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**CURRICULUM COMMITTEE**  
**BRONX COMMUNITY COLLEGE**  
of the **CITY UNIVERSITY OF NEW YORK**

**MINUTES**

November 18, 1997

Vol. 97-98, Number 5

South Hall Conference Room

Present:

L. Augustus, D. Chapman, T. Cipullo, H. Clampman, C. Daley, S. Davis, A. Fuller, P. Gilbert, D. Gonsler, A. Glasser, M. Kanuck, L. Lawton, L. Montenegro, A. Resto, M. Shumowitz, H. Stein, M. Wenzel, B. Witlieb.

Divisional Coordinator: H. Irby

Student Government Representatives: R. Davis  
J. Concepcion

Observer: C. Honda

- I Acting Chairperson B. Witlieb called the meeting to order at 2:10pm.
- II The minutes of 4/29/97, 11/4/97 were approved with no corrections. The minutes of 10/7/97 were approved with the following corrections:
  - (A) The page numbering should be changed. The minutes should begin with page number 7.
  - (B) C. Daley should be added to the attendance list
- III Correspondence, reports, announcements:
  - (A) Chairperson Witlieb send a memo to Dean Sanchez delineating the names of the members of the Curriculum Committee's Subcommittee on Continuing Education. Dr. Witlieb's memo also reminded Dean Sanchez of their agreement to have the Subcommittee and representatives from Continuing Education and Grants exchange information on a regular basis (see attached p.16).
  - (B) Chairperson Witlieb distributed a listing, describing the criteria (based upon the CUNY WAT) for placement in ENG 01, ENG 02 and ENG 11. This listing also illustrated the proper English sequence which must be followed for various curricula (see attached p.17).
  - (C) The newly approved Biology curriculum will be offered in Fall 1998.

IV Old Business:

(A) Letter of Intent: Environmental Technology Program:

No corrections to the revised letter of intent needed. The changes, which were discussed at the last meeting, are being included in the updated letter of intent.

(B) Course Substitutions in Selected Criteria:

Mr. Concepcion (Student Government Representative), proposed a motion to postpone any discussion or action by the Curriculum Committee in this matter to allow the Student Government time to discuss the matter. Prof. Wenzel's amendment to postpone discussion and action until all Department Chairs, Curriculum Coordinators along with Vice President Keizs, and Student Government, have had sufficient time to discuss this matter and report back to the Curriculum Committee, was accepted. The motion, as amended, passed 20-0-1.

(C) Independent Study Access:

No action was taken on the request, made at the last meeting, to have each department create and administer its own independent study course.

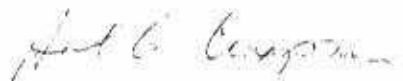
V New Business:

(A) The next meeting was scheduled for December 2, 1997.

(B) The Subcommittees on Continuing Education and Course Evaluation will meet immediately after the Curriculum Committee adjourns.

(C) The meeting was adjourned at 2:50pm.

Respectfully submitted,



Howard A. Clampman  
Secretary Pro Tem