

BRONX COMMUNITY COLLEGE
Of The City University of New York

COMMITTEE ON INSTRUCTION AND PROFESSIONAL DEVELOPMENT

Minutes of the Meeting of December 13, 1983
Tech Two, Room 418, 2:00 P.M.

Present: Professor A. Pomerantz, Chairperson; Professors L. Alpert,
V. Anderson, S. Forman, D. Hadgis, W. Sokolsky, J. Stuchin,
H. Weiman, H. Whitcomb, M. Wise.

Guest: Prof. A. Peretz

Announcements:

Professor Pomerantz made the following announcements:

- 1) The tentative schedule for the Committee's meetings next semester will be every other Thursday from 3 to 5 p.m.
- 2) He drew the committee's attention to two articles: Prof. Arthur Schlesinger's speech "On Education" in the December 1983 issue of the University Faculty Senate Newsletter and the Conference Report on Computers, and the Contemporary Scholar in the December 1983 issue of the PSC Clarion.

The minutes of December 1, 1983 meeting were approved with the following corrections:

- 1) Prof. Anderson stated that his subcommittee report should have said that he and Prof. Whitcomb were working on a questionnaire to be sent to Dean Polowczyk.
- 2) Prof. Hadgis indicated that item #4 in the Subcommittee reports needed a closed quote.

Workshop Report

Prof. A. Peretz reported that of the 45 people who signed up for the workshop, 32 faculty members attended. Many of those unable to attend indicated that they hoped that a make-up workshop would be planned.

The workshop, conducted by Ellen Leahy, demonstrated the available software for test development. Faculty members reacted positively and felt that needs had been met and new vistas had been opened.

The committee wanted to indicate their appreciation to Ms. Leahy who has also volunteered to help faculty with programming problems.

There was discussion about the possibility of a follow-up session.

Subcommittee Reports:

- 1) Information Bulletin - Prof. Anderson expects to do some additional work on the questions for Dean Polowczyk during exam week.
- 2) Faculty Spring 1984 Survey - Prof. Pomerantz indicated that we need to choose the theme for the faculty survey. A possibility would be to establish the faculty attitude about using computers as well as computer literacy for all faculty and students.
- 3) Staff Development Proposal - Prof. Stuchin reported that the subcommittee is looking for an appropriate funding source. Any proposal will be submitted to the whole Committee on Instruction before submission to a granting agency.

Some suggestions for the proposals were: mini-grants of release time for faculty members to enhance their teaching skills, using fellow faculty members as resources, developing interdisciplinary teaching strategies and strategies to deal with the large number of students in remediation sections.

- 4) "Using New Technology to Improve Instruction" - Theme for 1983-84. Prof. Hadgis reported that the subcommittee has not been able to meet.

Prof. Forman suggested a day be put aside when no students are on campus. Technology Day would include panel discussions with people from industry to discuss hardware. Campus labs would be open to faculty members to learn what technology is presently used on campus.

Prof. Alpert suggested that Prof. Karp of Baruch College be asked to speak on his area of expertise, Office Automation.

The committee will request Ms. Leahy to provide a bibliography on computers for us.

We could also consider having a series of workshops during the semester, culminating in a one day workshop.

The meeting was adjourned at 3:30 P.M.

Respectfully submitted,

Prof. H. Whitcomb

Prof. H. Whitcomb
Secretary, Pro Tem.