

BRONX COMMUNITY COLLEGE
of the City University of New York

Committee on Instruction and Professional Development

Minutes of meeting of November 6, 1986

Present: M. Adenyanju, M. Cummins, D. Hadgis, A. Pomerantz
(chairperson), J. Rempson, W. Sokolsky, L. Squitieri, M.
Wise

Guest: Louise Lord (Instructional Developer for Title III computer
training activity)

Excused absences: H. Skinner, W.W. Huang

Previous Minutes. Approved as written.

Announcements/Discussion

1. Student representation on committee. Adenyanju recommends Vincent Daly, Treasurer of Phi Beta Kappa. Can be contacted via Loew Hall, Room 409 (the student office). Cummins and Sokolsky will try for student representative from Liberal Arts Academy class, which both of them teach. Pomerantz will send students notice of meetings.
2. Pomerantz reported he appeared before Committee on Governance & Structure to present Committee's proposal for changing itself. Question was raised as to whether departments approve. Pomerantz may take up this issue with committee before it goes to Senate because in that forum departments will have opportunity for participation. If proposal not approved, an alternative would be to increase the number of Divisional representatives.

Retention

Sokolsky and Squitieri appointed as Committee's Subcommittee on Retention. Squitieri already a member of the college-wide task force on retention. She volunteered to present ideas of this Committee to the task force. Following are the ideas expressed:

1. Obligation of faculty to be polite to all students
2. Have a BCC subway bus in service for students all day long
3. Give some credit for remedial courses (other community colleges give some credit)
4. Have workshop on effective teaching (Pomerantz promised to work with Sokolsky to enable him to give such a workshop, something that Sokolsky had been interested in doing last year but which was never given)
5. Have a speaker on the latest developments in learning
6. Set up a Crisis Retention Committee
7. Explore the potential of new programs to attract students
8. Have discussion of instruction and teaching in departmental meetings
9. Have more electives

Student Evaluation Questionnaire

1. Approved by Senate with following changes: (1) precede the items with: "The instructor of this course:"; (2) begin the first 14 items with small letter; (3) place a period after each item.
2. Committee suggested additional changes, which Pomerantz will confer with Senate chairperson H. Tyson about to see if there is need to submit the new changes for Senate approval. The changes: (1) leave a space between #s 14 and 15; (2) change #3 to read: Helps students instead of help you; [help "me" was rejected as a substitute for help "you"]; (3) change "and" in # 10 to "or"; (4) use scale originally approved by Committee instead of the scale presented to and approved by the Senate:

Originally approved

- 0 Don't know
- 1 Below Average
- 2 Average
- 3 Good
- 4 Excellent

Presented to the Senate

- 0 Don't know
- 1 Poor
- 2 Satisfactory
- 3 Good
- 4 Excellent

Annual Survey

1. Committee approved idea of making presentation of Survey results to department chairs and to the Senate
2. Rempson presented revised Survey Report. The following additional revisions were suggested: (1) insert on first page before indication of respondents the phrase "Survey based on"; (2) for Numerical Summary section, delete decimal point before percentages and use asterisk after title to explain in footnote that first line of each item gives the percentages and the second line the numbers.

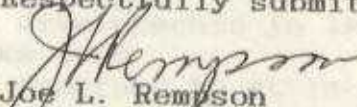
Workshops

1. Pomerantz asked Adenyanju and Rempson to work on another workshop on faculty and student responsibility.
2. Pomerantz announced that may be able to start Stress Management Workshops again, as both Skinner and Steuerman have expressed interest.

Computer Days

1. Lord was guest to discuss joint computer day venture. Result was that Cummins and Hadgis to work with two representatives from Lord's Faculty Development Activity to plan a joint computer day.
2. Glass and Skinner to be approached by chair about planning an IBM Computer Day.

Respectfully submitted,


Joe L. Rempson
Secretary Pro-Tem