

BRONX COMMUNITY COLLEGE
of the City University of New York
COMMITTEE ON ACADEMIC STANDING ✓

Minutes of the meeting of April 30, 1997
South Hall Conference Room, 2:30 p.m.

Present: Prof. J. Hayde, presiding; Profs. Sydney Alozie, Roberta Barnette, David Blot, Howard Clampman, Betty Coalmon, Bill Cogdell, Donna Genova, Jerald Liebman, Anthony Manglicmot, Phyllis Read, Lelia Roeckell, Malcolm Schryer, Gretchen Wright; Ms. Regina Tobin

I. Minutes

Motion: To approve the minutes of the meeting of April 9, 1997. Approved 11-0-1.

II. Communications

Prof. Hayde shared a letter dated April 15, 1997, addressed to Prof. Harvey Erdsneker, Registrar, from Dean Alice Fuller, regarding the awarding of second degrees. Dean Fuller 1) thanked the Registrar for referring the matter of multiple degrees to the CAS for its reconsideration, as she had requested, and 2) asked him to forward the names of the January and June, 1997, candidates for graduation who have applied for two degrees, with the understanding that both degrees can be awarded at the same time.

III. Student Appeals

Motion: To sustain the recommendations of the Subcommittee on Student Appeals in its minutes of April 16, 1997. Approved unanimously.

IV. Subcommittee on Student Appeals

The Subcommittee on Student Appeals will meet at 12:30 p.m., Wednesday, May 7, 1997, in Loew Hall 317.

V. Old Business--Change of Grade and Clarification of Second Degree

A. Change of grade

1. Motion: To waive the two-meeting requirement for voting on a motion.
Approved unanimously.

2. Motion: Individual instructors are responsible for changing their students' grades. The instructor is to complete and sign the change-of-grade form supplied by the Registrar. As authentication of the instructor's signature, all change of grade forms are to be countersigned by the Chair, or a Deputy Chair, of the department involved. A copy of the change of grade form is to be kept on file in the department for at least two years. The Chair of a department may not veto the grade change made by an instructor.

If an instructor is unable--or not available--to complete the official change-of-grade form, then the Chair, or Deputy Chair, of the department involved is empowered to change the grade in the name of the instructor.

Approved 14-1-0.

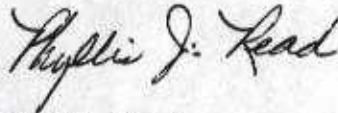
B. Clarification of Second Degree

The Sub-committee will continue to consider the matter.

VI. Date of Next Meeting and Adjournment

- A. The next meeting will be held on Wednesday, May 14, 1997, South Hall Conference Room, at 2:30 p.m.
- B. The meeting was adjourned at 3:40 p.m.

Respectfully submitted,



Phyllis J. Read
Recording Secretary