

BRONX COMMUNITY COLLEGE
of the City University of New York
COLLEGE SENATE

Minutes of November 6, 2008

Present: C. Aleong, J. Allen, T. Allen, L. Augustus, R. Bass, M. Bates, R. Bayor, M. Ben-Nun, T. Brennan, M. Coleman, K. De Los Santos, F. De Naples, L. Echevarria, J. Freeman, R. Gillespie, D. Gonsher, C. Grenda, G. Guarnieri, L. Hurley, D. La Blanc, M. Lewis, A. Maglieri, C. Maliti, A. McInerney, T. McManus, I. Mirsky, J. Moghaddasi, L. Montenegro, K. Morales, H. Papas-Kavalis, M. Pita, D. Read, P. Read, J. Rosa, G. Sanchez, L. Sirleaf, H. Skinner, V. Thomas, A. Togha, F. Villar, H. Wach, J. Wilson

Absent: R. Browne, A. Durante, C. Forbes, O. Hill, K. Hogue, K. Ismail, F. Misodi, P. Pascual, J. Vargas, R. Wiltshire

Excused: M. Garrido, T. Ingram, D. Mangiante, L. Rosario, C Williams

Guests: R. Arroyo, L. Broughton, G. Burghart, A. Cancetty, J. Finkelstein, B. Gantt, J. Ingrassia, M. Jones, O. Melendez, J. Ramirez, N. Ritze, C. Savage, C. Simpson, D. Taylor

1. **Call to order** 12:30 p.m., R. Bass
2. **Agenda** Approved as amended (see New Business) by unanimous voice vote
3. **Minutes** 10/22/08 minutes accepted as amended (D. Mangiante excused) by unanimous voice vote
4. **Governance and Elections Committee**

Proposed Amendments to BCC Governance Plan, Items 3, 4, & 5

Item 3: Proposed Amendments to Section I(E) of the Governance Plan (Section I E 7b).

A. McInerney presented new definition of "Vacancies." Motion to accept Item 3 subsequently withdrawn.

Item 4: Proposed Amendments to Section I(A) of the BCC Governance Plan

Item 5: Proposed Amendments to Section I(G)(1)(a) of the BCC Governance Plan

Motion to table Items 3, 4, and 5 and return to Governance and Elections Committee for further clarification, to be presented in December

Motion Passed: 34 Yes—3 No—3 Abstain

5. President's Report

None.

6. Announcements and Reports

A. Chairperson, Vice-Chairperson, and Faculty Council Chairperson's Report:

R. Bass announced an "Insider's Guide to CUNY" conference on 11/14; will be attending CUNY Governance meeting; thanked H. Skinner for selecting the honorees of CUNY Month.

K. Morales: SGA had two events: a conference in Texas and a successful Halloween party; he announced that SGA will develop a "Go Green" campaign.

P. Read reported on the events of Faculty Council, student scholarship and smoking resolution; next FC meeting 11/20.

B. SVPs and Deans Report:

M. Coleman will report on College budget in December; she announced an opportunity to provide in-person feedback on the proposed new community college at Hostos Community College on 11/24; she also gave a progress report on Child Development Center, North Instructional Building, and Bookstore/Cafeteria renovation.

O.Hill: No Report.

C.Savage announced two dates to save:12/4—New history of BCC, covering 50 years, released; 12/5—retiree brunch at GML; she also urged everyone to use the college's postal address: 2155 University Avenue.

N. Ritze reported on Middle States Self Study and vetting process.

7. Auxiliary Enterprises:

M. Coleman reported that A. E. had its annual meeting in October; Alnisa Shabazz and Marjorie Garrido are faculty members of the board; audited financial statement will be available in library soon; budget has been passed.

8. BCC, Inc.:

B. Gantt reported on meetings; next board meeting is December 9.

9. Committee Reports

- A. Committee on Academic Standing:** I. Mirsky presented three items (see attached) with no action possible.
 - B. Curriculum:** NR
 - C. Governance and Elections:** A. McInerney reported on upcoming elections to fill vacant seats in UFS and BCC Senate; G. & E. committee is exploring wider use of electronic voting as well as reviewing and discussing CLT voting.
 - D. Instruction and Professional Development:** R. Bass announced that Prof. Ben Yarmolinsky is the new chair of I. & P. D.
 - E. Space, Facilities, and Physical Plant:** L. Montenegro reported that committee is contemplating producing an annual report.
 - F. Student Activities:** R. Gillespie reported on IOC activities (see attached) and commended faculty efforts to keep clubs going.
 - G. Student Government Association:** K. Morales announced plans to fundraise in conjunction with BCC athletics.
 - H. University Faculty Senate:** NR
 - I. University Student Senate:** M. Lewis reported that she is Vice Chair of Technology Fees and Student Fees on USS.
 - J. Vice-Presidents and Deans:** NR
- 10. New Business:** Resolution on Web Filtering (held over to December meeting); Discussion of student cheating (held over to December meeting).

11. Adjournment 1:55 p.m., R. Bass

Respectfully submitted,

Frederick De Naples, Secretary

**VICE PRESIDENT STUDENT GOVERNMENT/
CHAIRPERSON INTER ORGANIZATIONAL COUNCIL (IOC)
STUDENT ACTIVITIES
REPORT
For
COLLEGE SENATE MEETING
NOVEMBER 6, 2008**

At the Student Activity Committee Meeting held on October 27, 2008, a total of twenty seven (27) clubs have been chartered and are able to bear the Bronx College Community College name for the Fall Semester of 2008:

Five (5) New Clubs

- **COBRA Club**
- **Dominican Students Club**
- **Life Sustainability Club**
- **Secular Humanist Club**
- **Music Club – pending receipt of constitution**

Six (6) College Wide Organizations

- ✚ **Alpha Beta Gama**
- ✚ **Speech Drama and Debate**
- ✚ **Theatre Workshop**
- ✚ **Dance Workshop**
- ✚ **Media Technology**
- ✚ **Phi Theta Kappa**

Sixteen (16) Returning Clubs

- ❖ **Christian**
- ❖ **Caribbean**
- ❖ **Business**
- ❖ **Human Services**
- ❖ **Spanish**
- ❖ **Italian**
- ❖ **Nursing**
- ❖ **Muslim Student Association**
- ❖ **Paralegal**
- ❖ **Anime Mae/Manga**
- ❖ **A.N.S.W.E.R**
- ❖ **Truth**
- ❖ **Creative Writers**
- ❖ **Society of Plastics Engineers**
- ❖ **History**
- ❖ **Student World Assembly**

The next IOC meeting is scheduled for Thursday, November 13, 2008 from 12-2pm. This meeting will ratify attendance for club participation in the Fall Semester of 2008.

The BCC Association Budget Committee has voted to suspend the budgets of all clubs that are not in current standing with the IOC Executive Office, therefore this meeting is critical.

I commend you on your efforts to ensure that clubs exist here at BCC and I look forward to working with each of you in order to sustain club participation here at BCC.

Respectfully Submitted,

Roslyn Gillespie



BRONX COMMUNITY COLLEGE

OF THE CITY UNIVERSITY OF
NEW YORK

COMMITTEE ON ACADEMIC STANDING



To: The College Senate
From: Isabel Mirsky, Chairperson, Committee on Academic Standing

Subject: Changes to the Codification in Section 7.1, 7.4, 8.6.5

Addition to the Codification—Section 7.4, 8.2.3

Date: First presentation November 6, 2008

7.1 Withdrawal from a course.

- 7.1.1 Time constraints on withdrawals.
Students wishing to withdraw from any course in which they are registered, may do so at any time prior to completion of the **tenth week** of all instruction and evaluative procedures for the course.

7.1.2 Procedures for student-initiated withdrawal.

The process for withdrawal shall be determined by the **Registrar**. To initiate an official withdrawal from a course, students must submit a Withdrawal Request to the Registrar's Office using the mechanism provided by the College. Instructors will be provided with a mechanism to assign, within three business days, the grades of W or WF. If an instructor does not assign a W or WF within the specified time period, a W will be assigned. If a student has been previously debarred and received a WN or WU grade, the instructor will be able to indicate on the Withdrawal Request whether he/she is willing to reinstate the student and assign a W grade to that student. If an instructor does not respond to the Withdrawal Request, the student will be reinstated and a W will be assigned.

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7.1.3 Student-initiated withdrawal grades.

Grades Issued upon Initiation of Course Withdrawal Procedures shall be as follows:

- Through the end of the registration period no grade is assigned. The date of the end of the registration period is determined by the Registrar's Office.
- After the end of the registration period (generally after the **third** week of classes) and **through the tenth** week of classes, only the grades of W or WF may be given for individual course withdrawals. If a student is withdrawing from all courses that he/she is taking for that semester, the withdrawal will be considered a total withdrawal and all W's will be given for all courses taken for the semester in accordance with the total withdrawal policy.

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- [After the tenth week of classes, in cases of extreme emergencies \(which must be documented\), students may be allowed to totally withdraw from classes \(leave of absence\) for the semester with the approval of the Vice-President of Student Development \(see section 7.4.3\).](#)

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7.4 Withdrawal from the College.

7.4.1 Procedure prior to end of registration.

Students wishing to withdraw from the College (leave of absence) prior to the end of the registration period, must officially apply for a leave through the Registrar's Office [using the mechanism provided by the College](#).

7.4.2 Procedure [through the tenth](#) week of classes.

Students wishing to withdraw from College (leave of absence) after the end of the registration period, must officially apply for such a leave through the [Registrar's Office using the mechanism provided by the College](#). This procedure is effective from the fourth through and including the **tenth** (10th) week of classes only.

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7.4.3 Procedure after the tenth week of classes.

[In cases of extreme emergencies \(which must be documented\), students may be allowed to totally withdraw from classes \(leave of absence\) for the semester with the approval of the Vice President of Student Development.](#)

7.4.4 Grades affecting Leaves of Absence.

Students who [officially](#) withdraw from the College after the change of program period receive [grades](#) of W in all courses for which they are registered. [A](#) student [who officially withdraws from the College](#) may face financial aid penalties as a result of [the](#) withdrawal.

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[Sections 7.4.3, 7.4.4 and 7.4.5 become 7.4.4, 7.4.5 and 7.4.6 respectively](#)

8.2. Grading requirements in Special Curricula

8.2.3 Animal Care management (new section)

The minimum acceptable grade in Bio 15 (Zoology) is a C+. Students will be allowed two attempts to achieve the C+ grade. If a student takes the course two times, the two grades will be averaged for the final course grade.

8.6.5 Makeup examination application procedure.

Students who for **unavoidable reasons** miss a regularly scheduled final examination in a course, must apply to their **instructor** for permission to take a make-up examination.

Students shall arrange a mutually convenient date with the **instructor** of the course for the make-up examination.

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