

City University of New York (CUNY)

## CUNY Academic Works

---

Open Educational Resources

City College of New York

---

2023

### Summer 2024 Internship Search Plan Report- Course Assignment

Layana Abu Touq  
*CUNY City College*

[How does access to this work benefit you? Let us know!](#)

More information about this work at: [https://academicworks.cuny.edu/cc\\_oers/470](https://academicworks.cuny.edu/cc_oers/470)

Discover additional works at: <https://academicworks.cuny.edu>

---

This work is made publicly available by the City University of New York (CUNY).  
Contact: [AcademicWorks@cuny.edu](mailto:AcademicWorks@cuny.edu)

## Course Assignment: **Summer 2024 Internship Search Plan Report**

Course: PSC 31193, Power, Politics, and Policy in NYC

Instructor: Layana Abu Touq

Due Date: December 4, 2023

Weight: 20%

### **Assignment Description:**

In the rapidly evolving professional landscape, securing a meaningful and enriching summer internship has become a pivotal step in advancing one's career prospects. This assignment is designed to guide you in creating a comprehensive plan to secure a summer internship for the year 2024. Drawing upon the knowledge and insights gained throughout the course, you will craft a 2,500-word report outlining your strategies and preparations to secure an internship that aligns with your career goals and aspirations.

### **Assignment Components:**

Your internship search plan report should encompass the following components:

1. **Organizations/Roles of Interest (500 words):** Identify the industries within the public service sector that intrigue you and potential organizations or city agencies that resonate with your aspirations. Utilize insights from guest speakers and course sessions to highlight your understanding of various industries and roles.
2. **Career Planning (500 words):** Outline your refined career strategies based on guest speaker insights and research conducted during the semester. Discuss how you plan to leverage your academic pursuits to align with your professional goals.
3. **Active Pursuit Strategy (500 words):** Devise a practical plan to actively pursue internship opportunities. Present networking strategies, resources, and a comprehensive application plan. This should encompass a range of options and a practical approach, including your "dream" opportunities, secondary interests, and backup options.
4. **Building Candidacy (500 words):** Detail your endeavors since August 2023 to enhance your application prospects. Highlight engagement in relevant clubs, volunteer activities, internships, community involvement, and part-time employment that demonstrate your commitment to personal and professional growth.
5. **Outcomes and Learning Objectives (500 words):** Describe the specific and tangible outcomes you aim to achieve through your summer internship experience. Elaborate on what you hope to accomplish, learn, and contribute during your internship, and how these aspirations align with your long-term career trajectory.

### **Grading Rubric:**

The assignment will be evaluated based on the following criteria:

**Content (50%):** The depth and accuracy of your insights, as well as the coherence of your argument and ideas presented in each component.

**Research and Integration (30%):** Your ability to integrate insights from guest speakers, course materials, and external research to support your internship search strategies and plans.

**Critical Thinking (10%):** The extent to which you engage in thoughtful analysis and provide well-reasoned justifications for your internship search plan and site alternatives.

**Grammar and Language (10%):** The overall quality of your writing, including grammar, spelling, punctuation, and adherence to academic writing conventions.

### **Submission Guidelines:**

Submit your assignment as a single attachment in Word doc format via email to Layana Abu Touq. Files should be named using Last Name, First Initial (e.g., Abu Touq, L).

**All papers should be sent by December 4, 2023, at 11.59pm.**