

**CURRICULUM COMMITTEE  
BRONX COMMUNITY COLLEGE  
of the CITY UNIVERSITY OF NEW YORK**

**MINUTES**

March 5, 2002

Vol. 01/02, Number 10

South Hall Conference Room

Present

N. Abdellatif, L. Augustus, H. Balter, K. Berger, C. Belshe, H. Clampman, G. Cukras, S. Davis, M. Denbo, A. Fuller, P. Gilbert, A. Glasser, G. Glier, D. Gonsher, D. Koenigstein, J. Lopez-Marron, L. Montenegro, M. Pulver, R. Quinn, D. Shulster, M. Wenzel.

Guests

J. Davis, F. De Naples, E. Hoist, E. Llumpo, N. Posner, A. Shabazz, M. Stern.

I Chairperson Clampman called the meeting to order at 2:10 PM.

II The minutes of the previous meeting were approved unanimously.

III Correspondence; reports and announcements

A. Chairperson Clampman announced amendments to the agenda

B. Chairperson Clampman reported on the progress of items recently approved by the committee through the college Senate.

IV Old Business

A. Proposed Change in Existing Course

Change in Hours and Description - English Department

From: ENG 23 - Scientific and Technical Writing 2 rec 2 cr

To: ENG 23 - Scientific and Technical Writing 3 rec 1 lab 3 cr

Questions put to the English Department were answered. Further questions and a discussion followed. No action possible.

B. Changes in Certificate Program

Change from a non-credit bearing part-time evening and weekend LPN Certificate Program (Hegis Code: 5209.02) to a credit-bearing full-time evening and weekend LPN Certificate Program - Department of Nursing & Allied Health Sciences.

Questions put to the Department of Nursing & Allied Health Sciences were answered. Further questions and a discussion followed. No action possible.

V New Business

A. Proposed New Experimental Course

ENG AA - ACT Writing- English Department

No action possible.

This item was postponed.

- B. Proposed Change in Existing Course  
Change in Prerequisites and Corequisites - Department of Biology &  
Medical Laboratory Technology  
BIO 46 - Clinical Techniques for Medical Personnel I  
From: Prerequisite: BIO 18 or BIO 21, BIO 22  
To: Corequisite: BIO 18 or BIO 21, and BIO 22

The committee voted viva voce, with one abstention, to accept this item as routine and therefore to waive the three meetings rule. A motion to approve this item passed unanimously viva voce.

- C. Proposed Change in Existing Course  
Change in Prerequisites and Corequisites - Department of Physics and  
Technology  
NMT 79 - Phlebotomy  
From: Prerequisite BIO 24  
To: Prerequisite: BIO 21 or 24

The committee voted viva voce, with one abstention, to accept this item as routine and therefore to waive the three meetings rule. A motion to approve this item passed unanimously viva voce.

- D. Proposed Change in Existing Courses  
Change in Prerequisites and Corequisites - Department of Business &  
Information Systems  
WPR 11 - Machine Transcription I  
From: Prerequisite: KEY 11  
Corequisite KEY 12, ENG 11  
To: Prerequisite: KEY 11, or department permission  
Corequisite: KEY 12, ENG 11

KEY 12 - Keyboarding II  
From: Prerequisite: KEY 11  
Corequisite: ENG 02 or RDL 02 if required; WPR 21  
To: Prerequisite: KEY 11  
Corequisite: ENG 02 or RDL 02 if required; WPR 21, or department permission

SEC 35 - Medical Office Procedures and Management  
From: Prerequisite: WPR 11, KEY 13  
Corequisite: BIO 47, LAW 45  
To: Prerequisite: WPR 11, KEY 13, or department permission  
Corequisite: BIO 47

The committee voted viva voce, with one abstention, to accept these items as routine and therefore to waive the three meetings rule. A motion to approve these items was passed unanimously viva voce.

- E. Proposed Change in Existing Curricula  
Computer Information Systems Curriculum -AAS Degree  
Business Administration Curriculum - Computer Programming Option - AS  
Degree - Department of Business and Information Systems

1. Revision of Curriculum Pattern

2. Addition of two new attendant courses

- a. BIS AA - E-Commerce
- b. DAT AA - JAVA Programming

Questions were put to the Department of Business and Information Systems. No action possible.

F. Proposed Change in Existing Curricula  
Marketing, Management, Sales Curriculum - AAS Degree  
Business Administration Curriculum - Marketing, Management, Sales  
Option - AS Degree - Department of Business and Information Systems

1. Change in Curriculum Title

From: Marketing, Management Sales Curriculum - AAS Degree  
To: Marketing Management Curriculum - AAS Degree

2. Change in Option Title

From: Marketing, Management, Sales Curriculum - AS Degree  
To: Marketing Management Option - AS Degree

3. Change in Prerequisites and Corequisites

- a. MKT 18 - Consumer Behavior
- b. MKT 32 - Principles of Selling
- c. MKT 33 - Retail Buying Techniques
- d. MKT 41 - Management and Retail Operations
- e. MKT 43 - Advertising and Sales Promotion
- f. MKT 51 - Channel Management and Physical Distribution

All of the above: From: Corequisite ENG 02 or RDL 02 if required  
To: Prerequisite: MKT 11.

Items F 1, F 2 and F 3 were accepted by the committee as routine by a vote of 19-1-2 and the three meetings rule was therefore waived. A motion to approve all of these items was passed unanimously.

4. Change in Course Title and Description

- a. From: MKT 11 - Marketing  
To: MKT 11 - Principles of Marketing
- b. From: MKT 43 - Advertising and Sales Promotion  
To: MKT 43 - Principles of Advertising

5. Change in Course Description

- a. MKT 18 - Consumer Behavior
- b. MKT 32 - Principles of Selling
- c. MKT 41 - Management of Retail Operations

6. Addition of two new attendant courses

- a. MKT AA - E-Marketing 3 rec 3 cr
- b. MKT BB - Marketing Management 3 rec 3 cr

7. Revision of Curriculum Pattern

Questions were put to the Department of Business and Information Systems. No action possible.

G. Proposed Change in Existing Curriculum  
Human Services Curriculum - AA Degree - Department of Social Sciences

1. Reduction of credits required to complete degree

From: 60-68 credits

To: 60 credits

2. Revision of curriculum pattern

3. Addition of three new attendant courses

a. SOC 22 - Human Diversity 3 rec 3 cr

b. PSY 40 - Human Development Over the Lifespan 3 rec 3 cr

c. HSC 10/ SOC 35 - Introduction to Human Services and Social Work  
3 rec 3 cr

Questions were put to the Department of Social Sciences. No action possible.

H. Proposed New Curriculum Option  
Liberal Arts Curriculum - AA Degree  
Sociology Option - Department of Social Sciences

Questions were put to the Department of Social Sciences. No action possible.

I. Proposed Change in Existing Curriculum  
Community/ School Health Education - Department of Health, Physical  
Education and Wellness.  
Change CMS requirement  
From: CMS 22 3 rec 3 cr  
To: CMS (any 3 credit course CMS course excluding CMS 10)

This was accepted by the committee as a routine item for which the three meetings rule was waived. A motion to approve this item was approved unanimously.

VI Adjournment

The meeting adjourned at 4:00 PM. The next meeting is scheduled for 19 March at 2:00 PM.

Respectfully submitted,



Simon Davis,  
Secretary.