

BRONX COMMUNITY COLLEGE
OF THE CITY UNIVERSITY OF NEW YORK

COMMITTEE ON INSTRUCTION AND PROFESSIONAL DEVELOPMENT

Minutes of the Meeting

October 25, 1990
Rm. CO 202, 3 p.m. - 5 p.m.

Present: A. Pomerantz, presiding; A. M. Diehl, A. Fuller,
D. LaBlanc, W. Sokolsky, and J. Suarez; M. O'Riordan,
guest.

I. FACULTY HANDBOOK

- A. Dean Fuller reported that she had received suggestions for revisions from faculty and administration which she passed along to the Faculty Handbook Subcommittee for inclusion in the final draft.

This first stage of the revision process should be submitted to Dean Fuller's office for further distribution prior to November 14, 1990.

II. LEVEL OF FACULTY SATISFACTION WITH THE WORK ENVIRONMENT SURVEY

- A. Because of the early retirement incentive, Dr. Pomerantz addressed the issue of possible changes in the questionnaire distributed each spring to the faculty.

Dean Fuller discussed whether the change in faculty population would have any bearing on the results of the survey. It was the consensus of the Committee that the change in faculty composition would probably not require any changes in the content of the questionnaire.

III. SURVEY OF STUDENT OPINIONS ON INSTRUCTORS' QUESTIONNAIRE

- A. The Committee discussed the proposed suggestion that the present survey be revised. The Committee concluded that the current instrument should be utilized this year. The development of a new questionnaire will be reconsidered at a later date.

IV. RESEARCH PROJECT WITH ARIZONA STATE

A. A Model of Institutional Adaptation to Student Diversity

1. Professor Sokolsky will critique the Model and submit recommendations regarding its strengths, limitations, and applicability to our institution.

B. Faculty Behaviors That Improve Student Achievement

1. The Committee has been directed to review the level of importance of specific questions which appear in the STAGE 1: REMOVING BARRIERS TO PARTICIPATION of the survey and to indicate additional areas that are representative of our student population.

a. Student Recruitment

1. Question 41 - VERY IMPORTANT

Discussion: Visit high schools

Establish relationships with high school counselors

Target specific groups within high schools

Coordinate mentor relationships between high school students and BCC students

Show how student's success leads to upward mobility

b. Outreach

7. Question 7 - VERY IMPORTANT

Discussion: Initiate contact with high school counselors
Identify specific high school with related programs

Question NI (1) - VERY IMPORTANT

Discussion: Make high school students aware of BCC students' successes through student visitations to campus.

c. Transition - VERY IMPORTANT

Discussion: Special emphasis should be placed on the various backgrounds and the multiple roles BCC students must manage.

1. Questions NI - VERY IMPORTANT

Discussion: Provide workshops for incoming freshmen throughout the year.

Continue prefreshmen advisement.

Students should also meet with faculty in areas of specialization.

Continue College Discovery, Orientation, and Intersession Programs.

Continue special ESL student programs and activities.

2. Question 2 - VERY IMPORTANT

Discussion: Advise students of all programs and courses which are transferable and applicable towards a four-year degree.

3. Questions 6, 24, and 30 - HIGH PRIORITY

Discussion: Continue current articulation policy with four-year institutions to keep abreast with special programs being implemented to assist community college students in the transition to four-year institutions.

Assist students in making the transition as smoothly as possible by helping them with administrative details.

d. Mentoring and Advising - VERY IMPORTANT

1. Question 14 - VERY IMPORTANT

Discussion: College has many activities, clubs, sports, off-campus programs (DOWNTOWN, etc.) with faculty acting as advisors or conducting programs.

2. Question 16 - VERY IMPORTANT

Discussion: Each semester notices are distributed to all faculty for class announcements on current withdrawal procedures for students.

3. Question 35 - VERY IMPORTANT

Discussion: Faculty combine personal experiences and scholarly activities in the teaching of their subject matter both inside and outside the classroom to encourage and motivate the students to be successful.


4. Question 37 - VERY IMPORTANT

Discussion: Through advisement students have the opportunity to clarify educational goals and receive special guidance to meet their objectives.

V. ADJOURNMENT

The meeting adjourned at 4:30 p.m.

Respectfully submitted,


Doreen LaBlanc
Secretary Pro Tem