

BRONX COMMUNITY COLLEGE
of the City University of New York

MINUTES OF THE CURRICULUM COMMITTEE

Tuesday, December 7, 1993
Vol. 1993-94 No. 5
South Hall Conference Room

1. Attendance

D. Blot, F. Donnangelo, A. Galub, I. Ghafoor, D. Gonsher, D. Gray,
M. Kanuck, E. Kissel, J. Moghaddasi, V. Nordstrom, R. Quinn,
A. Resto, J. Ryan, M. Wenzel, B. Witlieb.

Dean of Academic Affairs

A. Fuller

Registrar

A. Glasser

Curriculum Coordinators

J. Graham

Student Government

A. Lyles

Guests

F. Costello, A. Sobieraj

2. Dr. Ryan convened the meeting at 2:40 P.M.

3. Correspondence, Reports, Announcements

A. A letter received from Donald Nolan, Deputy Commissioner of the New York State Department of Education, informed the college that changes in the Electrical Technology curriculum, approved by this committee in 1992, had been accepted by the state.

B. The next Curriculum Committee meeting will be held on February 22, 1994.

4. Minutes

A. The minutes from October 26, 1993 were reviewed. Prof. Ryan's Charge to the Subcommittee for the Review of Program Certification Procedures and attached documents was omitted and will be attached to today's minutes. In 4.D. on page 7 the phrase in parenthesis should be changed to read, "(and not an option)." The minutes were accepted as corrected.

B. In the minutes from November 23, 1993 the change in terminology from "advisory boards" to "consultative groups" should have been corrected on page 15 in the next to the last

line of the document entitled, Report from the Subcommittee for the Review of Program Certification Procedures. In the second full line on page 15 the phrase "a three-year review" should be replaced by "a periodic review." The minutes were then accepted as corrected.

- C. Prof. Arthur Galub provided the committee with a revised copy of Bronx Community College Social Sciences Department and Lehman College Social Work Program Joint Child Care Worker Certificate Program. This document contains a description of this program and is appended to these minutes in lieu of the attached pages to the minutes from the April 27, 1993 meeting.

5. New Business

- A. After discussion the proposed change in course name from Clinical Techniques for Medical Secretaries to Clinical Techniques for Medical Personnel was approved unanimously viva voce for Biology 46 and Biology 47.
- B. Professor Frank Costello from the Department of Biology & Medical Laboratory Technology distributed a letter of intent proposing a new A.A.S. degree for Medical Assistants. Prof. Michael Kanuck described the rationale for this program, as did Prof. Agnes Sobieraj, who *received* questions from the committee about this proposal. Discussion ensued concerning the inclusion of OCD in the curriculum pattern sheets. This issue will be added to the agenda for the first meeting in February.

6. Adjournment

The meeting adjourned at 3:20 P.M.

Respectfully submitted,

Virginia Nordstrom

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Recording Secretary

Attachments: Charge to the Subcommittee for the Review of Program Certification Procedures (pages 13a-n)
Bronx Community College Social Sciences Department and Lehman College Social Work Program Joint Child Care Worker Certificate Program (pages 153-162)
Name Change for Biology 46 and 47 (page 18)