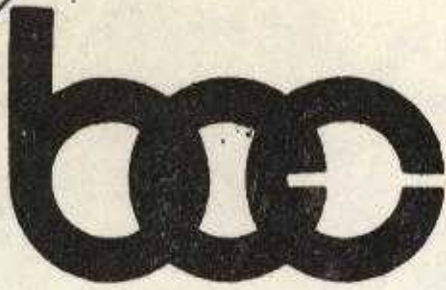


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MINUTES OF INSTRUCTION COMMITTEE MEETING, TUESDAY, NOVEMBER 18, 1975

Present: I. Berger, Chairman  
M. Chang, P. Daniels, J. Davis, W. Frederickson, V. Foster  
D. Hadgis, A. Lessard, R. Smith, M. Todorovich, L.V. Toralballa,  
H. Tyson, S. Ukeles, M. Wise. (H. Tyson should be listed as  
present in the last meeting, 10/28/75).  
Guest: N. Eagle  
Student: R. Williams

Dr. Berger opened the meeting by writing the dates of the next two meetings on the blackboard - December 2 and December 16. He introduced Mr. R. Williams, Chairman of the Student Caucus who made an announcement that the College was providing a bus to Washington, D.C. to rally for the CUNY budget the next day (November 19) from 8 a.m. to 8 p.m. Mr. Williams asked that the instructional people cooperate with this effort by excusing any student absent from class in order to participate in the demonstration.

Next, Dr. Berger distributed copies of a "Summary Sheet" by Prof. J. Whelan of the Health and Physical Education Department on large classes and curtailment of services and their effects on instruction. Open discussion followed on the frustrations and reactions on the lack of preparedness of some of the students in their high school years.

Two clippings, one from the New York Times, November 14, on the teaching of mathematics, and one from the Hambury News Times, November 17, on the writing skills of teenage students, were called to the Committee's attention by Dr. Berger, and a brief discussion followed.

At 4 P.M. nominations and elections for officers for 1975-76 were held. A number of proxy nominations and votes had been proffered by members who could not be present, but the committee decided not to include them. The following were nominated for Chairman (alphabetically arranged)

I. Berger  
M. Chang (who declined)  
R. Smith  
W. Sokolsky (who declined)

Minutes of Instruction Committee Meeting (continued)

Balloting resulted in:

I. Berger ----- 8 votes  
R. Smith ----- 4 votes

Dr. Berger was elected Chairman.

Next, nominations were made for Vice Chairman as follows (in alphabetical order):

M. Chang (who declined)  
J. Davis (who declined)  
R. Smith  
L. V. Toralballa

Balloting on the Vice Chairmanship resulted in:

R. Smith ----- 7 votes  
L.V. Toralballa - 6 votes

Professor Smith was elected Vice Chairman.

Lastly, nominations were made for Secretary. The following were nominated.

M. Chang  
M. Wise (who declined)

Voting resulted in 11 votes unanimously for M. Chang.

Dr. Chang was elected Secretary.

At 4:40 p.m. Dr. Eagle spoke on the "Cafeteria Style" Questionnaire. A question-and-answer period ensued until 5 p.m. when the meeting was adjourned.

Respectfully submitted,

*Mabel L. Chang*

Mabel L. Chang  
Secretary