

Curriculum Committee Sub-Committee on Continuing Education

Minutes of the Meeting of February 13, 1973
Kingsbridge Center, Room 401, 4 p. m.

TO THE CURRICULUM COMMITTEE

PRESENT: -

Professors I. Berger, B. Ettinger, H. Stein, Dean S. Reisin (Secretary) ex-officio,
Mr. M. Horn, Dean M. Stillerman, ex-officio.

I. Approval of the Minutes of the Meeting of January 9, 1973

m/s/p The minutes of the meeting of January 9, 1973 are accepted without modification.

II. Report on Grants and Proposals

A. Internal Revenue Service Proposal

m/s/p The Curriculum Committee Sub-Committee on Continuing Education authorizes the submission of an Internal Revenue Service proposal to selected foundations. (Under the provisions of this proposal the Office of Continuing Education of the college would establish an Income Tax Preparation Institute and Resource Center.)

B. Veterans Employment Education Program

m/s/p The Curriculum Committee Sub-Committee on Continuing Education authorizes the submission of a Veterans Employment Education Program under the provisions of the Emergency Employment Act of 1972.

III. New Courses

A. Spring 1973 Mini-semester

m/s/p The Curriculum Committee Sub-Committee on Continuing Education authorizes the following courses to be conducted during the spring 1973 mini-semester:

Psychology for Today	Pot, Pills and Junk - Understanding the Drug Addict
Turn On - Tune In With Yoga	Understanding Yourself Through Astrology
Listening to your Body	The Green and the Orange - The Irish Problem
Intermediate Guitar	Everything You Always Wanted to Know About Your Car
Italian for Beginners	Lady Do You Know Your Car?
Yoga for Beginners	Beginning Film-Making
Knitting and Crocheting	Travel Agency Training
Painting for Beginners	Beginning Tennis
Conversational French	Enameling and Jewelry Making
How to Grow House Plants	Introduction to Bookkeeping
Rapid Reading	Painting for Recreation
Intermediate Typing	Basic Video Tape Production
Speedwriting	Introduction to Stenography
Crafts for your Home	Darkroom Two
Elementary Painting	Learn to put on your own Make-up
Creative Photography	Accounting for Non-Accountants
Photography Two	Dress Well on a Limited Budget
Basic English Review	
Intermediate Bridge	
Houseplants	

(continued)

Municipal Personnel Program

The Curriculum Committee Sub-Committee on Continuing Education authorizes the offering of a First Aid Multi-media course.

C. State Civil Service Program

m/s/p

The Curriculum Committee Sub-Committee on Continuing Education authorizes a course to be offered entitled, "Concepts of Modern Public Administration."

IV. Status Report on Current Programs

The Curriculum Committee Sub-Committee on Continuing Education accepted written reports for the following programs:

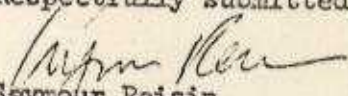
- A. Municipal and State Civil Service Programs
- B. Right to Read Program
- C. Medical Assistants and Licensed Practical Nurse Programs
- D. An evaluation of the Vocational Education Act-sponsored Day Care Center paraprofessional training program
- E. Vehicle Emission Control Program
- F. Veterans Program

(The above-noted written reports are available upon request.)

V. New Business

No new business was submitted.

Respectfully submitted,


Seymour Reisin
Secretary