

**CURRICULUM COMMITTEE
BRONX COMMUNITY COLLEGE
of the CITY UNIVERSITY OF NEW YORK**

MINUTES

February 20, 2001

Vol. 00/01, Number 7

South Hall Conference Room

Present:

N. Abdellatif, L. Augustus, C. Belshe, H. Clampman, G. Cukras, S. Davis, M. Denbo, A. Fuller, P. Gilbert, A. Glasser, D. Gonsler, M. Kanuck, D. Koenigstein, J. Lopez-Marron, L. Montenegro, M. Psarelli, M. Pulver, R. Quinn, J. Ryan, L. Ticke, M. Wenzel

Guests:

K. Berger, J. Davis, S. Moss, K. Pavletich, N. Posner, D. Read, M. Stern

- I Chairperson Ryan called the meeting to order at 2:05 pm.
- II Approval of Minutes:
- (1) The minutes of 12/5/2000 were approved with the following corrections:
- (a) The heading for section IV (1) should read:
Changes in pre- and corequisites for an existing course
- (b) Section V (3) should read:
The Department of English proposed a change in the prerequisites for ENG 01, ENG 02, ENG 10 and ENG 11. Questions were asked of the department representative (Dr. Denbo) and department chairperson (Dr. Witlieb). Action on this matter was deferred.
- (c) The heading for section V (5) should read:
Proposed new experimental course
- III Correspondence, reports, announcements:
- (1) Chairperson Ryan reported that the College Senate acted affirmatively on all of the Committee's actions from the Fall 2000 semester.
- (2) Chairperson Ryan reported on and distributed a memo (dated 1/25/2001) from Dr. Bernard Sohmer (Chairperson University Faculty Senate) regarding Campus Curriculum Committees & The Core Issue (a copy of the memo is appended to these minutes). Chairperson Ryan will draft a reply to the memo on behalf of the Committee. See item V (1).

- (3) Dean Posner reported on new CUNY Revised Faculty Handbook for the Preparation of New Academic Programs outlining procedures that must be followed when proposing a new program.
- (4) Chairperson Ryan reported on a memo from President Williams to Vice Chancellor Mirrer regarding a decline in ESL students.
- (5) Associate Registrar, Allan Glasser, reported that MTH 02 is ending the experimental stage and must be removed from the course offerings until a permanent course can be created and approved.

IV Old Business:

- (1) Proposed changes in pre and co-requisites for existing courses
 CMS 20 – Public Speaking and Critical Listening
 CMS 22 – Small Group Discussion
 Department of Communication Arts & Sciences
 Questions posed at the 12/5/2000 committee meeting were answered by the department representative (Dr. Gonsler – Department Chairperson). No additional questions were asked. No committee action possible.
- (2) Proposed new experimental course
 Introduction to Environmental Psychology
 Department of Social Sciences
 Questions posed at the 12/5/2000 committee meeting were answered by the department representative (Dr. Ticke). A revised syllabus and Chancellor's Report were distributed. Additional questions were asked and answered. No committee action possible.
- (3) Proposed new experimental course
 Beginning Salsa
 Department of Health, Physical Education and Wellness
 Questions posed at the 12/5/2000 committee meeting were answered by the department representative (Prof. Wenzel). Additional questions were asked and answered. No committee action possible.
- (4) Proposed new courses
 Phlebotomy
 EKG – Interpretation and Techniques
 Physics and Technology Department
 Questions posed at the 12/5/2000 committee meeting were answered by the department representative (Dr. Montenegro) and department chairperson (Dr. Abdellatif). Revised chancellor's reports were distributed. Additional questions were asked and answered. No committee action possible.

- (5) Proposed revision of an existing curriculum
Medical Laboratory Technology AAS
Department of Biology and Medical Laboratory Technology
Questions posed at the 12/5/2000 committee meeting were distributed and discussed by the department representative (Dr. Kanuck) and curriculum coordinator (Dr. Pavletich). Additional questions were asked and answered. No committee action possible.

V New Business:

- (1) University Faculty Senate memo from Dr. B. Sohmer
Chairperson Ryan will draft a response to the memo received from Dr. B. Sohmer (Chairperson University Faculty Senate) and will distribute this draft to the committee members for comments. These comments will be discussed at the next committee meeting. No committee action possible.
- (2) Proposed new curriculum
Warehouse Management AAS
Business and Information Systems Department
The Business and Information Systems Department proposed a new curriculum in Warehouse Management (AAS). Questions were asked of the department representative (Prof. Clampman), department chairperson (Dr. Quinn) and curriculum coordinator (Prof. Read). Answers are to be provided at the next committee meeting. No committee action possible.
- (3) Proposed new certificate program
Animal Care
Department of Biology and Medical Laboratory Technology
The Department of Biology and Medical Laboratory Technology proposed a new certificate program in Animal Care. Questions were asked of the department representative (Dr. Kanuck) and department chairperson (Dr. Davis). Answers are to be provided at the next committee meeting. No committee action possible.

VI Adjournment:

The meeting was adjourned at 3:45pm.

Respectfully submitted,



Howard A. Clampman
Secretary