

MINUTES OF THE  
CURRICULUM COMMITTEE  
BRONX COMMUNITY COLLEGE

I. CALL TO ORDER

The meeting was convened at 2:28 p.m. by Dr. Bernard Witlieb, Chairperson.

II. ATTENDANCE

- A. Department Representatives: A. Cosentino, D. Davidson, B. Ettinger, J. Furst, A. Glasser, J. Juechter, J. Kolliner, P. Lalli, A. Levey, J. Ryan, J. Seals, H. Tyson, H. Weiman, B. Witlieb.
- B. Curriculum Coordinator: S. Ehrenpreis, G. Riley.
- C. Office of the Dean of Academic Affairs: A. Resto.

III. MINUTES

The minutes of December 21, 1982 were approved with the following corrections:

1. Page 28, under "Call to Order," change "Wiflieb" to "Witlieb,"
2. Page 28, under "Attendance,"
  - (a) Change "J. Rayn" to "J. Ryan."
  - (b) Change "Curriculum Coordinators" to "Division" Coordinators.
  - (c) "A. Glasser" should be included under "Department Representatives."
3. Page 28, under "Correspondence and Announcements," 2nd line, change "Total credits to read: From 66 to 65, and to 67," to "Total credits were changed to read: 65 for the 'A' pattern and 67 for the 'B' pattern.
4. Page 29, top half, "e) The motion was made to approve the course TUTOR INTERNSHIP IN MATHEMATICS." Change "Approved: 11-8-3" to "Disapproved: 11-8-3."

IV. CORRESPONDENCE AND ANNOUNCEMENTS

- A. Memorandum from Dr. Louis DeAcetis, Chairperson, Department of Physics, dated February 15, 1983, advising that there will be no representative from the Department to the Curriculum Committee for the Spring 1983 Semester. Copy of memo is attached. Chairman Witlieb will write a response to Dr. DeAcetis.
- B. Memorandum from Dr. Robert G. King, Chairperson, Department of Communication Arts and Sciences, dated January 20, 1983, listing course number and course name changes. Copy of memo is attached.
- C. Prof. Ehrenpreis reported that HIS 10 is accepted as the equivalent of History 1003 at Baruch College. See attached letter from Baruch, dated January 31, 1983.
- D. Memorandum from Dr. Jack Prince, Chairperson, College Senate, dated February 14, 1983, re "Student representatives to the Curriculum Committee are: Tracey Tann, Audrey Scrivens, Denise Davis, and Eunice Walsh.
- E. Memorandum from Dr. Jack Prince, dated January 13, 1983, in response to Dr. Witlieb's inquiry of December 22, 1983, re "Definition of Majority Vote." Copy of memo is attached.
- F. Memorandum from Dr. Witlieb to Prof. H. Tyson, Chairman of the Committee on Governance & Elections, dated February 15, 1983, re "Definition of Majority Vote." A motion was made and seconded, "That the (Curriculum) Committee should continue the past practice of voting until a response is received from the Committee on Governance & Elections."

Carried: 15-0-1

- G. Chairman Witlieb will send a memorandum to department chairpersons requesting that course evaluations be completed by the end of February 1983.

V. OLD BUSINESS

- A. A motion was made and seconded, "To require flow charts, prepared by the sponsor, to accompany curricular proposals."

Carried: 16-1-0

- B. Changes in the AVT Curriculum. Request by Prof. Don Canty and approved by Prof. J. Kolliner to postpone action on this item. By consensus, action was postponed to the next Committee meeting scheduled for Tuesday, March 1, 1983.

VI. NEW BUSINESS

Prof. Weiman, Business and Commerce Department. Proposal for a new course, "Law Office Management." No action possible. Prof. Weiman accepted questions based on the presentation for this course.

VII. ADJOURNMENT

The meeting was adjourned at 3:33 p.m. The next meeting will be held on Tuesday, March 1, 1983 at 2:15 p.m.

Respectfully submitted,

*Herb Tyson (TB)*

Herb Tyson  
Secretary Pro Tem

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Attached