

MINUTES OF THE
CURRICULUM COMMITTEE
BRONX COMMUNITY COLLEGE

I. CALL TO ORDER

The meeting was called to order at 2:20 by Dr. B. Witlieb, Chairperson.

II. ATTENDANCE

- A. Department Representatives: A. Baskind, A. Cosentino, A. Galub, B. Gorman, H. Irby, H. Jack, M. Kanuck, J. Kolliner, A. Levey, L. Pinto, J. Ryan, H. Stein, H. Tyson, H. Weiman, M. Wise, B. Witlieb.
- B. Division Coordinators: S. Ehrenpreis, A. Hirschfield
- C. Office of Academic Affairs: A. Resto
- D. Office of Registrar: A. Glasser
- E. Guests: F. Buisnouckas, F. Donnangelo, J. Furst, E. Heller, S. Miranda, M. Wenzel.

III. MINUTES

The minutes of April 3, 1984 were approved. (Types noted and corrected). (motion to delete pages 48 to 53 not approved)

IV. CORRESPONDENCE

- A. Memorandum from H. Tyson, chairperson of College Senate to Dr. Witlieb (dated May 1, 1984) reporting action of College Senate on Curriculum Committee's submissions. (attachment A).
- B. Memorandum from Prof. Costello, chairperson of Biology and MLT Technology to Dr. Witlieb (dated April 26, 1984) regarding revision of sequence of topics in BIO 23 /21 and elimination of duplicate courses. (attachment B).
- C. Memorandum from Prof. Ryan, chairperson subcommittee on course Evaluation (dated April 10, 1984) reporting on failure of three departments to complete evaluation forms. (attachment C).
- D. Notice from department of Music and Art reporting changes in the catalog description of nine courses. (attachment D)
Note: Request was made that department provide current catalog description as well as proposed change for each course.

V. OLD BUSINESS

- A. Motion: to postpone action on the course "Topics in Applied Mathematics for Business Students" until consideration is given to granting an additional compensatory hour in all introductory academic courses.
Motion: 8-10-2

B. Topics in Applied Mathematics

Motion to approve this new course, a revision of Math 30, for business students only, in order to insure articulation with Baruch.

Catalog Descriptions:

Real numbers, functions, straight lines, linear Systems (Gauss eliminations), vectors, matrices, graphs of polynomial, exponential and logarithms functions, compound interest, equations equivalence, annuities, perpetuities, sets, classification analysis, probability, conditional probability, markov chains.

5 hours 4 credits

Prerequisite: Math 06

Course approved: 10-9-0

C. Cooperative Work Experience (Department of Student Development)

Motion to approve revisions incorporated in the catalog description of the following cooperative Work Experience Courses:

CWE 31 Cooperative Work Experience I

Under supervision of the program coordinator, students are placed in internships (jobs) with cooperating employers on a part-time basis for a minimum of 210 hours. An individualized program of job preparation and counseling precedes placement. Students attend a two hour seminar, every other week, during the semester. These meetings are devoted to problem-sharing, problem-solving, and the integration of classroom theory with on-the-job experience. Students prepare a semester report analyzing the problems and procedures of the organizations to which they are assigned.

Prerequisite: Fully matriculated students who have completed 30 degree credits (45 credits for Paralegal Studies) with an overall G.P.A. of 2:00 or permission of the program coordinator.

1 Rec. 2 cr

CWE 32 Cooperative Work Experience II

Under supervision of the program coordinator, students are placed in internships (jobs) with cooperating employers on a part-time basis for a minimum of 210 hours. An individualized program of job preparation and counseling precedes placement. Students are required to attend periodic job reviews with the program coordinator and prepare a semester report analyzing the problems and procedures of the organizations to which they are assigned. Prerequisite: CWE 31.

0 Rec 2 cr

CWE 33 Cooperative Work Experience III

Under supervision of the program coordinator, students are placed in internships (jobs) with cooperating employers on a full-time basis for a minimum of 420 hours. An individualized program of job preparation and counseling precedes placement. Students attend a two hour seminar, every other week, during the semester. These meetings are devoted to problem-sharing, problem-solving, and the integration of classroom theory with on-the-job experience. Students prepare a semester report analyzing the problems and procedures of the organizations to which they are assigned.

Prerequisite: Fully matriculated students who have completed 30 degree credits (45 credits for Paralegal Studies) with an overall G.P.A. of 2:00 or permission of the program coordinator.

1 rec. 4 cr. Motion approved 17-1-1

D. Pathology Assistant Option and Three New Courses - Biology Dept.

Motion to approve the following:

1. Pathology Assistant Option - 6^h credits AAS (see pattern sheet, attachment E)
2. Pathophysiology (new course)
An integration of the basic principles of biochemistry, physiology, pharmacology, toxicology and pathology as they relate to body function, dysfunction and drug therapy.

Prerequisite: completion of all remedial work and BIO 22, 25 and 26. 3 lecture hours - 3 credits.

3. Introductory Experiences in Pathology - Cooperative Work Experience (new course)
Students will spend one week in Autopsy, Cytology and Histology at a participating department of Pathology in a hospital or Medical School. Activities will include observation and then participation procedures.

Prerequisites: completion of all remedial work and BIO 25. 0 recitation 105 hours of work - 1 credit.

4. Field Work in Pathology - Cooperative Work Experience (new course)
Students will participate in all routine and specialized procedures in which a pathology assistant would engage. Emphasis will be placed in preparing the student for an entry level pathology assistant position.

Prerequisites: Bio () pathophysiology, Bio 41 and CWE 33
0 recitation 120 field work hours (minimum) 4 credits.
Motion passed 17-1-1

E. OCD 01 (Department of Student Development)

Written responses to questions asked at the meeting of April 3, 1984 together with information regarding evaluation of OCD 01 were distributed. There was a brief and inconclusive discussion of the proposed addition of a Computer Literacy component in the OCD course.

F. Adjournment

The meeting was adjourned at 4:10 p.m. The next meeting will be on Tuesday, May 8, 1984 at 2:15 p.m.

Respectfully submitted

J. Kolliner (L-14)
Jean Kolliner
Secretary Pro Tem