the upcoming term. To be revisited next ULJ election.
 - b. Release Time – Issues with Tenure and PT? Needs to be addressed by Chiefs.
 - c. Editorial Assistant (student or adjunct) PT&Paid to be revisited later.
- 12- CCL
 - a. GSLIS presentation
 - b. Ithaca is doing a study with Baruch (RP is taking part)
- 13- Treasurer's Report
 - a. TDBank – 17,295.54
 - b. PayPal – 4,319.25
 - c. Total – 21, 709.79
 - d. LACUNY Institute – subtract 500 because that will be refunded from JJay.
- 14- New business – Jay Bernstein Scholarship- Ryan will speak with Elizabeth about it.

Meeting adjourned at 3:33pm