

BRONX COMMUNITY COLLEGE
of the City University of New York

COMMITTEE ON INSTRUCTION AND PROFESSIONAL DEVELOPMENT

MEETING: November 3, 1988
Colston 207
3 p.m.

PRESENT: Allen Pomerantz, Chair
M. Cummins, A.M. Diehl, A. Figueroa, D. Frank, A. Fuller,
L. Squitieri, L. Suarez, T. Suraci, M. Wise.

ABSENT: D. Hodges (excused)
D. Rey
W. Sokolsky (excused)

I. Announcements and Reports

- A. Faculty members are invited to attend a breakfast sponsored by the high school which will be held on Monday, November 21, 1988 at 8:30 a.m. in Tech II.
- B. Dean of Academic Affairs will sponsor two workshops based on the outcome of "Student and Faculty Rights/Responsibilities" and follow-ups of non-returning students. The topics will be: 1) Learning Disabled and 2) Student and Faculty Respect, A Two-Way Street.
- C. Louise Squitieri announced a special program "R.E.A.P." This program is designed for those students who are interested in conducting research in the future. Selected students will receive a stipend and conduct research during the summer. Names of interested students may be sent to L. Squitieri.
- D. Careers Division luncheon will be held on Thursday, May 4, 1989. Accomplishments of faculty in the Careers Division will be recognized. Marion Wise is the Chairperson of the committee for this luncheon.
- E.
 - 1) The VCR Film "Stand and Deliver" will be purchased by the college for use by the faculty through the Committee on Instructor.
 - 2) Discussion followed concerning how best to utilize the film.
 - 3) Suggestions were made for committee members to screen the film at a scheduled meeting.
- F. Faculty and Staff will be surveyed by letter to determine food preferences and specific "likes and dislikes" provided by the faculty cafeteria.

II. Minutes: Minutes of October 20, 1988 were corrected; Section III B - replace D. Hodges with D. Frank. Minutes were accepted as corrected.

III. Design and Dates of Projected Workshops and Committee Activities.

A. Workshops

1. "Caring for the Dependent Adult" will be held next semester. The date will be April 6, 1989. The committee will work on details and report back.
2. "Expectations and Responsibilities" workshop will be held on Monday, March 6, 1989 from 4 p.m. to 6 p.m. to encourage the evening students to attend.

Possibility of including notice of this workshop in the OCD bulletin was suggested.

3. "Faculty Morale" - Possible content and presenters was discussed.
 - a) Suggestion was made to obtain feedback concerning morale from each department. A memo could be sent to departments for their input. The specific design of workshop will be included on the agenda for the next meeting. Tentative date for workshop is March 9, 1989.
 - b) Retreat: The possibility of having a retreat for the faculty was discussed.

IV. Meeting adjourned at 4:25 p.m. Next meeting will be November 17, 1988 from 3 p.m. to 4 p.m.

Respectfully submitted,

Dolores M. Frank