

Minutes of the CURRICULUM COMMITTEE

Tuesday, October 5, 1971 - Faculty Cafeteria - 2:15 P.M.

PRESENT: Michael Steuerman, Chairman, presiding
F. Berger, N. Bindler, R. Fugazzi, J. Furst, A. Gamson,
J. Gosselin, J. Hamell, H. Harris, S. Heinemann, G. Hobbs,
M. Kalin, M. Kanuck, J. Kolliner, A. Lande, A. Levey,
M. Pollack, R. Pope, M. Rosenstock, H. Stein, J. Sweeney

I. Approval of Minutes

The minutes of September 28 were approved.

II. Election of Chairman and Secretary

Michael Steuerman was elected Chairman of the Curriculum Committee.

It was moved and seconded that the Secretary cast one vote in the name of the Committee for Michael Kanuck to serve as Secretary of the Curriculum Committee.

Motion carried: By acclamation

III. Communications

1. A memo dated June 11 from Prof. Steuerman to Prof. F. Berger expressing concern that the latest edition of the college catalog 1971-72 contains Electrical and Mechanical Technology curricula which have not yet been approved by the Board of Higher Education and the College Curriculum Committee. Concern was expressed that these inaccurate listings will affect student advisement and also the authority and responsibility of the Curriculum Committee. A request was made that the existing curriculum pattern sheets be available for student advisement.
2. A memo dated June 16 from Prof. F. Berger to Prof. Steuerman apprising him of the fact that he did not seek to circumvent the Curriculum Committee when he submitted unapproved curricula for the 1971-72 college catalog. In light of the similarity between existing and proposed first year curricula patterns, it was hoped that the proposed revision would be approved. Existing curricula pattern sheets would be available for advising during registration.
3. A memo dated September 15 from Dean Rosenstock to Prof. Steuerman assuring him that the policy of the Dean of Faculty's office is to adhere strictly to the procedure of publishing approved curriculum changes in the college catalog. Revision and New Course Proposals pending action by the Curriculum Committee and B.H.E. will not be included in new college catalogs.
4. A memo dated September 16 from President Colston to Prof. Steuerman acknowledging several department proposals relative to computers. In light of budget restrictions and the necessity for purchasing of capital equipment, he recommended a

III. (continued)

4. (continued)

postponement at this time for action on all computer proposals. It was also recommended, because of relative merits and conflicting jurisdictional claims, that additional studies be made by outside experts to provide guidance on these matters.

5. A memo dated September 30 from Prof. Steuerman to President Colston informing him that his recommendation for postponement of the computer proposals will be transmitted to the Curriculum Committee. He indicated that the Subcommittee on Computer Science also recommended that additional study would be desirable before implementing any such curricula. The item will be placed on the agenda in the near future.

IV. Executive Subcommittee for Agenda

The Chairman appointed an Executive Subcommittee consisting of the Chairman, Secretary, Dean Rosenstock and J. Kolliner, which would be charged to set agenda priorities for future meetings.

Prof. F. Berger moved that a representative of the technologies, such as Business, Engineering or Chemistry be appointed to the Subcommittee.

The Chair ruled the motion out of order.

It was moved and seconded that pending agenda items from last semester be considered first. The agenda sequence would be 1) Curricula Revision, 2) New Curricula and 3) New Courses.

Motion carried: Yes - 16 No - 2 Abs. - 0

V. Continuing Education Subcommittee

The Chairman announced that the Subcommittee will continue to function through the new academic year 1971-72 as originally constituted. Members of the Subcommittee: I. Berger, N. Bindler, R. Fugazzi and H. Stein (Chairman).

VI. Advisory Committee on Broadcasting Media

Prof. Steuerman appointed A. Lande to serve as the Curriculum Committee representative to this Committee.

- VII. The Chairman recommended and the Committee concurred that the twenty minute restriction on discussion for new proposals continue to be enforced during 1971-72.

VIII. The meeting adjourned at 3:55

Respectfully submitted,

Michael J. Kanuck
Michael J. Kanuck *MJK*
Secretary