

Minutes of the CURRICULUM COMMITTEE
Tuesday, May 23, 1972 - Kingsbridge Faculty Lounge - 10 A.M.

PRESENT: Michael Steurman, Chairman, presiding
F. Berger (alt), N. Bindler, R. Fugazzi, J. Furst (alt),
R. Gosselin, J. Hamell, H. Harris, S. Heinemann, G. Hobbs,
H. Jick, M. Kalin, M. Kanuck, J. Kolliner, A. Lande, A. Levey,
R. Perez, M. Pollack, M. Rosenstock, H. Stein, M. Stillerman
(alt), J. Sweeney, E. Weiss

GUESTS: I. Just, A. Paullay, C. Polowczyk

A. Approval of Minutes

The minutes of May 9 were approved.

B. Subcommittee on Continuing Education

(I. Berger, Chairman, N. Bindler, R. Fugazzi, H. Stein)

It was moved and seconded to receive the report of the Subcommittee on Continuing Education.

Motion carried: Yes - 16 No - 0 Abs. - 0

"From Dean Seymour Reisin:

"In response to the request of the Subcommittee for the preparation of a list of projects approved by the Curriculum Committee Subcommittee on Continuing Education during the 1971-72 academic year, I am listing below the program enactment motions passed by the Subcommittee and the effective date of each motion. The name of the program will be underlined as it appears in the body of the motion or the program name will be added in parenthesis at the end of the motion. The listing that follows does not include all programs conducted by the Office of Continuing Education. Not listed are programs approved during previous academic years and credit extension programs administered by the Office of Continuing Education at the request of the President.
Meeting of October 7, 1971

The following new courses are approved by the Subcommittee:

1) Introduction of new courses for State Civil Service Program

- A) Government Accounting
- B) Applied Mathematics
- C) Refresher in Secretarial Techniques
- D) Understanding and Interpretation of Written Material
- E) Psychology of Interpersonal Relations

2) Introduction of new courses for Municipal Civil Service Program

- A) Advanced Secretarial Techniques
- B) Building Your Vocabulary

II. (continued)

- 2) C) Accounting for Non-Accountants
- D) Office Practices and Procedures (Non-Stenographic)
- E) Criminal Law and Court Procedure
- F) Law for the Layman
- G) Intermediate Spanish
- H) Report Writing Workshop for Supervisory Personnel

Meeting of October 28, 1971

The Curriculum Committee Subcommittee on Continuing Education approves the offering of the following new courses as part of the Mini-Semester Program conducted at Parkchester, Cooperative City and main campus:

- A) Physical Fitness for Women
- B) Seminar in Advanced Photography
- C) Discussion of Parent-Child Relationship
- D) French for Beginners
- E) Basic Crafts
- F) Introduction to Sketching
- G) English for the Foreign Born
- H) Women's Liberation: A White View and A Black View
- I) Audio Visual Media for Education
- J) Refresher Course in Typing
- K) Refresher Course in Stenography

Meeting of November 11, 1971

1) The Subcommittee approves the following Vocational Education Act proposals:

- A) Secretarial Studies Resources Center
- B) Government Services Degree Program
- C) In-Service Training Workshop for High School Counselors

Meeting of December 9, 1971

No programs submitted for approval

Meeting of January 13, 1972

The members of the Subcommittee considered a draft statement of policy on certificate-credit programs prepared by the Chairman and Secretary of the Subcommittee. Following discussion, the draft statement was modified and the Secretary was instructed to submit the final statement to the Chairman of the Curriculum Committee.

Meeting of March 2, 1972

The Curriculum Committee Subcommittee on Continuing Education approved the offering of the following non-credit courses:

<u>TITLE</u>	<u>HOURS</u>	<u>SESSIONS</u>
A) <u>Real Estate Program</u> Real Estate Brokers Preparatory Course	65	26
B) <u>Hodson Center</u> Psychological Problems of the Aged	12	8
Psychology	12	8
C) <u>Mini-Semester Program</u> Jewish Cultural History (taught in Yiddish)	14	7
Intermediate Bridge	14	7
Vedic Literature	14	7

- A) Data Processing Proposal
 - B) Secretarial Skills Learning Center
 - C) High School Counselors Training
 - D) Joseph P. Kennedy Home Skills Program
 - E) Adult Learning Center
 - F) Counseling and Placement Program
- 2) The Curriculum Committee Subcommittee on Continuing Education authorizes the preparation of a prospectus calling for the training of Bronx gang members within the auto mechanics occupational cluster."

XII. Subcommittee on Computer Science

Dr. Polowczyk briefly reviewed the work of the Subcommittee over the past 14 months and then presented the final report to the Curriculum Committee. He indicated that although one member of the Subcommittee did not recall the origin of a Business Proposed Alternative (Recommendation II), the members of the Subcommittee unanimously recommend adoption of the report.

It was moved and seconded to remove from the table for consideration the report of the Subcommittee on Computer Science.

Motion carried: unanimously

It was moved and seconded to receive the report of the Subcommittee on Computer Science.

Motion carried: unanimously

It was moved and seconded to split the report into four parts and consider each recommendation separately.

Call the question: Yes - 15 No - 4 Abs. - 0

Motion defeated: Yes - 7 No - 12 Abs. - 0

It was moved and seconded to approve and adopt the recommendations in the report of the Subcommittee on Computer Science.

Motion carried: Yes - 13 No - 4 Abs. - 2

Computer Science Subcommittee Report

"The Subcommittee on Computer Science programs has completed its deliberations and wishes to propose the following recommendations for action by the Curriculum Committee:

- 1) That the previously submitted proposal, which you will recall is the Mathematics proposal in Computer Science, be removed from the table for discussion at the first meeting in the Fall of 1972. This proposal carries with

Continued)

1) continued

it the endorsement of both the Mathematics Department and the Business and Commerce Department, as well as, the endorsement of this subcommittee.

2) The subcommittee in its review of the Business and Commerce Department proposal has reached an impasse with respect to the request for a special course in Fortran Programming for business students. It was originally proposed by Professor May that Data 30 and Physics 61 might represent an acceptable alternate to the new course proposed by the Business and Commerce Department. This proposal was accepted by the subcommittee but later found not to be acceptable to the Business and Commerce Department. In the opinion of the subcommittee, the Data 30, Physics 61 package would do exactly what the proposed Business and Commerce course aims to do. We, therefore, recommend that the Curriculum Committee instruct the representative from the Business and Commerce Department to arrange a meeting with the articulation spokesman at NYU, which will be attended by a representative from the Physics Department and the current chairman of the Computer Science Subcommittee. The purpose of this meeting would be to explore the acceptability of the Data 30, Physics 61 package as opposed to the institution of a new course. Since this is the only point of contention between the proposal and the subcommittee, it should be possible to arrive at a clear cut decision before the first meeting of the Curriculum Committee in September.

3) Since consideration of any additional courses in Computer utilization might seriously hamper the agreements already reached, and could be used to further delay actions by the full committee, the subcommittee recommends that no additional computer utilization courses be considered until items No. 1 and No. 2 have been completed.

4) The subcommittee has carefully reviewed the proposals from the department of Engineering Technologies. It finds that the proposal suffers from some severe shortcomings. We find the complete absence of articulation agreement with any transfer institutions. In addition, several of the courses proposed have either similar or identical course descriptions when compared with courses currently offered in that department. Finally, one of the courses proposed in that curriculum is a mathematics course which is contained in the mathematics proposal mentioned in item No.1 above. The committee's feelings is that the mathematics courses should be taught by the Mathematics Department. Therefore, the committee recommends that the Computer Science program submitted by the Department of Engineering Technologies be referred back to that department and be resubmitted, if necessary, after item No. 1 through No. 3 above have been acted on.

It is understood by the subcommittee that the Mathematics Department proposal is to be considered a Computer Science option under the Associate in Science Degree. It is further understood that the Business and Commerce Department proposal is to be considered as a computer option of the Business Administration Program.

To summarize, the recommendations, if accepted by the full committee, will enable the action on a computer science proposal, to clear up any remaining problems with respect to the Business and Commerce proposal and allow the Engineering Technology Department to pursue additional offerings if their current computer option does not satisfy their needs.

Respectfully submitted,
 Dr. Carl J. Polowczyk
 Prof. Michael Kanuck
 Prof. Emanuel Weiss"

Omitted here: see page 86

IV. Chairman's Summary

The Chairman expressed his gratitude to the members of the Committee for sharing in the hard work of the committee during the past year. He briefly reviewed the actions of the Committee during the last year. They included:

- 1) Approval of twenty-nine new courses and one revision.
- 2) One new curriculum and two curricula revisions.

Highlights include:

- Approval of a History option.
- New conversation courses in foreign languages.
- Several new science courses - two ecology oriented courses.
- A new science problem oriented course.
- A new course in "Theatre Arts."
- Several new field work courses with transferability.

The Chairman expressed special thanks to M. Kanuck, who has completed his third year as Secretary to the Curriculum Committee.

It was moved and seconded that the Secretary cast one vote in the name of the Committee to commend Michael Kanuck for an excellent job as Secretary.

Motion carried: by acclamation

It was moved and seconded that the Secretary cast one vote in the name of the Committee to commend Michael Steuerman for an excellent job as Chairman.

Motion carried: by acclamation

V. The meeting adjourned at 1:10 P.M.

Respectfully submitted,

Michael J. Kanuck
 Michael J. Kanuck per UK
 Secretary