

**CURRICULUM COMMITTEE**  
BRONX COMMUNITY COLLEGE  
of the CITY UNIVERSITY OF NEW YORK  
MINUTES OF THE CURRICULUM COMMITTEE ✓

Tuesday, November 4, 1997  
Vol. 97-98, No. 4  
South Hall Conference Hall

**ATTENDANCE:**

L. Augustus, D. Chapman, T. Cipullo, H. Clampman, S. Davis, A. Fuller, P. Gilbert, D. Gonsler, M. Kanuck, L. Lawton, L. Montenegro, A. Resto, M. Shumowitz, H. Stein, M. Wenzel, B. Wittlieb.

Division Coordinators: H. Irby

Student Government Representative: M. Vendall

Observer: C. Honda

Guests: J. Fahey, R. Quinn

1. Chairman Bernie Wittlieb called the meeting to order at 2:12 P.M.
11. The approval of the minutes of April 29 and October 7, were postponed.

**111. CORRESPONDENCE, REPORTS, ANNOUNCEMENTS:**

- A. A memo dated October 6 from Vice Chancellor Louise Mirrer to CUNY Academic Officers identifying new guidelines for the Presentation of Academic Matters in the University and Chancellor's Reports.
- B. A memo dated October 15 from Vice Chancellor Louise Mirrer to CUNY Presidents and Chief Academic Officers. The memo lists all registered degree and certificate programs at all CUNY units, effective July 21, 1997 as recorded in the New York State Education Department Inventory.
- C. An announcement dated October, 1997 from the Provost of Adelphi University citing a new policy for Associate Degree graduates. Students who enter Adelphi with 33 credits in liberal arts courses will be exempt from the 35 credit Core Curriculum and can immediately concentrate their studies in the requirements for their major.
- D. A memo dated October 20 from Sandi Cooper of the University Faculty Senate to Provosts et al. reiterating that a committee chaired by Herman Badillo is reviewing remediation practices within CUNY. It was noted that all such non credit courses be clearly identified in the respective college catalogs.
- E. A memo dated Nov. 4 from Kathleen Berger, Chair of Middle States Self Study to B. Wittlieb, Chair of Curriculum Committee. Concern was expressed that a proposed experimental course entitled, Research in Social Science: Higher Education 3 Rec. 3Cr. which was to be offered in conjunction with the upcoming Middle States review is in peril. The necessary time required for review and action by Department and College Curriculum committee is difficult to adhere to. A request was made for expediting the proposal.

- F. A memo dated October 27 from B. Wittlieb to the Committee on Academic Standing regarding the arrangement of a conference to review course substitutions in the various curricula (see attached, p.98)
- G. A memo dated October 15 from Dr. Jo-Ann Graham to Dr. Bernard Wittlieb indicating that the Department of Communication Arts and Sciences does not accept CMS 12 as a substitution for CMS 22 (see attached, p.99)
- H. A memo from the Mathematics department listing acceptable course substitutes for various math courses (see attached, p.100)
- I. A memo dated October 21 from Prof. John Morales to Dr. B. Wittlieb requesting a deletion of the prerequisite WPR 21 for WPR 22. The corequisite should also be amended to state KEY 13 or permission of the department.

#### **IV. OLD BUSINESS**

- B. Department of Chemistry sponsored "Letter of Intent", **Environmental Technology A.A.S.** - 60 cr.  
Motion Approved 14 - 2 - 1

#### **V. New Business**

- A. Department of Business - Change in prerequisites and corequisites for the course **Information Processing Office Stimulation - WPR 22** in the AAS Secretarial Studies curriculum.  
Motion Approved 18 - 0 - 0  
(See attached, p.101)

#### **B. Course substitutions in established Curricula**

Chairman Wittlieb reviewed *memo-F* above and after a committee discussion the consensus of members was that problems do exist in regard to substitutions, e.g. Who makes the decision regarding possible substitutions? While the consensus was that Chairs do not need to make the decision they should be consulted. It was hoped that a future meeting chaired by Dr. Kiezs could help resolve this problem.

#### **C. Independent Study**

Discussion revolved around possible abuses associated with independent study courses. After a discussion addressing some of the interpretations of "Independent Study", the consensus of committee members seemed to be that it was a one on one teaching/learning experience between instructor and student. Discussion of the matter to continue at the next meeting of the Curriculum Committee.

#### **VI. ADJOURNMENT**

The meeting adjourned at 3:15 P.M.  
The next meeting of the committee will take place on November 18, 1997 at 2:00 P.M.

Respectfully submitted,

*Michael J. Kanuck*

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Secretary Pro Tem