

BROOKLYN COMMUNITY COLLEGE  
OF THE CITY UNIVERSITY OF NEW YORK

Committee on Scholarship and Financial Aid to Students

Minutes of the Meeting of Feb. 24, 1965

The meeting commenced at 12 noon. Dr. Wilkinson - the Chairman - presided.  
Present at the meeting were:

Dr. Rachel D. Wilkinson - Chairman  
Dr. Mabel L. Chang  
Dr. Millian Gottesman  
Mrs. Anne Jackson  
Dr. Joseph W. Wleczorzak  
Prof. Rodney Williams

The following members were absent:

Prof. Leonard Brickman (due to a previous engagement)  
Prof. Isabelle Kroy (teaching a class)  
Mrs. Teta Moehs (death in the family)  
Prof. Kazuya Takei  
Mr. Frank Wong (teaching a class)

1. It was moved and seconded that the minutes of the previous meeting be approved.
2. A tentative list of future meeting dates was suggested as follows:

Wed., March 3 - 12 noon  
Wed., March 17 - 12 noon  
Wed., March 24 - 12 noon  
Wed., March 31 - 12 noon  
Wed., April 7 - 12 noon  
Wed., April 28 - 12 noon  
Wed., May 12 - 12 noon  
Wed., May 19 - 12 noon  
Wed., May 26 - 12 noon

3. The Chairman reported that she had occasion to speak to Mrs. Garfunkel on the morning of the meeting. Regarding the \$500 donation from Mr. Richard Weis of Premier Investment Corp. mentioned in the minutes of the last meeting, the Chairman learned that it is the intention of the donor to start the program in the Fall semester of this year.
4. A letter has been received from the Helen Sugar Estate (Lucy Stone League as trustee) in which it was indicated that the balance (\$2,000) of the Nursing Scholarship Fund will be presented to our College during the Nurses' Capping Exercises.
5. Then, Prof. Williams spoke on plans and procedures of the new work program. He suggested that, for this semester, the College Fund be combined with the Scholarship Fund. The Committee voted affirmatively on this proposal.
6. Another recommendation of Prof. Williams was to raise the pay rate for student work from \$1.00 to \$1.50 per hour. The Committee also voted on this affirmatively.
7. In the future, Prof. Williams plans to break down student workers into three categories. Category I. Those hired for their skills. These workers are paid from the College budget. Work is given to them on a first-come-first-served basis. Only students in the upper three terms are eligible for this category, except where a special waiver is given by the student counselor.

Category II - Those given work because of financial need which must be proved (Economic Opportunity Act - Work Study Program). The student must be fully matriculated and carrying at least 12 credits in any curriculum. Such students must fill out certain forms and and be declared eligible for this category by Prof. Williams.

Category III - These are students aided under the Work Study Program of the Vocational Act. A student in this category must be in a career curriculum.

The categories above are not mutually exclusive. Students in all 3 categories are permitted to work during the day or the evening, subject to the needs of the Department in which they work. During the beginning of each semester, each Department Head is notified of the number of hours of student aid the Department is entitled to get for the term.

Other problems of the Work Program discussed at the meeting were:

- a. What is the definition of "low income"?
  - b. How can faculty members help to seek eligible students in need of aid?
  - c. Do students under 18 or 16 years of age have to obtain working papers?
8. The last topic of discussion was Prof. Williams outline of the procedures of administering the scholarship grants. Prof. Williams described his suggestions regarding:
- a. eligibility requirements
  - b. procedures of administration
  - c. application
  - d. interview and
  - e. methods of derivation of funds.
- The Committee will study these recommendations.
9. The Chairman declared the meeting adjourned at 1 p.m., and said that she expected Prof. Krey to come in to work with her shortly afterwards.

Respectfully submitted,

Mabel L. Chang  
Secretary