

MINUTES OF THE  
CURRICULUM COMMITTEE  
BRONX COMMUNITY COLLEGE

I. CALL TO ORDER

The meeting was convened at 2:22 by Dr. B. Witlieb, Chairperson.

II. ATTENDANCE

- A. Department Representatives: A. Cosentino, J. D'Angelo, D. Davidson, B. Ettinger, A. Galub, J. Juechter, M. Kanuck, J. Kolliner, P. Lalli, A. Levey, J. Riley, J. Ryan, H. Stein, H. Tyson, H. Weiman, B. Witlieb.
- B. Division Coordinators: S. Ehrenpreis
- C. Office of the Dean of Academic Affairs: A. Resto
- D. Guests: D. Bluth, D. Canty, R. King, W. Kleiber

III. MINUTES:

- A. The minutes of April 12, 1983 were approved with the following corrections:
  - 1. D. Bluth and D. LeBlanc should be listed as present.
  - 2. Student's name corrected to T. Tann.
  - 3. Page 45, Old Business, item V B, delete "in" from Television Editing and Post-Production in Techniques.

IV. CORRESPONDENCE AND ANNOUNCEMENTS:

- A. Postponement of Agenda Items V A, a, b and c until next meeting.
- B. Modern Language and Secretarial Studies Departments will shortly submit reports on course evaluation.
- C. Letter from Crystal M. Hassell, Chairperson, Student Council, naming the following student representatives to the Curriculum Committee: Denise Davis, Sharon Ringer and Tracey Tann.

V. OLD BUSINESS

- A. Keyboarding for Computers (Secretarial Studies Department)  
Motion: To approve Keyboarding for Computers as revised 4/12/83.  
Approved 12-1-1

V. OLD BUSINESS (continued)

Course Description: A keyboarding course for computers for non-secretarial majors in which students develop an alphabetic, number, and symbol touch keyboarding skill which primarily applies to keyboard inputting. Microcomputer terminals will be used to reinforce each keyboarding operational function. The minimum speed standard is 20 words per minute.

2 rec., 1 credit

- B. Election of Representative to Sub-Committee on continuing Education  
H. Stein (Chemistry) was nominated. There being no objections, one vote was cast for approval.
- C. Title III Experimental Courses - No Action Possible  
Questions were received for the following courses: Basic Reading for ESL Students (Dept. of Special Educational Services), Spanish and English Comparative Grammar for Native Speakers of Spanish (Dept. of Modern Languages) and Basic Spoken English for Non-Native Speakers (Communication Arts and Sciences Dept.)  
NOTE: A motion to consider this the second meeting for the Basic Reading for ESL Students course passed 11-6-0
- D. Reading in the Sciences and Technologies (Dept. of Special Educational Services - No Action Possible.  
Questions were received.
- E. Career Development (Dept. of Student Development.)  
A survey of Career Development courses in CUNY was distributed and questions received. No Action Possible.
- F. CHM 17 and 18 - Title and Content Changes.  
No Action Possible.  
A revised information sheet for Chemistry 18 was distributed and questions received.
- G. AVT Curriculum Devision (Dept. of Library and Learning Resources)  
No Action Possible.  
A new pattern sheet was distributed and questions received.

VI. NEW BUSINESS

- A. Discussion of format change in established courses.  
Motion: That for this year, in preparation for the catalogue description for the academic year 1983-84, all attempts to deal with the problems of workload be deemed experimental.  
No Action Was Taken.  
Prof. S. Ehrenpreis, maker of the motion, will chair an Ad-Hoc Committee to consider this matter.

VI. NEW BUSINESS (continued)

B. Distributions:

1. Biology 28 - Title and Content Changes
2. International Studies Option Revision - African Studies.

VII. ADJOURNEMNT

The meeting was adjourned at 4:00 p.m. The next meeting will be Tuesday, April 26, 1983 at 2:15 p.m.

Respectfully submitted,

*Paul J. Lalli (P.J.L.)*

Paul J. Lalli  
Secretary, Pro Tem

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