

MINUTES of the Meeting of the Committee on Instruction  
and Professional Development  
Thursday, October 4, 1984, 3 p.m.

PRESENT: Professors V. Anderson, D. Hadgis, A. Peretz, A. Pomerantz (Chairperson),  
E. Schor, W. Sokolsky, L. Squitieri, J. Stuchin, M. Wenzel, M. Wise.

The meeting was called to order at 3:10 p.m. Chairperson Pomerantz introduced several new members of the Committee: Professors L. Squitieri and A. Peretz, who are interim appointments for the fall semester, to replace Professors M. Glass and L. Alpert, who are unable to attend meetings of the Committee because of teaching schedules; and Professor E. Schor.

I. COMMITTEE BUSINESS.

The meeting was occupied with a number of miscellaneous matters relating to the structure of the Committee and plans for the coming year:

- a. Professor Pomerantz suggested that we urge the Governance Committee to revise the College Governance Plan so that the Instruction Committee includes three (rather than the current two) representatives from each of the College's three academic divisions. He feels that three additional members would enhance the efficiency and productivity of the Committee's subcommittees, which last year undertook and completed a heavy and time-consuming array of projects. Professor Pomerantz will also make a strong effort to recruit student members for the Committee.
- b. Professor Stuchin announced that she has asked Dean John O. Stevenson to work with the Committee in planning Staff Development Day.
- c. Professor Peretz announced that the Learning Center is starting to acquire interactive video materials and equipment, and would like input from faculty and students. Please send her any articles or other information you come across. Equipment and software will be at the Learning Center later this fall for a 30-day demonstration period. Faculty will be notified when it arrives and are urged to familiarize themselves with it, and to make comments and suggestions. Professor Pomerantz asked Professor Peretz to write a description of interactive video for the Instruction Committee newsletter. Professor Stuchin suggested that the Instruction Committee visit the Learning Center for a demonstration.
- d. Professor Sokolsky reported that his subcommittee on the Master Teacher award has been receiving negative reactions to the establishment of such an award. There was further discussion; no decision has been reached. Professor Sokolsky also suggested that the Instruction Committee set up a clipping file on Education in the Tech Two Library for faculty use. He gave Professor Hadgis a collection of articles which he has been keeping as the nucleus of this file. All are encouraged to make contributions.
- e. The Committee discussed the current annual student questionnaire and the possibility of revising it. The reliability of several of the items was questioned, and the questionnaire form was compared with existing departmental forms, and with the LaGuardia Community College questionnaire. Professor Pomerantz will try to get copies of questionnaires used at other CUNY branches.

- f. Professor Stuchin suggested that the Committee carry out a comprehensive student survey, comparable to the faculty survey completed last year, and dealing with analagous issues from the student point of view, i.e., perceptions of the College faculty and administration, unfilled needs, the future direction of the College, etc.
- g. Professor Stuchin also suggested that the College undertake to review and comment on proposals from the faculty for projects which require released time. Such projects must be approved by the Dean of Faculty.
- h. Professor Squitieri proposed student retention as the Committee theme for 1984-85.

II. ELECTION OF COMMITTEE OFFICERS.

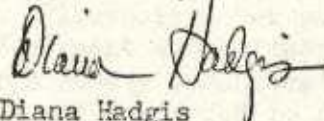
The Committee voted in favor of open nominations for Committee officers.

- a. Professor Pomerantz (sole nominee) was re-elected unanimously as Chairperson.
- b. Professor Anderson (sole nominee) was elected unanimously as Vice-Chairperson.
- c. The Committee voted in favor of having the post of Secretary revolve among the Committee members.

III. ADJOURNMENT.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,



Diana Hadgis  
Secretary