



MINUTES OF COMMITTEE ON INSTRUCTION, TUESDAY, SEPT. 19, 1978

Present: I. Berger, Chairman  
V. Capers, M. Chang, F. Donnangelo, D. Hadgis, D. McCulloch,  
M. O'Riordan, I. Ronson, S. Schwartz, A. Simon, A. Smith,  
W. Sokolsky, L. Squitieri and M. Wise.

The meeting commenced at 3:25 p.m. Dr. Berger wrote the following dates on the blackboard as meeting dates of this year's meetings:

Oct. 17, 31  
Nov. 14, 28  
Dec. 12

Then he welcomed all old members as well as the new ones. We may even get additional members to our Committee, said Dr. Berger, because Dean Polowczyk's recent Newsletter suggested that more than one representative may be sent to the Committee if the department has more than 10 faculty members.

If we want to hold elections said Dr. Berger, we will have to wait at least until the next meeting before we decide on whether new officers be elected. The actual election must wait until at least October 31, the Chairman said.

At this point the only student who attended the meeting, Miss Olga Richardson introduced herself.

Next, discussion centered on the Newsletter sent out by Dean Polowczyk and members of the faculty tried to interpret its mandate for the Instruction Committee. As to the Workshop Meeting of Sept. 29 mentioned in the Newsletter, the following people present volunteered to go.

M. Chang  
W. Sokolsky  
L. Squitieri  
M. Wise

Next the question was asked on whether the Instruction Committee was expected to plan and develop the contents of the October Workshop. Can we invite the entire college to attend? The Chairman asked members present to think up and make proposals for the program of that meeting, if they had any ideas.

Lastly, the Journal of Instruction was the next subject of discussion. The following questions were posed:

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1. Should we encourage the faculty and staff to submit manuscripts to the Journal?
2. Should we emphasize that ours is a two-year college and that we will accept only articles dealing with the problems of a two-year college and to exclude other topics?
3. Shall we change the name of the Journal to Journal for Improvement of College Instruction?

Before the meeting ended at 5 p.m., Prof. O'Riordan reported that the Career Development Subcommittee's goal was not only to improve student enrollment in career programs but also students in other programs because all students will eventually have to take Liberal Arts and Science courses.

Respectfully submitted,

*Mabel L. Chang*

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Secretary