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MINUTES OF INSTRUCTION COMMITTEE MEETING, TUES., MAR. 9, 1976

Present: I. Berger, Chairman

M. Chang, J. Davis, K. Donohue, W. Frederickson, S. Gold, P. Morris,
D. Sacher, W. Sokolsky, S. Ukeles, J. Whelan, M. Wise.

Dr. Berger called the meeting to order at 3:15 p.m.

Prof. Sokolsky read the following statement and circulated it around for signatures.

"In view of the Faculty's role under the By-laws (Sec. 8.6) to formulate policy with respect to grades and credit and in view of the impending furlough of March 22 which will affect the above matter, the undersigned faculty petition for a special faculty meeting on Monday, March 15, 1976 at 12 noon in Gould Library Auditorium."

Then Dr. Berger announced that the Instruction Committee will be meeting regularly as usual. The time and place of the next meeting will be March 23 in the same room (Tech II, 802) at 3:10 p.m.

Next, Dr. Berger reported that our Vice Chairman, Prof. Smith, had been excessed for this semester. Hence, we will have to elect a replacement for Prof. Smith at our next meeting.

A message had been received from Dr. Lieberman on the Committee on Governance, continued Dr. Berger. This Committee was charged with an annual evaluation of the governance of the College, said Dr. Berger. Being a member of the Advisory Committee on Deans and Directors, Dr. Berger himself had been placed in charge of the examination of the Office of Institutional Research, he reported, and, therefore, he wished to collect input from each department on this matter. Dr. Berger then proceeded to read a list of activities of the Institutional Research office and also a list of the costs of each administrative department in the College.

Next, Dr. Berger read (1) a policy statement from the Communications Arts and Science department regarding visitors (e.g. children) in classrooms and (2) a statement on how to deal with students who manifest disruptive behavior.

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Mabel L. Chang
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Secretary

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