

**BRONX COMMUNITY COLLEGE
of the CITY UNIVERSITY OF NEW YORK**

CURRICULUM COMMITTEE

MINUTES

10 May 2005

Vol. 04/05, Number 10

South Hall Conference Room

Present

L. Augustus, C. Belshe, R. Beuka, H. Clampman, G. Cukras, J. Davis, S. Davis, P. Gilbert, G. Glier, D. Gonsler, J. Lopez-Marron, N. Posner, M. Pulver, R. Quinn, J. Ramirez, L. Rice, P. Rodriguez, M. Stern, R. Tobin.

Guests

F. DeNaples, A. Fuller, M. Gagion, M. Kassab, D. LaBlanc.

- I Chairperson Clampman called the meeting to order at 2:09 PM.
- II The minutes of the previous meeting were approved unanimously.
- III Correspondence, reports, announcements
There was none.
- IV Old Business

A. Proposed Changes in Existing Degree Programs

(1) Secretarial Studies A.A.S. Degree Program

(a) Proposed changes in curriculum title and courses.

From: Secretarial Studies A.A.S. Degree Program

To: Office Administration and Technology A.A.S. Degree Program.

(b) Proposed changes in attendant course titles, hours, credits and descriptions

(2) Secretarial Science – Medical A.A.S. Degree Program.

(a) Proposed changes in curriculum title and courses

From: Secretarial Science – Medical A.A.S. Degree Program

To: Medical Office Assistant A.A.S. Degree Program

(b) Proposed changes in attendant course titles, hours, credits and descriptions

Department of Business and Information Systems.

Questions put to the Department of Business and Information Systems. A motion to approve these items was passed 18-1-0.

V New Business

A. Proposed Changes in Course Prerequisites.

i) NMT78 – EKG Interpretations and Techniques

From: BIO 24 and permission of the NMT Program Director.
To: BIO 24 and permission of the Nuclear Medicine Technology Program Director *or* BIO 21 and BIO 22 and permission of the Secretarial Science
- Medical Office Assistant Curriculum Co-ordinator.

ii) NMT 79 – Phlebotomy

From: BIO 24 and permission of the NMT Program Director.
To: BIO 24 and permission of the Nuclear Medicine Technology Program Director *or* BIO 21 and BIO 22 and permission of the Secretarial Science
- Medical Office Assistant Curriculum Co-ordinator.

The committee voted *viva voce* to accept this item as a routine matter and waived the three meetings rule. A motion to approve this item passed with a unanimous *viva voce* vote.

VI Adjournment

The meeting adjourned at 2:47 PM. The next meeting will be on 13 September 2005 at 2:00 PM in the South Hall conference room.

Respectfully submitted,



Simon Davis,
Secretary.