



MINUTES OF INSTRUCTION COMMITTEE MEETING, WED. APR. 25, 1979

Present: I. Berger, Chairman
M. Chang, F. Donnangelo, M. Glass, D. Hadgis, D. McCulloch,
M. Pollack, A. Pomerantz, S. Ritterman, I. Ronson, P. Schira
and M. Wise.

The Chairman called the meeting to order at 3:30 p.m. when a quorum was present. Dr. Berger then wrote the following agenda on the blackboard.

Agenda

- (1) Staff Development Workshop, Apr. 30, 12 noon to 2 p.m.
- (2) How I Overcome Classroom Noise Pollution: A Case Study
- (3) Plans for Election of Committee Officers
- (4) "S" and "U" Grades

Dr. Berger reported that on Apr. 3 he had sent a reply to the Mar. 28 memorandum from Drs. Heller and Morrill inviting the two doctors to talk in our Committee or arrange with the Dean to stage a Staff Development Workshop. "Psychology is the buzzword now" said Dr. Berger, and "there are experimental programs with great excitement."

"Next term, the Instruction Committee will be working with the Dean to organize a series of programs for the Staff Development Workshop" continued Dr. Berger. The Dean has called upon us to make proposals for these Workshops. It was suggested that a subcommittee be organized now to prepare a program for this purpose. Dr. Pollack volunteered to be temporary chairman of this subcommittee. Profs. Hadgis and Pomerantz volunteered to be members of this subcommittee.

Item 2 of the Agenda consisted of a demonstration by Dr. Berger and Dr. Glass on talking through a hand-held microphone attached to a loud speaker. The equipment was borrowed from the Library, said Dr. Berger. The machine had advantages and disadvantages, Dr. Berger observed. It can prevent injury to the larynx and save the teacher from a cracked voice. But sometimes the machines do not work well and shrieks emerge. A number of the committee members present contributed ideas. The loud speaker was placed in various positions on the floor to obtain the best sound.

The next topic of discussion was the "S" and "U" grades for midterm sheets. It had been mistakenly announced last semester that "S" and "U" grades may not be used. All "S" grades were converted to "C" and all "U" grades were changed to "F" in the computer. This puzzled the students; some thought they were worse than what they actually scored. This was especially true of students on probation because they were anxious to know exactly how high

their passing grades were in order to calculate their indexes.

Lastly, it was proposed that election for officers be postponed till the fall semester. However, the next Committee meeting will be held on May 9 as planned.

At 5 p.m. the meeting was adjourned.

Respectfully submitted,

Mabel L. Chang

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Secretary