

BRONX COMMUNITY COLLEGE
Of The City University of New York

COMMITTEE ON INSTRUCTION AND PROFESSIONAL DEVELOPMENT

Minutes - December 16, 1982

PRESENT: Profs. Anderson, Diamond, Forman, H^adgis, McCulloch, Pomerantz,
Sokolsky, Stuchin, Wise

The meeting was called to order by the chair, Prof.A. Pomerantz, at 3:15 p.m.

ITEM I. APPROVAL OF MINUTES

The minutes of December 2, 1982 were read and accepted as written with the following comments : Professor Diamond indicated that because of a move in her office, Lorraine Diamond may not be available for the first workshop next semester as had been noted in the minutes.

Professor Anderson indicated that Susan Forman's name should be added to the sub-committee formed to rewrite the questionnaire.

ITEM II. ANNOUNCEMENTS AND COMMUNICATIONS

- A. Professor Forman distributed to the committee the draft of a letter aimed at ascertaining from relevant individuals their experiences in starting and funding a Faculty Development Center.

A motion was made and approved to send the letter as written..

- B. Professor Stuchin reported for the sub-committee formed to revise Professor Juechter's questionnaire for a Faculty Survey on Professional Development Services.

The sub-committee met with Norman Eagle who helped by clarifying concepts and suggesting issues and items to be used.

Each member of the Committee on Instruction and Professional Development was given two questionnaires to be completed by themselves and another faculty member.

The pilot study will serve to assess the clarity of the questionnaire. It is anticipated that the questionnaire will be administered at the time of the next faculty convocation so as to communicate an aura of approval by the college administration.

Some questions concerning specifics were raised but it was suggested by the chair that comments and suggestions should be held and written on the reverse of the questionnaire after it is filled out.

The deadline for returning the questionnaire to Prof. Forman is Wednesday, December 22nd since the sub-committee is scheduled to meet on Thursday, December 24th at 10:00 a.m.

- C. Prof. Pomerantz distributed a copy of the functions of the Committee on Instruction and Professional Development to the committee.

The question of priorities in addressing these functions was raised.

Prof. Stuchin indicated that function number 2 - an annual survey is being addressed. It was suggested that another area that should be emphasized is that of instruction perhaps by means of workshops.

A general discussion ensued and the consensus appeared to be that one definite area should be nixed.

Prof. Stuchin suggested test-construction and/or computer assisted instruction.

Prof. Forman suggested a day on testing with concurrent morning sessions-dealing with areas such as grading, test construction, etc. Prof. Pomerantz suggested an additional area, testing morality i.e., concepts such as grade inflation.

Prof. Hadgis volunteered to develop a bibliography on the subject of testing.

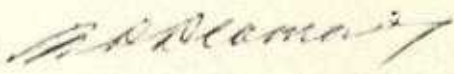
Prof. Peretz indicated that she has a test materials bibliography that she will make available.

COMMITTEE ON PROFESSIONAL AND PROFESSIONAL DEVELOPMENT

D. Professor Sokolsky suggested that since the committee will not meet again until the spring semester the executive committee i. e. Prof's Pomerantz and Forman could meet and develop plans for additional committee activities. The chair agreed and will plan to do so.

Because of a prior committment the acting secretary had to leave at this time, 4:00 P.M.

Respectfully Submitted



M. DAVID DIAMOND
Acting Secretary