

MINUTES

of the
CURRICULUM COMMITTEE
of

BRONX COMMUNITY COLLEGE OF THE CITY UNIVERSITY OF NEW YORK

February
Tuesday, January 6, 1973
Vol. 72-73, No. 12

Kingsbridge Center Lounge
2:22 P. M.

1. Call to Order. The meeting was called to order by Chairperson Arlene Levey.
2. The Minutes. The minutes of Tuesday, January 2, 1973 were approved with the following corrections:
 - a. F. Wong should have been listed as a guest, and not as an alternate.
 - b. Community under 4b of page 32 should have read Committee.
3. Attendance. The following people were in attendance.
 - a. Members - N. Bindler, R. Bowman, D. Bullard, B. Ettinger, R. Gosselin, J. Hamell, H. Harris, S. Heinemann, G. Hobbs, H. Jick, M. Kalin, M. Kanuck, J. Kolliner, A. Levey, N. Mc Laughlin, M. Pollack, J. Riley, M. Steurman, J. Sweeney.
 - b. Alternates - K. Kelly.
 - c. Guests - C. Auser, F. Heinz, V. Prohaska (student).
4. Correspondence.
 - a. President J. Colston responded to Chairperson Levey's memorandum about the course, Cinema and Literature. He was pleased to know that the course was being placed on a future agenda for revision of hours and expressed appreciation to the members of the Committee for the excellent job being done.
 - b. In a memo to Chairperson Levey, Dean S. Reisin stated that the Subcommittee on Continuing Education would submit its reports on a semi-annual basis. The Subcommittee report for the first six months is attached.
 - c. Dean D. Bullard addressed several memos to the Committee as follows:
 - (1) As long as the Political Science Option carries the title, Social Sciences Option - - Political Science, it meets all State requirements. Although it is in line with New York State requirements and regulations, this does not mean that the Option will automatically be approved by the Committee on the Academic Program of the Board of Higher Education. This Committee makes the final judgment on proposals for new and revised curricula before placing them on the Board Calendar for approval.

(2) The second memo informed us that the Computer Science Option as approved by the Curriculum Committee had been removed from the Board Calendar by Dean James Mc Grath's office since computer science is not a State-approved curriculum or option for community colleges. Dean Mc Grath has recently been designated the University Dean for the Academic Program. In order for the Computer Science Option to be approved, it has to be changed to a "concentration." An acceptable option must include language requirements and all other course requirements in the Math Option with a concentration in computer science courses rather than other math courses. The presentation must be restructured as follows:

Curriculum:	Liberal Arts
Option:	Math
Concentration:	Pre-computer Science

Dean Bullard further explained that she and Professor Paullay have spoken with the State representatives about this situation.

(3) Three speech courses, Television Theory and Practice I, Television and Theory Practice II, and Film Production, have been removed from the Chancellor's Report. Extensive discussions by BCC representatives and those at the Central Office failed to bring about a reinstatement of these courses. The reason is that no more expansion in the media field will be allowed. There are sufficient courses in other units of City University for students interested in this field. Dean Mc Grath suggested that these courses be a part of the continuing education program of the College as they will not be approved as credit courses at this time. He also stated that the courses would be withheld until the College submitted a general or long-range plan for media development.

(4) The subject of the next memo was the restrictions being placed on the development of new curricula as follows:

(a) The College must show a real need in terms of community, student interest, and occupational potential in developing a new curriculum. The College has to demonstrate that this need is not being met by any other unit of City University.

(b) It is preferable to replace a current curriculum that is not doing well than to request the addition of a new one.

(c) New curricula will be considered if our new campus has special and unique facilities which are not normally available at other units and for which a viable community college program can be developed.

- (d) All curricula, options, and concentrations will have to follow the procedure of early warning of the Committee on the Academic Program before being placed on the Board Calendar for action.

Dean Bullard distributed the Early-Warning Form and the explanation from Dean Mc Grath's office as to how and when it is to be used. This form is to be sent to her for submission to the Board as soon as new items are contemplated. Both the explanation and the form are attached. There seems to be a feeling that the present curricular diversity within City University is sufficient to accommodate the educational and vocational needs of the students. Also, a reduction in students or a leveling off is projected for the not too distant future at which time any new curricular offerings seem highly unlikely.

- d. A memo from Mr. H. Erdsneker, Registrar, informed the Committee that Mr. Robert Lewis, Assistant Registrar, would represent the Registrar's Office at Committee meetings. The Registrar understands that the representative will have no vote.
5. The Subcommittee on Elective Procedures. Professor H. Harris reported that the Speech Department sees no conflict of interest between the course proposal, Solving Social Problems Through the Political Process, and Speech 61. Action is possible at the next meeting.
6. Department of Social Sciences. Curriculum Pattern for Liberal Arts (Transfer). Social Sciences Option - Political Science. City College requires that 60 % of the major credits be taken there and accepts a maximum of 15 credits. Queens College requires the transfer student to take 18 major credits on its campus. Richmond College will accept a maximum of 15 major credits. Professor Harris read a letter from Dr. A. Galub to Dean Bullard explaining the rationale for the Political Science Option. The motion to approve the Curriculum Pattern for Liberal Arts (Transfer), Social Sciences Option - Political Science, was carried. Yes - 18, No - 0, Abstentions - 2. The Option is attached to these minutes.
7. Department of Health and Physical Education. Tennis I. Professor M. Steuerman stated that the number of sections in PEA 32, Golf and Tennis, would be decreased if the Tennis I course proposal is approved. Lehman College will accept Tennis I for major credit. The motion to approve the proposed course, Tennis I, was carried. Yes - 19, No - 0, Abstentions - 0.

Catalog Description. The development of more intensive techniques in tennis including forehand drive, backhand stroke, volley, lob, overhead smash, and chop including singles and doubles strategy. 2 hours -- 1 credit.

8. English Department.
- a. Scientific and Technical Writing. Dr. C. Auser attempted to clarify some of the questions about this course proposal. He described it as a skills course that would not be offered without the approval of the department.

ment chairmen involved. He revealed that he had received rather qualifying statements of approval for the proposal from two department chairmen. Two other chairmen suggested that it replace English 13, and still another chairman saw no need for such a course. Several Committee members spoke against substituting Scientific and Technical Writing for English 13. The motion to approve the proposed course, Scientific and Technical Writing, was carried. Yes - 11, No - 0, Abstentions - 8.

Catalog Description. The study of and practice of the various types of writing employed within the scientific and technological disciplines. Types studied and practiced will include, but are not limited to: the abstract, the progress report, the description of a process, the technical proposal, and the technical report. Open to students in career and technical programs; open to liberal arts students with written permission of the chairman of the English Department. May not be substituted for an additional English course beyond English 13 by liberal arts students. Not acceptable in Humanities for English and/or Speech. The prerequisite is English 13. 2 hours --2 credits.

- b. Journalism II. The need for more newspaper outlets other than the Communicator and the Newsletter for the students taking this course was expressed. The motion to approve the proposed course, Journalism II, was carried. Yes - 16, No - 0, Abstentions - 2.

Catalog Description. The student will be assigned to write for, help edit, and proofread BCC's two student publications, the Communicator and Newsletter. In addition, once a week for two hours students will meet with the instructor to evaluate their work. Grades will be arrived at by the instructor after conferring with the faculty advisers and editors of the two publications. The prerequisite is English 19 or English 13 (with permission of chairman and instructor). 2 hours --2 credits.

9. The Department of Music and Art. Art 15--Design. Professor F. Heinz requested that the existing Art 15 course, Design, be changed from two hours--two credits to four hours--two credits. This modification is necessary in order to bring Art 15 in line with all other studio courses offered at the College. He said that the two contact hours were inadequate for this two and three-dimensional course. He gained additional support for his argument upon informing us that Lehman College and City College award four hours--two credits for their design courses. Action on this matter is possible at the next meeting.
10. Adjournment. The meeting was adjourned at 4:12 P. M.

Respectfully submitted,

G. L. H.
Gloria L. Hobbs, Secretary

GLH:pv

Attachments - Please find attached the Semi-annual Report of the Subcommittee on Continuing Education, the Rationale for the Early-Warning Form, the Early-Warning Form, and the Curriculum Pattern for Liberal Arts(Transfer), Social Sciences Option-Political Science.