

BROWN COMMUNITY COLLEGE
of The City University of New York

MINUTES OF THE COMMITTEE ON INSTRUCTION 10/3/68

Present: W. Sokolsky, Chairman
D. Canty, M. Chang, H. Eagle, H. Gore, A. Hirschfield, W. Hynes,
J. Katz, A. Lessard, M. Rosenstock, S. Wilkofsky and H. Winter-
feldt.

Prof. Sokolsky, the Chairman, called the meeting to order at
12:30 p.m.

The annual report will be written by Dr. Berger, the Assistant
Chairman, said Prof. Sokolsky.

The Chairman asked for volunteers to serve on the various Sub-
committees. Among those present, the membership line-up was as follows:

Subcommittee on the Student Questionnaire

I. Berger - Chairman
H. Eagle
W. Hynes
J. Katz

Subcommittee on Visual Aid

D. Canty - Chairman
W. Hynes
W. Sokolsky

Subcommittee on Faculty Orientation

W. Sokolsky - Chairman

A brief discussion followed on the Student Questionnaire. Is the
Questionnaire too long? Should there be concentration in some areas or
disciplines? Can the Questionnaire be used for some kind of research?
Should there be a moratorium on the Questionnaire? Have we done enough
to publicize the Questionnaire? What philosophy or intent is assumed in
the Questionnaire?

The next item dealt with New Ideas. The following were suggested.
(1) Dr. Chang suggested a periodic publication (possibly semi-annually)
which aims directly at the students in a person-to person manner, contain-
ing brief articles of advice and wisdom regarding techniques of study,
vocational opportunities in various fields of work (including fields not
presently offered in our College), explanations of why certain kinds of
knowledge are essential and relevant to the particular students etc.
The idea was well accepted, and it was decided that a memorandum announc-
ing this be circulated to every Department asking if any member of the
Department would like to contribute their writing for this purpose. This
was to be Section I of the Written Data Committee (Subcommittee on Dissem-
ination of Wisdom.)

Section II of the Committee is to consist of a compilation of flyers,
documents and position papers to be displayed on a bulletin board and a
magazine rack in the Faculty Lounge, as suggested by Prof. Sokolsky. A
file cabinet will also be requested to hold such material for the perusal

of the faculty members. Professors Goro, Hirschfeld and Sokolov
volunteered to be in this group.

Other new ideas included the following:

- (1) Should the Committee on Instruction admit students as observers
and/or participants? No objections were raised by any member present.
- (2) The Chairman read communications from Prof. M. Duncan and Prof. H.
Tyson about sponsoring lectures by famous people in education and
talks by students about their favorite teachers. The Chairman said
that he will attend to this.
- (3) The preparation of a booklet on 'How To Teach Effectively'.
- (4) Demonstrated lectures.
- (5) Lectures on Video Tapes.
- (6) Assignment of a "big brother" to every new faculty member.
- (7) Institution of a Great Teacher's Award.

The meeting adjourned at 2 p.m.

Respectfully submitted,

Mabel L. Chung
Secretary

MEC:EC